



Government of West Bengal
Office of the Chief Medical Officer of Health &
Secretary District Health & Family Welfare Samiti
North 24 Parganas, Barasat, Kolkata-700124
Phone-033-25523129, e-mail: cmohn24pgs@gmail.com

Memo No.DH&FWS/NHM/2019/2538

Date: 19.12.2019

NOTICE INVITING TENDER

In pursuance of the order of the Deputy Secretary to the Government of West Bengal, Health & Family Welfare Department issued vide Memo. No. 386-HFW-18/4/2018-CD dated 05.07.2019, sealed tenders are invited from bonafied, experienced agencies/firms for supply, installation, commissioning, testing, demonstration and training of Semi Automated Elisa Washer for the Department of Microbiology, College of Medicine & Sagar Dutta Hospital, 578, B.T. Road, Kamtarhati, Kolkata-700058.

The applications may be received in the letter-head of the Agency/ Firm, super scribing at the top as "Tender for supply, installation, commissioning, testing, demonstration and training of Semi Automated Elisa Washer for the Department of Microbiology, College of Medicine & Sagar Dutta Hospital" addressed to the "Secretary District Health & Family Welfare Samiti & Chief Medical officer of Health, North 24 Parganas." by dropping in the Tender Box. The last date of submission of tender is 27.12.2019 up to 2.00 p.m. and it will be opened on the next working day on 30.12.2019 at 12.00 p.m.

The rates are required for one year and it may be extended for further period with same terms & conditions and approved rate there to.

Details Terms & Conditions (Annexure-I), List of items with specification (Annexure-II) and Tender Application Form (Annexure-III) shall be available at www.wbhealth.gov.in & www.north24parganas.gov.in on and from 19.12.2019

The Tender Selection Committee (TSC) reserves the right to accept or reject any tender or a part of the tender without assigning any reason thereof.

REQUIREMENTS:

Supply, installation, commissioning, testing, demonstration and training of 1(one) Semi Automated Elisa Washer for the Department of Microbiology, College of Medicine & Sagar Dutta Hospital,

TECHNICAL PROPOSAL:

Documents Required in Technical Bid:

- 1) Photocopy of valid Trade License (duly attested).
- 2) Photocopy of GST Registration Certificate with updated challan(duly attested).
- 3) Photocopy of updated P.Tax update payment Challan & Certificate (duly attested).
- 4) Photocopy of PAN (duly attested).
- 5) Photocopy of I.T Return and Balance Sheet & P&L A/c for last 3 years(AY 2016-17, AY 2017-18 and AY 2018-19) (duly attested)
- 6) Credentials
- 7) Non-Conviction certificate duly notarized.
- 8) Earnest Money Deposit Slip.
- 9) Valid official e-mail Id for breakdown complain.

EARNEST MONEY DEPOSIT (EMD):

Sl. No	Particulars	EMD Amount
1	1(one) Semi Automated Elisa Washer for the Department of Microbiology, College of Medicine & Sagar Dutta Hospital,	Rs.5000.00

- i) Rs. 5000.00 (Rupees Five thousand only) to be deposited through Online / Bank Transfer as Earnest Money in account of the District Health & Family Welfare Samiti, North 24 Parganas, Account No. 424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s) and will be released throughout the tender.

Draft Proforma for Non-Conviction (In a form of affidavit).

I/We the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this e-tender.

Pm, 19.12.19
Secretary DH&FWS &
Chief Medical officer of Health
North 24 Parganas
Date: 19.12.2019

Memo No.DH&FWS/NHM/2019/ 2538/1(9)

Copy forwarded for information and necessary action to:-

- 1) The Director of Health Services, Govt. of West Bengal.
- 2) The Principal/MSVP of College of Medicine & Sagar Dutta Hospital.
- 3) The Dy. CMOH-I/II/III, DMCHO,ZLO,DTO, North 24 Parganas.
- 4) The DIO, North 24 Parganas with the request to upload the notice in the official website of this district.
- 5) The Accounts Officer, O/o The CMOH, North 24 Parganas.
- 6) The IT- Co-ordinator, IT Cell, Swasthya Bhawan with the request to upload the notice in the official website of Swasthya Bhawan.
- 7) The Bio-Medical Engineer, O/o the CMOH, North 24 Parganas.
- 8) The Dealing Assistant, Tender Cell, O/o the CMOH, North 24 Parganas.
- 9) Office Copy

Pm, 19.12.19
Secretary DH&FWS &
Chief Medical officer of Health
North 24 Parganas

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Terms & Conditions (Annexure-I)

- 1) The bid documents shall be received from 05.12.2019, Tender Application (Annexure-III) shall be addressed to the Secretary District Health & Family Welfare Samiti & Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124.
- 2) The bid documents to be submitted under sealed cover superscribing on the envelope, as **"Tender for supply, installation, commissioning, testing, demonstration and training of Semi Automated Elisa Washer for the Department of Microbiology, College of Medicine & Sagar Dutta Hospital"**
- 3) Incomplete or bid with insufficient documents required for this NIT will be rejected.
- 4) Exemption from EMD will be allowed only to eligible organizations /Societies, i.e. organizations/societies producing valid documents will be only exempted from EMD. No other organizations/societies will be allowed any price preference or Exemption from EMD.
- 5) The bidder must have PAN, Trade License, P.Tax Registration Certificate and updated challan, IT-Return (last 3 years) & GST Registration & return of current validity.
- 6) The final amount reflected in the financial bid by the bidder(s) will be treated as inclusive of all taxes (direct or indirect) and all charges like cost of material, printing, all incidental charges, fitting, delivery etc. no further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
- 7) Rate of item(s) shall be inclusive of all Taxes (direct & Indirect). Rates quoted more than MRP shall be rejected.
- 8) The selected bidder will have to submit a security deposit @ of 5% of the tender value within 7(Seven) days from the date of issuance of the work order to the office of the CMOH, North 24 Parganas.
- 9) The authority will check or test the quality of the Items of each part before finalization of Financial Bid. If any deviation found according to the specification, the authority has every right to cancel the total/part of the tender with forfeiting the security money & EMD.
- 10) The tendering authority has the liberty to ask for performance demonstration of any item before placing order for supply. In case of dissatisfaction, the authority will have the right to disapprove the offer of L1 bidder and go for the next bidder.
- 11) The TSC has the right to accept or reject any tender without showing any cause thereof at any stage of tender process.
- 12) The Bidder will undertake that supplies of necessary maintenance equipment and spare parts will be made available for all items/equipment and the complete system throughout the comprehensive warranty period. However, this does not relieve the supplier of any warranty obligations under the contract.
- 13) i).The machine/Instrument should be covered by free on-site comprehensive Warranty for at least three year after successful completion of installation. The tenderers are to quote for 3(there) years' comprehensive on-site warranty of entire system (including all spares & labour) after the date of completion of free warranty period. The CAMC charges for additional 3 years to be quoted in accordance with extant Govt rules in this regard. ii). All faults appearing and their rectification shall be periodically advised to the CMOH, North 24 Parganas, the period being not more than two weeks. iii). Any lacuna or lacunae noticed in the functioning of the installation as a result of any design feature shall be rectified by the supplier free of cost within 72 hours of breakdown complain in accordance with the Govt. rules.
- 14) i) Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser. ii). The installation, testing and commissioning of the proposed system shall be completed in accordance with the order. iii). All items are to be delivered within two weeks from the date of placement of order. iv. In case of

distributor, the firm should be direct distributor of manufacturing unit. Sub distributor authorization by distributor will not be accepted at all.

- 15) The article(s) should be supplied as per specifications & approved quality (determined by TSC) within 15 (fifteen) days from issuance of the Work Order, failing which the order shall be treated as cancelled and the 2nd lowest bidder may be entrusted to supply for those article(s).
- 16) The Proprietor of the firm should sign on every page of the bid documents.
- 17) The bidders or his/her authorized representative may be present at the time of the opening of the tender to get any clarification related to the tender. No further clarification/information will be provided after the process of finalization of the tender.
- 18) Bids shall be submitted as per the sequence of Annexure-II & Application of Annexure-III.
- 19) TSC may or may select the Lowest bidder in the financial Bid. In case of equal rate, draw of lots will be done.
- 20) After evaluation of technical bids, the financial bid of technically eligible/qualified bidders will be opened and finalized.
- 21) Technical Bid & Finance Bid must be submitted in separate sealed envelope by following two bid systems. Earnest money deposit receipt should be enclosed in technical bid.
- 22) **Payment terms for Manufacturer/Indian Distributor**

Payment will be made after delivery and successful installation, commissioning and initial end user training by the authorised service team of the supplier and furnishing of Satisfactory Installation Certificate (SIC). The SIC shall be signed by the facility / end user.

(Submission of required Performance Bank Guarantee and signing of Agreement are mandatory for the processing of any Payment.)

- 23) Gross Price of Equipment(s) includes value of goods, accessories & ancillaries and taxes, duties, freight charges, insurance, installation, commissioning, end user training as many number of times as required during the period of warranty and any other charges as applicable.
- 24) Performance Security (PS)(In the form of unconditional and irrevocable Bank Guarantee) 5% of the Bid Value (Validity should be till the completion of Warranty + 60 days)
- 25) **Who can Bid**
 - a) Manufacturing Company or its subsidiary in India.
 - b) Manufacturer's sole Authorized Distributor for this tender
- 26) **Service Up time in Warranty & CMC**

Working condition for a minimum period of 354 days out of a period of 365 days.(i.e. 97% uptime)

The response time to any fault should be not more than 12 hrs. Time for rectification should not be more than 72 hours

Penalty beyond 2 calendar days for non Reporting within office time by the Equipment service engineer at the site after receiving the complaint from End user/Purchaser: Rs 100 per day to be recovered from the 5% Performance Security.

Penalty beyond 3 calendar days for non Rectification/Repair of the Equipment after receiving the complaint from End user/Purchaser: Rs 100 per day to be recovered from the 5% Performance Security.
- 27) After receiving the complaint from End user/Purchaser, if the equipment is not rectified /repaired within 5 days, a stand by machine with same model no. and with same specification in working condition should be installed till the original machine get rectified and is handed over to the end user/purchaser in working condition.
- 28) **Liquidated damages for Delayed Delivery/Delayed setting up of Services**

The percentage of 0.5% of the Invoice price for each week or part thereof, of delay until actual

delivery or performance, up to a maximum deduction of 5% of the Invoice price.

29) Experience and Technical Capacity

The manufacturer whose product is offered by the Tenderer must have commissioned at least 3 (three) which are functioning satisfactorily as on the date (s) of physical inspection.

Tenderers shall invariably furnish documentary evidence / Client's certificate of at least 3 (three) users of the quoted model in support of the satisfactory operation in India.

- 30) During the warranty, free comprehensive annual maintenance and repairs services including testing and calibration, labour and spares shall be provided by the supplier during the period of warranty. Warranty and CMC includes the equipment, all accessories and ancillaries as given in the specification of the equipment.
- 31) If the Supplier, having been notified, fails to remedy the defect(s) within the stipulated period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
- 32) The supplier shall be responsible and shall indemnify on account of any emission or radiation that may cause harm to the user of the supplied product.
- 33) The supplier shall visit each installation site as recommended in the manufacturer's technical/ service operational manual, but at least once in three months during the warranty period for preventive maintenance.
- 34) During warranty, cost and responsibility of the transport/shifting of the equipment, in case so required for repair, etc, shall be entirely borne by the Supplier, without any liability on the consignee. In case of such shifting of equipment, alternative working equipment shall be first made available to the consignee to avoid any disruption in the clinical work.
- 35) The equipment should have a sticker on it with the following information:
- a. Procured by: CMOH office North 24 Parganas
 - b. Serial Number:
 - c. PMS Done:
 - d. PMS Due:
 - e. Toll Free No.:
 - f. Mobile No.:
 - g. Email:
 - h. Facility Asset No.:
 - i. Warranty upto:
 - j. Service Engineer Contact detail:
- 36) The supplier must provide valid official email id and official contact details to submit breakdown complain.

- 37) The Tenderers should furnish the price of all the Consumables of the offered model in a separate sheet. If any Tenderer do not submit the price of any of the consumables, it will be presumed that those Consumables shall be supplied FREE OF COST by the Tenderer during Warranty & CMC period.

Prices for Consumables

Sl. No	Item	All inclusive cost of 1(one) number in INR

- 38) Any wrong or misleading information provided by the Tenderer during submission of bids may lead to summary cancellation of bid, blacklisting in CMOH office North 24 Pargans, for at least 5 years and forfeiture of EMD.
- 39) The Bidder who will be selected as L1 for supply of the Elisa Washer will have deliver the equipment to the following address: **College of Medicine & Sagar Dutta Hospital, 578, B.T. Road, Kamarhati, Kolkata-700058**

SPECIFICATION OF SEMI AUTOMATED ELISA WASHER (Annexure-II)

- ❖ Cross wise aspiration, over flow washing, bottom washing
- ❖ Automatic Manifold detection
- ❖ 8 or 12 channel manifold
- ❖ Plate carrier auto cleavable and also can be sterilized
- ❖ Equipment should be capable of using compatible bottle or container (should be supplied with additional 4 bottles)
- ❖ Volume of Wash liquid dispensed to 50 to 350µl with 50 µl increment
- ❖ Suitable for UV Flat bottom micro plate etc.
- ❖ Residual volume per well <2µl.
- ❖ Calibration of the washer should be done at least twice a year during the period of warranty without any additional cost, from NABL accredited agency.
- ❖ Compatible good quality UPS with appropriate KVA -30 minutes backup. The UPS with battery should also be under warranty .
- ❖ Waste bottle with fluid sensor should be provided
- ❖ **Product Certification:** CE(Declaration of conformity on compliance with in Vitro Diagnostics Device Directive,(IVD)-98/79/EC) OR
- ❖ **USFDA**(the product must be enlisted under USFDA and the quoted model must have USFDA permission to market in US & export to other countries.
- ❖ **Quality certification:** An ISO Certificate.
- ❖ Elisa Washer shall have comprehensive warranty for three years from the date of satisfactory installation/commissioning of Equipment at purchaser's site. Price of CMC/AMC after warranty for three years may please be quoted separately.

Tender Application Form (Annexure-III)

To
The Chief Medical Officer of Health
North 24 Parganas

Ref: Your e-tender document No.

I/We, the undersigned have examined the entire tender document, including amendment/corrigendum number....., dated.....(if any)eligibly criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum(after less),

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)