



Office of the Chief Medical Officer of Health
& District Health & Family Welfare Samiti, 24
Parganas (North)
Barasat, Pin Code 700 124

Email:cmohn24pgs@gmail.com Telephone:(033)2552-3129



Memo No: 8099

Date:06.08.2021

TENDER NOTICE

Sealed Tenders are hereby invited from the bona fide reputed firms for supply of the items mentioned herein under:-

Sl No	Description of items	Approximate Quantity Required (in Pcs)
1	• LaserJet Printer as per Annexure-I	2 (Two only)

Last date for submission/receipt of quotation is on **13.08.2021 at 3pm**. The tenders will be opened on the **same day at 4pm** in the office of the undersigned in presence of willing bidders. Bona fide suppliers will have to submit the application in their own letterhead mentioning the rate per form and drop the same in the 'Tender Box' kept in the office of the undersigned. Quotations received after the above stated date and time will not be considered.


Terms & conditions are as follows: -

1. The undersigned has the right to cancel partly or wholly the quotation process without assigning any reason thereof.
2. The rate of the items shall be inclusive of all taxes and charges.
3. The 'Authority' is not bound to accept either the lowest tender or any other tender.
4. The offered price shall include transportation cost, loading-unloading charges, road taxes etc. No amount shall be paid over and above the quoted price.
5. The supplies/ delivery and installation of the IT item to be done at office of the CMOH, North24Parganas, Banomalipore, Barasat within **20.08.2021** without fail.
6. Deliver & installation certificate with stock entry details to be submitted to office of the Chief Medical Officer of Health, North24Parganas prior to payment.
7. Incomplete or conditional tenders will summarily be rejected.
8. The Invoice for payment shall be addressed in favour of the authority as per instruction given in the Work Order along with duly receipted challan(s).
9. Actual order quantity may vary than those mentioned in the Tender Notice.
10. The rate so offered will remain valid for one month from the date of issuing the supply order.

Documents to be submitted:

1. Valid Trade License issued by the competent authority.
2. GST Registration Certificate in favour of the bidder
3. PAN Card and Income Tax Return for the Financial Year 2019-20
4. Authorization Certificate Issued by the company manufacturing the product.
5. Credential valued Rs.60000/- or more in a single contract in support of supplying similar items in Government Offices.

All the above stated documents shall be self-attested.


Chief Medical Officer of Health
24 Parganas (North)
(P.T.O.)

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Copy forwarded for information and with a request to arrange to display the 'Quotation Notice' on their notice board:-

- 1) Savadhipati, Zilla Parishad, North 24 Pgs,
- 2) The District Magistrate North 24 Pgs,
- 3) The Superintendent of Police, North 24 Pgs,
- 4) The Sub Divisional Officer (BarasatSadar), North 24 Pgs,
- 5) The Executive Officer, Barasat Municipality, North 24 Pgs,
- 6) Notice Board, CMOH Office, North 24 Pgs,
- 7) N.I.C, North 24 Pgs with a request to upload the Notice in the website of the District.
- 8) DA, for web posting in north24parganashealth.org (District Health Portal)

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6.8.21
Chief Medical Officer of Health
24 Parganas (North)
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Annexure-I

Laser Printer	PRINTING	
	Print Speed Black	Normal: Up to 14 ppm
	First Page Out (Ready)	Black: As fast as 10 sec
	Duty Cycle	Up to 5000 pages (monthly, A4)
	Print Technology	Laser
	Print Quality Black (Best)	Up to 600 x 600 dpi (1200 dpi effective output)
	Processor speed	234 MHz
	CONNECTIVITY	
	Connectivity Standard	Hi-Speed USB 2.0 port
	Compatible Operating Systems	Windows 7, Windows 8 and Windows 10
	PAPER HANDLING	
	Media Sizes Supported	A4, A5, A6, B5, C5, DL, postcards
	Media Sizes Custom	Main tray: 147 x 211 to 216 x 356 mm, Input slot: 76 x 127 to 216 x 356 mm
	Media Types	Paper (laser, plain, photo), envelopes, labels, cardstock, transparencies, postcards

K. S. Datta
6.8.21

Pranav
DSM 6/8/21

Proforma of Quotation Application Form

To
The Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas

Ref: Your N.I.Q No.

I/We, the undersigned have examined the entire tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

The rate quoted is as follows :-

Rate quoted per Book Excluding GST	GST percentage	Total Cost per Book

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)