



GOVERNMENT OF WEST BENGAL
Office of the Secretary District Health & Family Welfare Samiti &
the Chief Medical Officer of Health North 24 Parganas
Ph. No. 033-25523129

No.DH&FWS/NHM/2020/ 975

Date: 19.06.2020

NOTICE INVITING QUOTATION

Sealed Quotations are invited from the bonafide Agencies/ Firms/ individuals, for providing service of local coolies/labours for loading & unloading of bulk packages of medicines, equipments, IEC materials and other baggages items in the District Reserve Store, Barasat, North 24 Parganas. The coolies/labours will be paid as per the rate mentioned in the order of the Joint Labour Commissioner(P),Govt. of West Bengal issued vide No. 336/709/Stat/2RW/35/2016/LCS/JLC dated 27.12.2019

The applications may be received in the letter-head of the Agency/ Firm/ Individuals, addressed to the "Secretary District Health & Family Welfare Samiti, North 24 Parganas." by dropping in the **Quotation Box**. The last date of submission of quotation is **26.06.2020 upto 2.00 p.m.** and it will be opened on the same day at **3:00 p.m.**

List of required documents:

- 1) Photocopy of valid Trade License (duly attested).
- 2) Photocopy of PAN (duly attested).
- 3) Photocopy of valid P.Tax updated challan (Duly attested).
- 4) Photocopy of GST redg. Certificate (Duly attested)
- 5) Declaration of Non-Conviction in the letter Head of the firm (as per proforma)

Details Terms & Conditions (Annexure-I), tender application form (Annexure-II) and Draft Proforma of Non- Conviction (Annexure-III) shall be available at www.north24parganas.gov.in and www.wbhealth.gov.in on and from **19.06.2020**

The Tender Selection Committee (TSC) reserves the right to accept or reject any tender/quotation or a part of the tender/quotation without assigning any reason thereof.

Pm 19.6.2020
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

Copy forwarded for information to:-

1. The Director of Health Services, Govt of West Bengal
2. The Dy. CMOH-I / II / III, DMCHO, DTO, ZLO, North 24 Pgs.
3. The D.I.O, North 24 Parganas for online publication.
4. The Accounts Officer of this office.
5. The IT Cell, IT Co-ordinator, Swasthya Bhawan with the request to publish the notice in the official website of Swasthya Bhawan.
6. The DAM, O/o the CMOH, North 24 Parganas.
7. Office Notice Board

Recd 19.6.2020

**Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas**

[Signature]

Terms & Conditions

- 1) The bid documents shall be received from 19.06.2020, Application (Annexure-II) shall be addressed to the **Secretary District Health & Family Welfare Samiti, North 24 Parganas, Kolkata-700124.**
- 2) The bid documents to be submitted under sealed cover superscribing on the envelope, as **"Quotation for providing service of coolies/labours for District Reserve Store, Barasat, North 24 Parganas."**
- 3) The bidder must have PAN, Trade License, P.Tax paid challan & GST Registration Certificate of current validity.
- 4) Rates should be claimed in accordance with the G.O. of the Joint Labour Commissioner(P), Govt. of West Bengal issued vide Memo. No.336/709/Stat/2RW/35/2016/LCS/JLC dated 27.01.2019
- 5) **The selected Bidder will be allowed a "Management fee"(maximum upto 10% on minimum rates of wages)**
- 6) **The Bidders should quote a "Management fee" in percentage (maximum upto 10% on minimum rates of wages)**
- 7) The TSC has the right to accept or reject any tender/quotation without showing any cause thereof at any stage of tender process.
- 8) The Proprietor of the firm should sign on every page of the bid documents.
- 9) The Proprietor of the selected firm should submit photo Id proof & address proof of each of the labours deployed by him or her for the said work.
- 10) The Proprietor of the selected firm should be responsible for any proven misbehaviour or fraudulent activity by any of the labours deployed by him or her for the said work.
- 11) The Proprietor of the selected firm should sign on the attendance register of the labours, so maintained by him/her, get it counter-signed by the competent authority of the office/department and submit the same along with bills for early payment.
- 12) The Proprietor of the selected firm should confirm that no child is engaged for the said work , violation of which will attract legal action.
- 13) The Proprietor of the selected firm should submit a declaration of Non- Conviction in the letter of the firm as per the proforma stated in annexure-III
- 14) The bidders or his/her authorized representative may be present at the time of the opening of the tender to get any clarification related to the quotation. No further clarification/information will be provided after the process of finalization of the tender.
- 15) The contract will be valid for 6 (six) months from the date of issuance of the work order.
- 16) Bids shall be submitted as per the sequence of Annexure-I, Annexure-II and Annexure-III.
- 17) Draw of Lots will be done in case of equal price bids in any item(s).
- 18) Technical Bid & Finance Bid must be submitted in separate sealed envelope by following two bid systems.

Am 19.6.2020

Application Form

Supply of coolies/labours for District Reserve Store, Barasat, North 24 Parganas"

NIT No. DH&FWS/NHM/2020/

Date: 19.06.2020

- 1. Name of the Firm/Agency :**
- 2. Name of the Proprietor/Partners :**
- 3. Trade License No. :**
- 4. Trade License Issued from :**
- 5. Validity of Trade License :**
- 6. PAN No. :**
- 7. GST Registration No.:**
- 8. Date of Quotation Submission :**

DECLARATION: I/We declare that the above mentioned information is correct in all aspect and I/We abide by the terms & conditions of the NIQ. If any information found incorrect or false at any stage of this tender, my/our candidature/Bid may be liable for rejection.

Signature of the bidder

Annexure-III

Draft Proforma for Non-Conviction

I/We the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this e-tender.