



**Government of West Bengal**  
**Office of the Secretary, District Health & Family Welfare Samiti &**  
**Chief Medical Officer of Health**  
**North 24 Parganas, Barasat, Kolkata-700124**  
**Phone-033-25523129, e-mail: cmohn24pgs@gmail.com**

Memo No.CMOH-N24Pgs/Acct-NUHM/21-22/3/UPHCs-7920

Date: 02.08.2021

**NOTICE INVITING QUOTATION**

Sealed Tender is invited from the bonafide Agencies/ Firms/ individuals, for supply and installation of Complain/Suggestion Box, for UPHCS all over District under NUHM as per items stated in annexure-II of this notice.

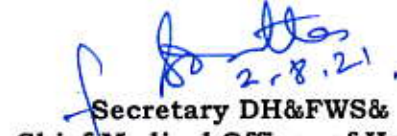
The applications may be received in the letter-head of the Agency/ Firm/ Individuals, addressed to the "Secretary DH&FWS & Chief Medical Officer of Health, North 24 Parganas" by dropping in the Quotation box placed at the office of the undersigned. The last date of submission of Tender is 09.08.2021 up to 2.00 p.m. and it will be opened on the same day at 3.00 p.m.

**List of required documents along with the application (Technical documents):**

1. Photocopy of valid Trade License of current validity. (duly attested).
2. GST Registration & updated challan. (duly attested).
3. Photocopy of updated P.Tax update payment Challan & Certificate (duly attested).
4. Photocopy of PAN (duly attested).

Details Terms & Conditions shall be available at [www.north24parganas.gov.in](http://www.north24parganas.gov.in) / [www.north24parganashealth.org](http://www.north24parganashealth.org) and at [www.wbhealth.gov.in](http://www.wbhealth.gov.in) on and from 02.08.2021

The Tender Selection Committee (TSC) reserves the right to accept or reject any tender or a part of the tender- without assigning any reason thereof.


  
Secretary DH&FWS&  
Chief Medical Officer of Health  
North 24 Parganas

Memo No.CMOH-N24Pgs/Acct-NUHM/21-22/3/UPHCs-7920/1(10)

Date: 02.08.2021



**Copy forwarded for information to:-**

1. The Director of Health Services, Govt. of West Bengal
2. The DM, North 24 Pargnas
3. The Sabhadhipati, Zilla Parishad, North 24 Parganas
4. The Chairman, Barasat Municipality, North 24 Parganas
5. The Dy. CMOH-I/II/III, DMCHO, ZLO, DTO, North 24 Parganas
6. The Accounts Officer, O/o The CMOH, North 24 Parganas.
7. The DIO, North 24 Parganas with the request to upload this notice in the official website of North 24 Parganas district.
8. System Co-ordinator, IT- Cell, Swasthya Bhawan with the request to upload this notice in the official website of Swasthya Bhawan.
9. Notice Board, O/o the CMOH, North 24 Parganas.
10. Office Copy

  
Secretary DH&FWS&  
Chief Medical Officer of Health  
North 24 Parganas


**Terms & Conditions**

- 1) The bid documents shall be received till 09.08.2021, Application (Annexure-III) shall be addressed to the Chief Medical officer of Health, North 24 Parganas, Kolkata-700124.
- 2) The bid documents to be submitted under sealed cover super scribing on the envelope, as **"Quotation for supply & installation of Complain/Suggestion Box at U-PHCs all over the District under NUHM"**. The bidder must have PAN, Trade License, P.Tax Registration, GST Registration of current validity.
- 3) Rate of item(s) shall be inclusive of all Taxes (direct & Indirect). Rates quoted more than MRP shall be rejected.
- 4) All Bid documents may be submitted into single sealed cover envelope with the salutation of the same on the TOP of the envelope.
- 5) The article(s) should be supplied as per specifications & approved quality within 7 (Seven) days from issuance of the Work Order, failing which the order shall be treated as cancelled and the 2<sup>nd</sup> lowest bidder may be entrusted to supply for those article(s)
- 6) **For detailed sample and specification of the items the interested bidders are requested to visit the office of the CMOH, North 24 Parganas.**
- 7) The LTC has the right to accept or reject any quotation without showing any cause thereof.
- 8) The Proprietor of the firm should sign on every page of the bid documents.
- 9) The bidders or his/her authorized representative may be present at the time of the opening of the quotation to get any clarification related to the quotation. No further clarification/information will be provided during the process of finalization of the selection process.

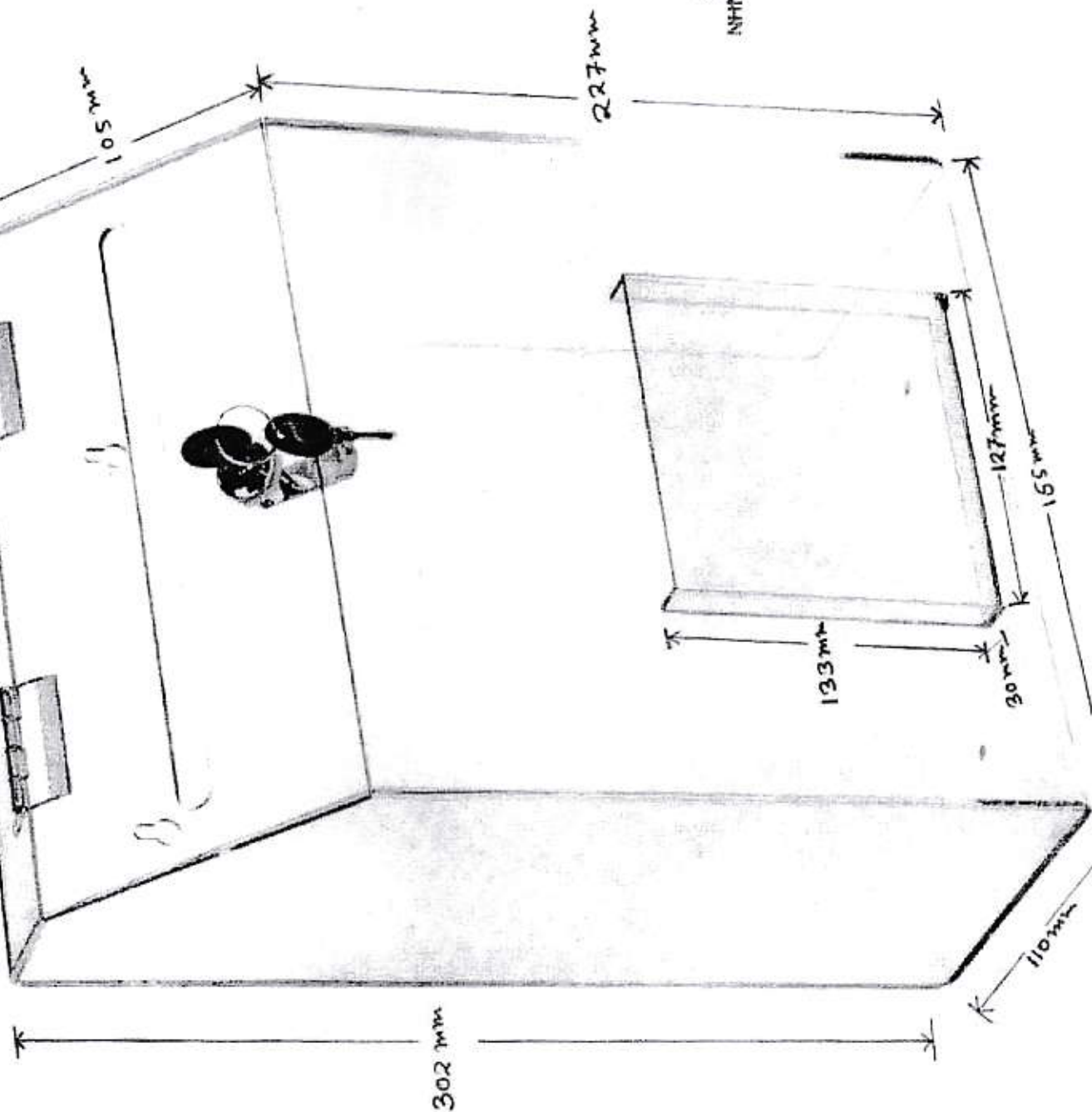
  
28.8.21  
**Secretary DH&FWS&  
Chief Medical Officer of Health  
North 24 Parganas**  


## List of items required

SL. No.	NAME OF THE PRINTING ITEMS	Description	Quantity
01.	<b>Complain/ Suggestion Box</b>	<p>Fibre made transparent Box.</p> <p>i)Back Side- 155mm x 302mm  ii)Side wall- 110mmx302mm  iii)Front wall- 155mm x 227mm  iv)Top- 115mm x 80mm v)  v)Base- 155mm x 110mm  vi)Pocket- 133mm x 127mm  vii)Side partition for pocket-  133mm x 30mm</p> <p>Suggestive specification with the  Diagram/Lay out is given on the  next page.</p>	94 (Ninety Four) U- PHCs of NUHM around the district. One(1) complain/Suggestion Box at each functional U-PHC

  
2.8.21  
Secretary DH&FWS&  
Chief Medical Officer of Health  
North 24 Parganas

⊗ SPECIMEN OF COMPLAINS/SUGGESTION BOX



20/7/21  
SAE (CIVIL), DPMAL  
NHM, DH 2

## Application Form

1. Name of the Firm/Agency :
2. Name of the Proprietor with Mobile no.
3. Trade License and current Validity :
4. P.Tax current Challan and Certificate :
5. PAN No. :
6. GST Registration No. :
7. Date of Quotation Submission :

**DECLARATION:** I/We declare that the above mentioned information are correct in all aspect and I/We abide by the terms & conditions of the quotation. If any information found incorrect or false at any stage my/our candidature/Bid may be liable for rejection.

Signature of the bidder