

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE DEPUTY DIRECTOR OF HORTICULTURE  
DEPARTMENT OF F. P. I. & HORTICULTURE  
NORTH 24 PARGANAS ZILLA PARISHAD, BARASAT

Phone: 033-25843128

E-mail ID: dho24pgn@gmail.com

Memo No.: 254/DHO/Bst./NHM

Dated: 20/05/2019


**NOTICE INVITING QUOTATION**

Sealed quotations <sup>for rates</sup> super scribed with "Supply of IT Materials" are hereby invited by the undersigned from bona-fied, resourceful and experienced Organizations/ Agencies having credential of assembling and supplying following IT materials as per terms and conditions laid down below for the supply of the following items :

Sl. No.	ITEM DESCRIPTION	QUANTITY	Rate (Rs.)
1.	<b>HP/ DELL Computer Set with:</b> i) Motherboard ii) Core i3 Processor iii) HDD- 1 TB iv) RAM – 4GB v) Cabinet vi) DVD Writer vii) New Monitor viii) Windows 10 (OS) ix) Keyboard x) Mouse	1 No.	
2.	Epson L3110 all-in-One Ink Tank Printer	1 No.	
3.	UPS – APC 600 BA	1 No.	

**Terms and Conditions:**

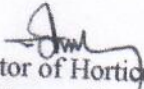
1. The sealed envelopes with all the documents like PAN, GST no., Credentials documents, Bank details etc. are to be submitted to the undersigned up to 7days during office hours in the tender box kept in the office of the undersigned from date of invitation till 27/05/2019 up to 3.00 PM. Submission of Bank details is must during payment as the payment will be made through RTGS.
2. The sealed envelope with all relevant documents will be opened on the same date at 4.00 pm in the office chamber of the Deputy Director of Horticulture, North 24 Parganas, Zilla Parishad Bhaban (Ground Floor), Barasat. The intending candidates/suppliers may remain present at the time of the opening.
3. After getting work order supply of materials should be made within 3 (three) days without fail.
4. Maximum 2 nos. of items in case of Computer Set and UPS may be purchased.
5. Credentials: Similar type of work of assembling and supplying items are required.
6. Rate should be quoted both in words and figure. Rates of each component should include all like carrying, loading, un-loading, labour charges etc.
7. Materials should be supplied in good quality as per requirement of the Office of the undersigned.
8. The payment will be released in full after successful delivery and installation certificate of each item by your authorized person and countersigned by the concerned office of the Deputy Director of Horticulture, North 24 Parganas.
9. No liabilities would be lying upon to the undersigned for afore-said supply.
10. Preference will be given in case of local Organization/ supplying Agencies.
11. Acceptance of the lowest rate is not obligatory and the undersigned reserves the right to accept or reject any or all the quotations without assigning any reasons whatsoever and split up the tender work to more than one Organization/ Agency in the interest of the work execution may be done.

  
Deputy Director of Horticulture,  
North 24 Parganas, Barasat

Dated: 20/05/2019

Copy forwarded for information with a request to take necessary arrangement for wide publicity please to the:

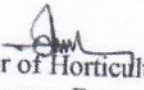
1. Director of Horticulture (Tech.), Dept. of F.P.I. & Horticulture, Benfish Tower, GN- 31, Sector- V, Kol- 91.
2. Secretary, North 24 Parganas Zilla Parishad, Barasat.
3. Deputy Director of Agriculture (Admn.), North 24 Parganas.
4. Nazerath Deputy Collector, D.M. Office, North 24 Parganas, Barasat.
5. District Information & Cultural Officer, North 24 Parganas.
6. Deputy Registrar of Cooperative Societies, North 24 Parganas.
7. Asst. Director of Agriculture (Admn.), Basirhat Sub-Division, North 24 Parganas.
8. Asst. Director of Horticulture (All), District Horticulture Office, North 24 Parganas, Barasat.
9. Asst. Director of Horticulture, Basirhat Sub-Division, North 24 Parganas.
10. Station Manager, Barasat Railway Station.
11. Post Master, Head Post Office, Barasat.
12. Officer-In-Charge, Barasat Police Station.
13. C.A. to the District Magistrate, North 24 Parganas, Barasat.
14. C.A. to the Addl. District Magistrate (Dev.) & A.E.O., North 24 Parganas Zilla Parishad, Barasat.
15. Lower Division Clerk, District Horticulture Office, North 24 Parganas, Barasat.
16. Office Notice Board.
17. Office file.

  
Deputy Director of Horticulture,  
North 24 Parganas, Barasat

Dated: 20/05/2019

Copy forwarded for information and taking necessary action to the:

- ✓ 1. District Information Officer, National Informatics Centre, North 24 Parganas with a request to upload the "NOTICE INVITING QUOTATION" for supply of IT materials to the official website of the district administration for wide publicity please.

  
Deputy Director of Horticulture,  
North 24 Parganas, Barasat