

Government of West Bengal
Office of the District Magistrate
North 24-Parganas, Barasat
[Transport Department]

NOTICE INVITING QUOTATION

Motor vehicles department under the Office of the District Magistrate, North 24 Parganas invites expression of interest from interested IT service providers (hardwars) for Annual maintenance Contract of entire hardware steup (Barasat, Barrackpore & Bongaon M.V. Office). Details of the entire Computers, Printers, UPS etc. setup are as follows:

Sl. No.	Item	Barasat	Barrackpore	Bongaon
01.	Server(Tower)	1	2	1
02.	Computer(Desktop)	i3-31 i5-3 Core-to-duo-10	i3-27 Core-to-duo-23	Intel 2.60 GHz- 12 i3-7
03	Printer(LaserJet)	202dw-6 403dn-3 P107-3	202dw-5 P107-5 P1070-2	M201-2 DCP7055-1 M403n-1 CPC1525N-1
04	Printer (Dot Matrix)	TVS-250-7 TVS-450-7	TVS-250-8	MSP 45-2
05.	UPS (600VA/700VA)	44	44	18
06	UPS for Server with Battery	1 (Nova, 2KVA, Battery-12VX6)	1 (Numeric, 5KVA, Battery-12VX16), 2 (Amicomb, Battery-12VX12)	1 (Triton, 2KVA, Battery-12VX10)

The last date of submission of Quotation Form is on 18/02/2019 within 2 pm and the sealed quotations will be opened on the same day at 4.30 pm in the office chamber of Addl. District Magistrate (General), North 24-Parganas.

Terms and conditions:

1. Quotationers must have to submit self attested photocopies of up-to-date Trade Licence, GST registration, PAN card and necessary ITR for 2 years including current year with quotation.
2. The rates are offered against each item including OS/Antivirus/ Device Drives etc. & all taxes and other charges.
3. Each bidder shall submit his/her rate of offer only.
4. The same should be furnished along with Quotation Notice and Technical bid form.
5. Terms of contract with Tender for 1 (One) year only.
6. The said service will be exclusive of spare parts. The selected agency must keep sufficient spare parts in stock, to provide prompt service which will be inspected by the RTO time to time.
7. The lowest quotation bidder will be determined on the basis of lowest total rate.
8. The agency shall do routine checkup (Preventive maintenance) of all the items under AMC deploying 1 (One) maintenance staff at Barasat & Barrackpore respectively.
9. In case of quality of service provided by any commission or omission by the agency, the RTO, North 24-Parganas shall have full liberty to get the job completed to the satisfaction by engaging any other agency according to the choice of the RTO, North 24-Parganas and on every such occasion the agency shall be liable to bear the entire cost incurred for the said job.

10. The agency shall be required to maintain a log of all complaints received through phone/fax/e-mail. Failure to act complaints would be treated as non performance and may result in imposition of penalties.
11. The quotation shall be terminated in case of violation of any conditions of the quotation at any point of time of the year.
12. The District Magistrate, North 24-Parganas reserves all the rights not to accept lowest rate or any other rate quoted without assigning the reason. The District Magistrate, North 24-Parganas also reserve the right to cancel the process of quotation at any point of time without any notice.


Regional Transport Officer
North 24-Parganas, Barasat

Memo.No./2771(11)/ MV/Bst

Dated: 08/02/2019.

Copy forwarded to :-

1. The Director, Transport Directorate, Paribahan-II, Kasba, Kolkata-700107.
2. Commissioner, Transport Department, Paribahan Bhawan, 12, R.N. Mukherjee Road, Kolkata-700001.
3. The Commissioner, Transport Department, Paribahan Bhawan, 12, R.N. Mukherjee Road, Kolkata-700001.
4. The Superintendent of Police, North 24-Parganas with a request to arrange for putting up the Notice in your office Notice Board.
5. The Secretary, North 24-Parganas ZP with a request to arrange for putting up the Notice in the office Notice Board of Zilla Parishad.
6. The Nezarath Deputy Collector, North 24-Parganas with a request to arrange for putting up the Notice in your office Notice Board.
7. The District Informatics Officer, NIC, North 24-Parganas with a request to host the Notice in the official website (www.north24parganas.gov.in) of this office. He is also requested to send his representative at the time of installation.
8. The DI&CO, North24-Parganas North 24-Parganas with a request to arrange for putting up the Notice in your office Notice Board.
9. The CA to DM for kind appraisal of the District Magistrate, North 24-Parganas.
10. The CA to ADM(G) for kind appraisal of the Addl. District Magistrate(Gen), North 24-Parganas.
11. Notice Board of this office.


Regional Transport officer
North 24-Parganas, Barasat