

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**North 24 Parganas (T.B Wing)**

Memo No. NTEP/2020/ 013

Date: 06.01.2020

**TENDER NOTICE**

Sealed tenders are invited from the bonafied agencies/owners, for supply of "ACSM Printing materials", North 24 Parganas as per list & specifications of Annexure-A, Annexure-E & Annexure-F" for the year 2019-20(upto 31<sup>st</sup> March 2020).

**Sell of Bids** : 07.01.2020 from 10:00 a.m. to 5:00 p.m. on all working days from DTC Office/Download from official website.

**Last date of submission of Bid**: 27.01.2020 within 2.00 p.m. at DTC office.

**Date of Opening of Tender** : 28.01.2020 at the office of the undersigned in presence of the tenderer or his representative (one).

All required documents for the tender should be enclosed and the list of enclosures with page numbers should be mentioned in a separate sheet. The tender papers should be dropped under sealed envelope in the **TENDER BOX** kept in the DTC –office. No tender papers shall be acknowledged by post. The tender committee will reserve the rights of acceptance or cancellation of any tender, even the lowest, without assigning any reason. Selection will be made as per rule.

Memo No. NTEP/ 2020/ 013/1(21)

Copy Forwarded for necessary information to:-

- 1) The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat.
- 2) The Director of Health Services, Govt. of W.B., Swasthya Bhawan
- 3) The Dy.DHS(TB) and State Programme Officer(RNTCP), Govt of WB.,Swasthya Bhawn North 24 Parganas
- 4) The District Magistrate, North 24 Parganas
- 5) The Addl. District Magistrate (Health), North 24 Parganas
- 7-12 The Dy CMOH-I/II/III/DMCHO/ZLO/DTO, North 24 Parganas
13. The District Informatics Officer, O/o the DM, North 24 Parganas, with request to please arrange for publication the tender notice in the official website of North 24 Parganas District.
- 14) The Officer-in-Charge (Health), O/o the DM, North 24 Parganas
- 15) The Superintendent of Dist. Hospital, North 24 Parganas
- 16) The Accounts Officer of this office
- 17) The Administrative Officer of this office.
- 18) District Accounts Manager, North 24 Parganas
- 19) The DPMU Section, DTC, North 24 Parganas
- 20) Accountant, DTC, North 24 Parganas
- 21) Office Notice Board.

Chief Medical Officer of Health  
North 24 Parganas

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North 24 Parganas

Sl No.	Particulars / Item	Specification			Rate Quoted by bidder/ Per unit
		Size ( Ft/Inch)	Quality of material	Thickness	
1	TU wise Iron Hoarding with Iron Angle and wall hanging	Iron Angle 2"x2"	3'x2' flex material with full tin(0.6mm) sheet, vinye	0.6 MM	
2	Flex	6'x4'	Multi Colour Flex	260 GSM	
3	Calendar	20"x30"	Glossy Art Paper , Multi colour	100 GSM	
4	Poster ( full back side gumming)	18"x23"	Glossy Art Paper , Multi colour	90 GSM	
5	Sticker (full back side Gumming	4"x6"	Glossy Art Paper , Multi colour	90 GSM	
6	Dairy	Page size : 7"x9"	Maplitho Paper with Hard Board Binding with Multicolour Cover (2 days in one page + extra 12 pages) each dairy contains 104 pages and some key messages to be given on each pages.	90 GSM	

*gsm*

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Section I : Draft Proforma for Non-Conviction (In a form of affidavit).

The bidder shall provide an undertaking that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this tender.

Section II : Tender Application Form

To  
The Chief Medical Officer of Health  
North 24 Parganas

Ref: Your tender document No. \_\_\_\_\_ dated \_\_\_\_\_

I/We, the undersigned have examined the above tender document, including amendment/corrigendum number, dated.....(if any), the receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum, as shown in the price schedule/Financial Bid attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)

Contact No:



- 1) The bid documents will be addressed to the Chief Medical Officer of Health, North 24 Parganas, Kolkata-700 124 and to be submitted under sealed cover and super subscribed on the envelope, as "Tender for ACSM Printing Materials" for RNTCP District, North 24 Parganas Each page to be signed by the bidder.

## 2) Required Documents

SL No	Category Name		Details
1	Certificates	1	PAN Card
		2	Professional Tax Registration Certificate and deposited Challan for the financial Year 2019-20
		3	Updated GST Registration Certificate, Return and Challan Last Month/Quarter
		4	I.T Return for the last 3 years ( AY 2019-20, 2018-19, 2017-18.
2	Company Details		Certificate of incorporation/Partnership deed
			Updated Trade Licence / Enlistment
			Power of Attorney in favour of signatory of bid
3	Credential	1	Experience Certificate as supplier in similar field for at least 1 yr. before date of publication of this Tender Notice
4	Declaration		Balance sheet & Profit & Loss A/c for last 3 Years (2018-19, 2017-18, 2016-17) Non – Conviction certificate (notarized) as per Annexure-E,
			Section-1
		1	Application as per Annexure-E, Section-II

- 3) Rate must be quoted at every column in Annexure-A by the bidder  
 4) Rate should be given inclusive of all taxes (direct & indirect), all charges like delivery, loading and unloading any incidental charges etc.  
 5) Sample of items must be provided with the tender positively.  
 6) The selection committee has the right to accept/cancel any tender without showing any cause there off.

## ( A ) Processing Fee &amp; Earnest Money

- (i) Rs.1000.00 (Rs. One thousand) only as processing fee(non-refundable) and Rs.5000.00 (Rs. Five thousand) only as earnest money (refundable) to be submitted in favour of the "District Health & family Welfare Samity, North 24 Parganas" at the Account No. 424210100036711, IFSC –BKID0004242, Bank of India, Barasat branch.  
 (ii) The earnest money will be kept in custody of the authority as a part of security deposit for the successful bidder(s)  
 (iii) Processing fee and earnest money to be deposited through bank challan or E-Transfer. No Draft/ Cheque or any other form of deposit is not acceptable.

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