

NORTH 24-PARGANAS ZILLA PARISHAD  
RISHI BANKIM SARANI, BARASAT.

MemoNo.....1019.....LPC (N)/Z.P.

Date.21.../12.../2016


**Notice Inviting Quotation**

Sealed Quotation of rates are hereby invited from the bonafide suppliers having experience in printing for the works "Printing, binding and supplying of 500(five hundred)numbers of office diary 2017 of North 24 Parganas Zilla Parishad" as per specification, terms and conditions mentioned below:

<u>Specification</u>		
Sl.No.	Specification Description	Quantity Amount
1	Diary Size	7.5 inch × 10 inch
2	Pages of diary with single colour on 80 GSM maplito Andhra paper	200 pages of 200 leaves
3	Pages of diary with multi colour Printing on 130 GSM art paper	60 pages of 60 leaves
4	Wireo Binding	
5	Double Spiral Binding	

**Terms & conditions of quotation are noted below:-**

1. The quotationer should quote the rate on his office pad showing the rate to charged for preparation of New Year diary for the year 2017.
2. Quotation must be submitted within 20.12.2016 upto 4.00 p.m.
3. The quotationer should note that the rate quoted should be inclusive of all material cost, printing charges, binding charges and all other ancillary cost of preparation of diary.
4. The transportation charges if any for printing press to Zilla Parishad office will borne by the Quotationer.
5. Sealed quotation including all credentials with specimen copy of work experience to submitted to this office with receive copy.
6. Sample copy of diary should be submitted with the rate quoted by the quotationer.

  
Additional Executive Officer


North 24 Parganas Zilla Parishad

Date.21.../12.../2016

MemoNo.....1019(11).....(N)/Z.P.

Copy forwarded for information with a request to display for wide publicity:-

1. P.A. to Sabhadhipati, North 24 Parganas Zilla Parishad.
2. C.A. to Addl. Executive Officer, North 24 Parganas Zilla Parishad
3. Secretary, North 24 Parganas zilla Parishad.
- 4-6. District Engineer / Executive Engineer with request to submit document and photo snaps of schemes.
7. District informatics Officer, North 24 Parganas With request to publish in website.
- 8-10. District Water & Sanitation Cell/SSK cell/District Public Health Cell with request to submit documents.
11. North 24 Parganas Zilla Parishad Notice Board.

  
Additional Executive Officer  
North 24 Parganas Zilla Parishad