



Office of the Chief Medical Officer of Health &
District Health & Family Welfare Samiti, 24
Parganas (North)
Barasat, Pin Code 700 124

Email:cmohn24pgs@gmail.com

Telephone:(033)2552-3129



Memo No: **710 CMOH(NPG)/710**

Date: 25.02.2020

TENDER NOTICE

Sealed Tenders are hereby invited from the bona fide reputed firms for supply of the items mentioned herein under:-

| Sl No | Description of items | Quantity Required |
|-------|---|-------------------|
| 1 | Office Steel File Cabinet with four numbers of lockable drawers 78"x36"x19" having 20 gauge steel body | 03 No.s |
| 2 | Wooden Rectangular Executive Table with 03 numbers of lockable drawers and 01 number of cabinet and 5mm tabletop glass (Apprx HxWxL= 3'x2.5'x4.5') | 03 No.s |
| 3 | Wooden Chair with Hand Rest and back but without cushion (Apprx HxWxD 2'x2'x2.5') | 03 No.s |
| 4 | Square shaped plastic chair with steel legs (Apprx Length 425mm, Height 870mm, Depth 510 mm) | 20 No.s |
| 5 | Office Steel Almira 78"x36"x19" having 20 gauge steel body and 18 gauge for doors , 04 adjustable shelves making five compartments | 01 No.s |
| 6 | Office Steel Almira 78"x36"x19" having 20 gauge steel body and 18 gauge for doors, with lockers and adjustable shelves. | 01 No. |
| 7 | High Back revolving executive chair | 01 No. |

Last date for submission/receipt of tender is on **05.03.2020 at 2 pm**. The Tenders will be opened on the **same day at 3 pm** in the office of the undersigned in presence of bidders. Intending bidders will have to submit the application in their own letterhead in prescribed format provided in Annexure I along with self attested copies of 1) valid trade licenses in same field, 2) PAN card, 3) certificate of GST Registration, 4) challans for 'Tender Application Fee' and EMD and 5) Bank Account Details and drop the same in the 'Tender Box' kept in the office of the undersigned. Tenders received after the above stated date and time will not be considered.

Terms & conditions are as follows:-

1. The undersigned has the right to cancel partly or wholly the tender process without assigning any reason thereof.
2. The rate of the items, GST percentage, GST amount and total price shall be mentioned separately.
3. The 'Tender Accepting Authority' is not bound to accept either the lowest tender or any other tender.
4. Sum total of prices of all the items including GST will be taken into consideration in order to determine the lowest bidder.
5. The offered price shall include transportation cost, loading-unloading charges, road taxes etc. No amount shall be paid over and above the quoted price.
6. The supplies are required to be made within 15 days from the date of issue of 'Supply Order'.

7. Incomplete or conditional tender will summarily be rejected.
8. All the materials are to be delivered to the 'Office of the Chief Medical, Barasat District Hospital Campus, Barasat 700 124 or as directed by the undersigned.
9. The Invoice for payment shall be addressed in favour of the authority as per instruction given in the Work Order along with duly receipted challan(s).
10. Damaged or broken items detected at the time of delivery or thereafter and any manufacturing defect noticed within three months from the date of supply shall be replaced free of cost by the selected supplier.
11. The measurements provided in the notice are indicative only. Measurement shall be provided by the bidder against their financial bid. If the specifications of the items do not match with the specifications given in this Notice, the bidders shall quote the price of items with immediate higher and lower configuration than that of provided in this Notice.
12. The bidders shall quote for all items mentioned in this Notice otherwise their bid will be rejected.
13. The rates so offered by the bidders shall remain valid up to 31.03.2021.
14. Tender Application Fee @ Rs.500/-(Rupees five hundred only) is to be deposited in favour of ' District Health and Family Welfare Samity, North 24 Parganas' in Savings Bank Account No. 424210100036711 maintained with Bank of India, Nabapally Branch, Barasat, having IFSC Code BKID0004242. Deposit challan is to be enclosed with bid documents.
15. Earnest Money Deposit @Rs.3000/-(Rupees three thousand only) is to be made in favour of ' District Health and Family Welfare Samity, North 24 Parganas' in Savings Bank Account No. 424210100036711 maintained with Bank of India, Nabapally Branch, Barasat, having IFSC Code BKID0004242. Deposit challan is to be enclosed with bid documents. EMD of the unsuccessful bidders will be electronically transferred to the bank accounts provided by the bidders with tender documents.
16. Actual order quantity may vary than those mentioned in the Tender Notice.

Prasanna
**Chief Medical Officer of Health &
Secretary, DH&FWS
24 Parganas (North)**

Memo No:CMOH/ *(NPG) 710/1 (8)*

Date : 25.02.2020.

Copy forwarded for information and with a request to arrange to display the 'Tender Notice' on their notice board to:-

- 1) Savadhipati, Zilla Parishad, North 24 Pgs,
- 2) The District Magistrate North 24 Pgs,
- 3) The Superintendent of Police, North 24 Pgs,
- 4) The Sub Divisional Officer (Barasat Sadar), North 24 Pgs,
- 5) The Executive Officer, Barasat Municipality, North 24 Pgs,
- 6) Notice Board, CMOH Office, North 24 Pgs,
- 7) N.I.C., North 24 Pgs with a request to upload the Notice in the website of the District.
- 8) IT cell, Swasthya Bhawan.

Prasanna
**Chief Medical Officer of Health &
Secretary, DH&FWS**

Annexure I

Proforma of Tender Application Form

To
The Chief Medical Officer of Health
North 24 Parganas

Ref: Your N.I.T No.

I/We, the undersigned have examined the entire tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)