

Govt. of West Bengal
District Health & Family Welfare Samiti
Office of the Chief Medical Officer of Health
North 24 Parganas

Notice Inviting Tender Vide Memo No. DH&FWS/NHM/2017/ 1002

Date: 12/05/2017

N.I.T.No. - 02 of 2017-2018

Sealed Short tenders are hereby invited by the Secretary, District Health & Family Welfare Samiti & C.M.O.H, Barasat, North 24 Parganas from bonafide, experienced, resourceful and responsible contractors / agencies for the Repairing and Renovation of E.I. Work and Supply & Installation of Sound System in the tender drop box of the undersigned office. The detail of work is given below:

Sl. No	Name of Work	Estimated Cost	Earnest Money	Processing fees	Time of Completion
1	Part A: E.I. Work at the office of Dy. CMOH-II, North 24 Pgs. Part B: Supply & Installation of Projector & Sound System at the office of Dy. CMOH-II office, north 24 Pgs.	Rs.1,64,313/-	Rs. 3,286/-	Rs.500/-	30 days

Last date of 'Application for Tenders'	Last Date of issuance of 'Tender Documents'	Last date of Dropping of 'Sealed Tenders'	Date of opening of 'Technical Bid'	Date of opening of 'Financial Bid'
18.05.2017 up to 14:00 hrs.	19.05.2017 up to 16:00 hrs.	22.05.2017 up to 12:00 hrs.	23.05.2017 on 12:00 hrs. at CMOH Chamber	23.05.2017 on 15:00 hrs. at CMOH Chamber

Terms and Conditions

- The interested agency have to render application in their letterhead along with VAT registration certificate with updated quarterly vat clearance challan, Valid Trade license in construction, last year I.T return of AY- 2016-17 within stipulated date & time. Tender document will be provided to the agency after successful submission of application from the Engineering section of the office of the under signed.
- All the eligible bidders must submit their sealed Tender documents in two separate envelopes for Technical and Financial bids and the final sealed envelope super-scribed with the addressee, NIT No., Job detail & Agency details is to be dropped in the tender drop box kept in the office of the undersigned on scheduled date and time.
- Bidders have to submit processing fees in favor of "District Health and Family Welfare Samiti, North 24 Parganas", at the account no.424210100036711, BOI, Barasat, IFSC-BKID0004242 after final selection at the time of formal agreement.
- Earnest money against the work @ 2.0% of the total value of work in form of NEFT of a Nationalized Bank/Banker's Cheques in favor of the District Health and Family Welfare Samiti North 24 Parganas, payable at Barasat.
- Earnest Money NEFT original challan copy, Self-declaration form, PAN Card, Adhar Card, last year I.T return of AY-2016-17, up-to-date payment of Professional Tax challan, VAT registration certificate with updated quarterly vat clearance challan, Valid Trade license (Electrical), Electrical supervisory License/Certificate and Bye-Laws for Engineer Co-operative/ Labour Co-operative society must be submitted with the Technical bid documents.

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6. Financial bid contains NIT notice, Estimate of respective schemes and Tender paper. The quoted rate should be in percentage basis, both in figures and in words. Submission of rate analysis of all items mentioned in departmental estimate against the quoted rate is mandatory with financial bid if quoted rate (less percentage) by the agency is higher than 10% (Contractor profit 10%) of the estimated amount put to tender. Abnormality in rate analysis can tend towards cancellation of tender application.
7. After final selection of agency, a formal agreement may be executed within 7(Seven) days from the date of receipt of the work order with the concerned authority of health institution in non-judicial stamp paper of Rs.50/- (Rupees Fifty Only). The selected agency has to submit processing fee for the formal agreement as mentioned.
8. The authority will not take any responsibility against the amount deposited for processing fee and earnest money in case of non-submission of bid against the said NIT. In connection with these works, no Arbitration will be allowed.
9. Incomplete tender will be rejected summarily.
10. The offered rate should be inclusive of charges such as royalty & cess, toll charge, carriage, re-carriage, VAT etc. No mobilization / secured advance will be allowed.
11. The contractor shall have to carry out work with his own equipment and machinery.
12. The successful tenderer shall have to start the work within 7(seven) days from the date of receipt of the work order and the work should be completed within the stipulated time failing which the earnest money may be forfeited and work order will be treated as cancelled.
13. Acceptance of lowest tender is not obligatory & the undersigned reserves the right to accept any tender or to reject any or all tenders at any stage without assigning any reason and to split up tender work's to more than one contractor in the interest of speedy execution of the work.
14. The undersigned reserves the right to alter the terms and condition of this notice at any time in the interest of public service.
15. a. Total 10% security deposit will be deducted from bills (2% in form of earnest money given at the time of bid submission and rest 8% will be deducted at the time of final payment) and same will be refunded after 6 (six) months from the date of hand over. The security money will be released as per norms. No interest should be given on the earnest money & security money. As per finance order no- 6718-F(Y), Dated- 08/09/2015, only the labour co-operative societies are exempted from paying Earnest Money.
b. EMD of unsuccessful bidders will be reimbursed after completion of tender process against application.
16. The Earnest money deposited will be forfeited by the Secretary, DH & FW Samiti & C.M.O.H, Barasat, North 24 Parganas in case:-
 - (i) The Tenderer withdraws tender after opening or acceptance.
 - (ii) The selected tenderer fails to accept order, refuses either wholly or partly the offer that would be made by the undersigned.
 - (iii) The selected Tenderer fails to execute their assigned work within the date stipulated in the work order.
17. Schedule of work /supply will be prepared and measured as per approved P.W.D (W.B) schedule of Rates, Effective from April , 2014.
18. The undersigned reserves the right to forfeit the Earnest money and security deposited in the event of any short of breach of contract.
19. Contractor should put their firms/organization endorsement (signature of authorized signatory with official stamp) on each page of the tender documents as token of approval.
20. Contractors will note that non-compliance of any of the instruction is liable to render there, tender non-bona fide.
21. All kinds of materials and labour related to the job will have to be arranged by the contractor and to be got approved by Engineer in charge or Inspector before their use. The contractor at his own cost shall remove the rejected materials/ workmanship from site within 24 hours.

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22. The contractors at his cost shall store all the materials which will be used for the work.
23. If the Engineer in charge/Authorized Officer of employer finds that the works Delayed by reason beyond the control of the contractor, the Engineer in Charge / Authorized Officer after subjecting the approval of CMOH will make a fair and reasonable extension of time for completion of contract with written approval.
24. The works within the premises the contractor shall obtain certificate about the satisfactory Completion of work from the Engineer in charge & concerned authority.
25. The work should be done in consultation of AE/SAE, NHM, NHM O/O: CMOH & DH&FWS, N24Pgs.
26. Contractor have taken requisite "All Risk Insurance Policies" to cover workman under Workman Compensation Act, loss / damage caused by natural calamities / accident /accidental collapse of partially completed work, materials and plant at site and for third party claims for injury / damages.
27. Before taking initiation of any extra item/excess quantity during the work, the same should be got approved by Engineer in charge/Authorized Officer. Payment should be made as per PWD schedule of rate July, 2015 but any extra demand from the work order amount as per tender will not be entertained.
28. Due to work at Hospital the Contractors / agencies will be responsible for work at emergency basis and urgently finishing the work. All materials must be P.W'D. schedule specified, Engineer in charge may ask for test certificates for quality control. The agency/contractor must be carrying the cost of the said test without any claim.


Secretary

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Copy forwarded for information and necessary action to please:

1. The District Magistrate, North 24 Parganas.
2. The PO & e.o. Deputy Secretary, NHM, H&FWS, Govt. of W.B.
3. The Executive Engineer North 24 Parganas Electrical Division P.W.Dte.
4. The Dy. CMOH-I, Nodal Officer, North 24 Pgs.
5. The Dy. CMOH-III/ Dy. CMOH-II/ DMCHO/ ZLO/ DPHNO/ DTO, N24 Pgs.
6. The ACMOH of Barasat Sub-Division, N24Pgs.
7. The Account Officer & Treasurer of CMOH office, N24Pgs.
8. The Admin. Officer, CMOH office, N24Pgs.
9. The DPMU-NHM O/O: CMOH & DH&FWS, N24Pgs.
10. Notice Board.


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