

**Government of West Bengal**  
**Office of the District Magistrate**  
**North 24-Parganas**  
**Mid Day Meal Cell**



Memo No: S-23012(14)/2/2015-CMDM/139552

Date: 10/03/2017

**Notice inviting Quotation for procurement of Desktop PC**

Sealed quotations are invited from competent, reputed & eligible willing Authorised Dealers / Reputed Firms / Agencies, having adequate experience of Supply of 1 desktop P.C and updated configuration and I.U.P.S denoted in the enclosed Schedule-C. The Firm should not have been Black Listed by any Central Government / State Government / Public Sector Undertaking Organization during last (5) five years.

**SCHEDULE – A**

1. The Rate should be mentioned in both figure and word in Financial Bid form. Quotation with overwriting condition will be summarily rejected.
2. Quotations received after the stipulated time and date due to any reason whatsoever shall not be considered and the same are liable to be rejected.
3. Authority of MDM/Purchasing Committee of Mid day Meal Cell, North 24-Parganas reserves the right to accept or reject any / all tender/s without assigning any reason whatsoever. The decision of the Authority in this regard is final and binding.
4. The Bid should be signed by the bidder(s) in all pages with seal.
5. Incomplete and unsigned tender/s is / are liable to be rejected.
6. The intending Bidder shall have to deposit Rs.1,000/- (Approx.) (Rupees One thousand only) as EMD. This shall be in the form of account payee Demand Draft on any Nationalized Bank /Scheduled Bank drawn in favour of "D.M, North 24-Parganas,MDM Scheme" payable at Kolkata without which the tender shall be summarily rejected. No Cheque/Money Order/Cash shall be accepted as EMD.
7. The EMD shall not attract any interest. The EMD of the unsuccessful Bidder shall be returned within one month from the date of finalization of the tender.
8. The successful Bidder will be required to deposit at 5% (Five ) of the work value as Security Deposit in the form of Demand Draft drawn in favour of D.M , North 24-Parganas,MDM Scheme which will be released only after successful completion of the work or will be forfeited otherwise.
9. All necessary documents should be attested.
10. Any of the Bidders, who may desire, may remain present at the time of opening of the technical bid.
11. In case of failure of performance by any of the selected Agency, the work may be assigned by the Department to any of the other selected Agencies empanelled or any other firm.
12. Bid should contain only single rate with specification in the given format (As per Schedule).
13. The accepted rate will remain valid for one year from the date of acceptance of the rate. The validity may be extended for a further period of another Six Months.
14. Bills in duplicate along with signed challans must be submitted to the OC,MDM, North 24-Parganas after making successful delivery of the ordered printed article for necessary payment in due course.
15. No payment shall be made in advance nor shall any loan from any bank or financial institution will be recommended on the basis of the order of award of work. All payments shall be made by cheque/RTGS/NEFT only. The Department shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties.
16. I. T. Will be deducted at source as per Government Rule.
17. The Department will have the right to call upon information regarding status of work at any point of time.
18. If any difference arises concerning the mentioned Agreement of Enlistment, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations or as per West Bengal Government norms.
19. Earnest Money /Security Money deposit will be forfeited in following cases :-
  - a) The Bidder withdraws tender after opening or acceptance.
  - b) The selected bidder fails to accept order, refuses either wholly or partly the offer that would be made by the OC, MDM, North 24-Parganas.
  - c) The selected Bidder fails to deliver the ordered article within stipulated time as mentioned in the work/supply order.
20. Quotation with overwriting condition will be summarily rejected.
21. The rates(s) to be quoted must be inclusive of all taxes & all charges No extra charges will be entertained.
22. The applying firm must be registered with the Sales Tax / Value Added Tax, Income Tax & Professional Tax.



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23. The last date of submission of Sealed Bid Documents containing the Technical & Financial Bid is 22.03.2017(Wednesday) upto 03.00 P.M. Quotations will be opened on 22.03.2017(Wednesday) at 4.00 P.M in the chamber of The Officer In Charge, Mid Day Meal, in presence of the participants & the members of District MDM Cell purchase committee.

**SCHEDULE – B**

**General Information:**

|                                 |  |
|---------------------------------|--|
| 1. Name of the Bidder           |  |
| 2. Full Address of office       |  |
| 3. Phone N & Fax No.            |  |
| 4. e-mail ID                    |  |
| 5. Year of Starting of Business |  |

**Similar nature of Job undertaken in the past, give details :**

| Sl. | Name of the Organization | Year | Order no. | Value of Job |
|-----|--------------------------|------|-----------|--------------|
|     |                          |      |           |              |
|     |                          |      |           |              |
|     |                          |      |           |              |
|     |                          |      |           |              |
|     |                          |      |           |              |



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**SCHEDULE – C**

**FINANCIAL BID**

| Item                | Quantity | Specification   | Rate(in Rs.) |
|---------------------|----------|---|--------------|
| 1 .Desktop computer | 1(One)   | HP 280 G2 [Intel i3 64 bit processor (3.4 GHz or higher), 4 GB DDR3RAM, HDD500<br><br>GB or higher SATA 7200 rpm Monitor:<br>Minimum 17" diagonal, resolution<br><br>1280X1024 VGA interface and cable<br>(Preferably integrated stereo speakers) TCO-<br><br>O3 compliant, LED colour monitor. Mouse & KBD: Minimum USB 2 button optical scroll mouse with pad, PS-2/USB standard KBD.<br>OS: Minimum Pre load windows<br><br>8.1 or higher with DVD media & license.<br>Warranty: 3 years on site comprehensive<br><br>(Firm ware utility component) after user acceptance certificate. Optical Drive: DVD-RW |              |
| 2. UPS              | 1(One)   | APCLine Interactive UPS with AVR for computer suitable for single phase AC input<br><br>160V to 280V.   |              |

**Declaration**

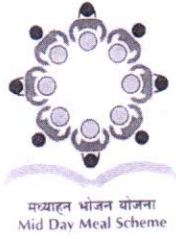
*We/I agree all the terms and conditions mentioned above and all the information supplied by us/me are true to the best of our/my knowledge.*

*Signature of the Tenderer*

*All the following documents (photo copy) duly attested must be submitted :*

- a) Trade License for 2016-17.
- b) Value Added Tax (VAT) Registration Certificate.
- c) Income Tax Return for the Assessment Year 2016 – 2017.
- d) Permanent Account Number (PAN) Card.
- e) Credential (Successful Completion) Certificate of supplying similar item mentioned in schedule-C, in a single Work Order in last Financial Year or Current year in any Government Department only.
- f) Any other information.

  
ADDITIONAL DISTRICT MAGISTRATE(G)  
NORTH 24 PARGANAS



**Government of West Bengal**  
**Office of the District Magistrate**  
**North 24-Parganas**  
**Mid Day Meal Cell**



**Memo No: S-23012(14)/2/2015-CMDM/139552 (63)**

**Date: 10/03/2017**

Copy forwarded for information to the:

- 1) Chairman, District Primary School Council with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 2) Karmadhyaksha, Siksha Sthayee Samity, Zilla Parishad, North 24 Parganas.
- 3) Secretary, Zilla Parishad, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Zilla Parishad, North 24 Parganas.
- 4-8) Sub-Divisional Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 09) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- 10) District Inspector of School (Secondary Education), Barrackpore with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 11) District Inspector of School (Primary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 12) District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of Tender Notice to all concerned.
- 13) District Informatics Officer, National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website ([www.north24parganas.gov.in](http://www.north24parganas.gov.in)) of this district.
- 14-36) Chairman ALL Municipalities, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 37) Chief Executive Officer, Barrackpore Cantonment Board; with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 38-60) The Block Development Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 61) CA to Sabhadhipati, Zilla Parishad, North 24 Parganas for information of the Sabhadhipati, Zilla Parishad, North 24 Parganas.
- 62) CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- 63) CA to Additional District Magistrate (General), North 24 Parganas for information of the Additional District Magistrate (General), North 24 Parganas.

  
ADDITIONAL DISTRICT MAGISTRATE (G)  
NORTH 24 PARGANAS