



Government of West Bengal

Office of the Block Development Officer

Bagdah, North 24 Parganas

Phone No. / Fax No.-03215-263244, Email. bdobagdah@gmail.com

NOTICE OF VACANCY

In concurrence of memorandums vide memo no. S-23011(21)6/2014-CMDM/108310 Dated 27/10/2014 issued by Additional District Magistrate (G), North 24 Parganas. Applications form in prescribed format is invited for the post of Data Entry Operator of CMDMP under Bagdah Dev.Block.

Name of the Post:- Data Entry Operator of Mid-Day-Meal Programme under School Education Department Govt. of West Bengal.

Nature of the Post:- Contractual basis and may be terminated at the completion of the job or at the end of the project whichever is earlier or in case performance is found to be not satisfactory, the Head of Deptt/Office may terminate service based on the recommendation of IT Deptt/NIC Project leader or the Project in-Charge.

Number of Vacancy:- 1(One)

Professional fee per month:- Rs.11000/-. Mode of payment:- After deduction of P-Tax & IT as applicable.

Required Qualification:- 1) Graduation in any branch. 2) Certificate in Computer application (at least six months).

Age Limit:- Not below 21 years but not more than 37 years on the 1st January of 2014.

Progress of Selection:-

Examination for the selection to this post will be held in three succession stage:-

1. Written Examination (MCQ type) 50 Marks.
2. Computer skill test 30 Marks.
3. Working experience 10 Marks.
4. Interview 10 Marks.

On verifying the Application form the eligible all candidates will have to go through the above stated four process of Examination for selection in the final merit list.

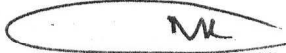
Chronology of dates for submission of selection:-

1. Last Date for submission of application :- 19 December 2014 (The application form will be available from and will be submitted at B.D.O. Office, Bagdah Dev. Block within Office hour strictly except Saturday & Sunday).
2. Dates of Admit Card to be received by eligible candidates from Block Office: - 22th December 2014 strictly within Office hour.
3. Date of Examination: - 24.12.2014. (11 A.M. – 1 P.M.).
4. Date of Merit list publication 24.12.2014.(4 P.M.)

List of certificate to be attached with application form :-

1. Attested photo copy of Admit Card of Madhyamik or equivalent examination (As age proof).
2. Photo copy of result of Higher Secondary & Graduations (with attestation)
3. Attested photo copy of Computer Application Certificate.
4. 3(three) copies recent coloured passport size photograph

*** Xerox of the Application form will not be allowed.**


Block Development Officer
Bagdah, North 24 Parganas
Date. 08.12.2014

Memo. 4125/150

Copy forwarded for information & taking necessary action with a request for wide publicity:-

1. The District Magistrate, Barasat, North 24 Parganas.
2. The ADM (G), Barasat, North 24 Parganas.
3. The Sub-Divisional Officer, Bongaon, North 24 Parganas.
4. The Project In-Charge, CMDMP, North 24 Parganas.
5. The Savapati, Bagdah Panchayat Samity
- 6-27. The B.D.O.(All Block), North 24 Parganas.
- 28-36. The Proadhan*all*.....Gram panchayat.
37. The DIO, NIC, North 24 Parganas.
38. The DI & CO, North 24 Parganas.
39. The Employment Officer, Employment Exchange, North 24 Parganas.
- 40-41. SI of School,.....Circle.
42. AI of School, Bagdah North 24 Parganas.
- 43-49. The BLRO/ADSR/ADA/BMOH/CDPO/BLDO/Bagdah PS.
50. Office Notice Board.


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