



**GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
BONGAON SUB-DIVISION**

Memo No: **G/710/SDO/BGN/ASHA**

Date: **25/05/2022**

NOTICE FOR ENGAGEMENT OF ASHA

On behalf of the ASHA Selection Committee, Bongaon Sub Division applications are hereby invited in the prescribed form (Annexure A) from the prospective and interested candidates for engagement as Accredited Social Health Activist (ASHA) on purely voluntarily basis under NHM for different areas under all the Health Sub-Centers under Bongaon, Bagdah, Gaighata Blocks under Bongaon Sub Division, in pursuance of the Memo No. HFW/NRHM-20/2006/(Part-II)/1631, dated 27/06/2012 of the Mission Director, National Health Mission, Health & Family Welfare Department, Government of West Bengal.

Date of submission of application from : 25.5.2022 to 10.6.2022

Time of submission of application from 11:00 a.m to 03:00 p.m on all working days except Saturday, Sunday and other Govt holidays.

Venue of submission of application form: Office of the Block Development Officer, Bongaon, Bagdah, Gaighata Blocks.

Eligibility Criteria for engagement to the post of ASHA:

- ❖ Should be a married/divorced/ widowed woman.
- ❖ Should be a permanent resident of the same area i.e. village under the health sub-centre for which she is applying.
- ❖ As on **25.05.2022** should be within the age group 30-40 years. In case of **SC/ST** candidates, the lower age limit may be relaxed to 22 years. (For all candidates born not before **25-05-1982** and not after **25-05-1992**; for **SC/ST** candidates born not before **25-05-1982** and not after **25-05-2000**).
- ❖ Should be Madhyamik or equivalent examination appeared, candidates possessing higher qualification are also eligible. However, in all cases (appeared and failed or passed or possessing higher qualification) only the marks obtained in Madhyamik or equivalent examination will be considered.
- ❖ Areas where the majority of the population belongs to SC/ST, preference will be given to candidates from that category, keeping the selection criteria fixed by the Sub Divisional Level ASHA Selection Committee. (**Memo No. HFW-27011/375/2018-NHM SEC-Dept. of H&FW-Par-II-3692**) **Date:03-12-2021**).
- ❖ Preference will be given to Grade I & Grade II SHG Members/ trained Dais/Link workers, keeping the selection criteria fixed.

How to apply:

Prospective and interested candidates should fill up prescribed application form (Annexure-A) in her own hand writing with blue/black pen and enclose the following document:

- ❖ Birth Certificate or Admit Card of Madhyamik of equivalent Examination (self attested photocopy) as proof of age.
- ❖ Voters Identity card (EPIC), Aadhar Card and Ration Card (Self attested photocopy) as proof of local residence.
- ❖ Mark sheet of Madhyamik or equivalent Examination (Self attested photocopy), even in case of failure in exam.
- ❖ Self Attested copy of Marriage Registration Certificate in case of married women of self attested copy of Decree of Divorce in case of Divorced women or self attested copy of Death Certificate of Husband in case of widow.
- ❖ In case of above mentioned Certificates are not available, Self Declaration regarding marital status certified by E.A/Secretary and Health Supervisor of concerned G.P in Annexure B.
- ❖ Self Attested copy of Death Certificate of Husband for Widowed applicant.
- ❖ If applicable, **SC/ST** Certificate from competent authority (Self attested photocopy).
- ❖ If applicable, in case of Grade I & Grade II SHG Members certificate from BDO, and in case of trained Dais/Link workers, certificate form BMOH, has to be submitted along with application form.
- ❖ Two (02) copies of identical Passport size coloured photograph, one for application form and another for Admit Card.
- ❖ An envelope (Size: 23cm X 10cm) with postage stamp of Rs. 5/- affixed and the full postal address of the candidate shall be written on it.
- ❖ The envelope containing the Application Form and enclosures should be superscripted as **"APPLICATION FOR ENGAGEMENT AS ASHA, name of the sub-center applied for and name of Village"** and should be addressed to and to be submitted preferably by hand or via Speed Post or Registered Post to:

The Block Development Officer

..... **Development Block.**

At.....B.D.O Office

At.....P.O.....P.S.....

Dist: North 24 Parganas, PIN.....

Handwritten signature

- ❖ Application by Whatsapp/e-mail/BDO office drop box shall not be entertained.
- ❖ Incomplete/erroneous application / unsigned application/ application without any or all of the required documents shall be summarily rejected, and no consideration in this regard shall be allowed.
- ❖ Application received after 03:00 pm on 10.6.2022 will not be entertained.
- ❖ Application received after due date and time due to postal delay of any other reason will not be considered.
- ❖ Interview will be held for the applicants fulfilling all criteria. The notice of date, time and venue of the interview will be sent to the applicant via post. The details will also be available at Bongaon, Bagdah, Gaighata Block office, Bongaon, Bagdah, Gaighata all Gram Panchayat Offices and Health Centers under Bongaon, Bagdah, Gaighata Block.
- ❖ While applying the applicant should ensure that she fulfills the eligibility & norms and that the particulars furnished by her are correct in all respects, In case it is detected at any stage of selection that applicant does not fulfill any eligibility norms and or that she has furnished any incorrect/false information or has suppressed any material fact(s), her candidature will stand cancelled with no further communication. If any of these shortcomings is/are detected even after selection her engagement is liable to be terminated without assigning any reason thereof.
- ❖ The ASHA selection Committee, Bongaon Sub Division will draft panel list Sub Centre wise on the composite number of Marks in Madhyamik Examination and Interview.
- ❖ If any candidate fails to appear before the Interview board, her candidature will be summarily rejected even if she is otherwise eligible and has secured highest marks.
- ❖ Engagement of ASHA is purely on voluntary basis and this does not confer any right/privilege for regular appointment or continuity of service.
- ❖ Misconduct on the part of the candidate at any stage of the engagement process is strictly prohibited & shall render disqualification.
- ❖ The applicant shall not possess adverse Criminal Record which may render her unsuitable for the post.
- ❖ The original documents (except self Declaration with Certificate by EA/Secretary and Health Supervisor of concerned Gram Panchayat regarding marriage and Certificate regarding Grade-I/Grade-II/Trained Dias/Link Workers) need not to be submitted.
- ❖ The self attested copy of the certificates will be checked/verified during the interview.
- ❖ Hence the qualified/short listed applicants will be asked to bring the original documents during interview or consequently for verification of self attested documents.

General Conditions:

1. Carefully read the instructions mentioned above before applying. Fill up Application Form with due care.
2. Help Desk has been set up at the Bongaon, Bagdah, Gaighata BDO Office. Apart from this, the Gram Panchayats/RH/BPHCs/PHCs/Health Sub Centers under Bongaon, Bagdah, Gaighata Development Block has been briefed, too. They may be approached.

Handwritten signature

3. Submission of the application does not guarantee an appointment.
4. In case of any misrepresentation of facts and documents the applicant shall be disqualified at any time and at any stage during the process of selection appropriate legal action may be taken against the candidate.
5. The Sub Divisional Level ASHA Selection Committee reserves the right to alter the mode of examinations or to conduct re interview or to cancel part or whole of any process of engagement including provisions/clauses of this notice or application at any stage, if required.
6. Beware of touts & job racketeers trying to deceive you by false promise(s) of securing job as "ASHA" either through influence or by use of unfair means. Please beware of unscrupulous elements and do not fall in their trap. Any attempt on the part of candidate to be selected by unfair means request through persons, officials or agencies etc. will disqualify her candidature.
7. The decision of ASHA Selection Committee, Bongaon Sub-Division will stand final.

Sanmita 25/05/2022

**Member-Secretary
ASHA Selection Committee
Bongaon Sub Division**