

GOVERNMENT OF WEST BENGAL
Secretary District Health & Family Welfare Samiti &
Office of the Chief Medical Officer of Health
North 24 Parganas

No.DH&FWS/2016/NIT/C-OPD

Date: 28.11.16

TENDER NOTICE

Sealed tenders are invited from the bonafide Agencies/ Firms/ individuals, for supply of **“Computerised OPD Ticket”**, to the office of the undersigned for one calendar year.

The applications may be received in the letter-head of the Agency/ Firm/ Individuals, addressed to the **“Secretary District Health & Family Welfare Samiti, North 24 Parganas.” by dropping in the Tender Box.** The **last date** of submission of tender is **05.12.2016 upto 4.00 p.m.** and it will be opened on **06.12.16** at 12.00 noon.

The rates are required for one year i.e from **1st December 2016 to 30th November 2017** and it may be extended for further period with same terms & conditions and approved rate there to.

List of required documents (Technical Bid):

1. Photocopy of valid Trade License in Printing Job (duly attested).
2. Photocopy of updated VAT Registration & return (duly attested).
3. Photocopy of PAN (duly attested).
4. Photocopy of I.T Return for AY 2015-16 & 2016-17 years. (duly attested)
5. Credential in printing job for at least 2 years.

Details Terms & Conditions (Annexure-I) and Tender Application Form (Annexure-II) shall be available at **www.north24parganas.gov.in** on and from **29.11.16.**

The Tender Selection Committee (TSC) reserves the right to accept or reject any tender or a part of the tender without assigning any reason thereof.

Sd/-
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

No.DH&FWS/2016/NIT/C-OPD/1(9)

Date: 28.11.16

Copy forwarded for information to:-

1. The Director of Health Services, Govt of West Bengal
2. The Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
3. The Jt. Director of Health Services (P & D), West Bengal.
4. The CMOH, Basirhat Health District.
5. The Dy. CMOH-I / II / III, DMCHO, DTO, ZLO, North 24 Pgs.
6. The D.I.O, North 24 Parganas for online publication.
7. The Accounts Officer of this office.
8. The DAM, O/o the CMOH, North 24 Parganas.
9. Office Notice Board

Sd/-
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

Terms & Conditions (as per corrigendum)

- 1) The bid documents shall be received from 29.11.2016 to 05.12.16 upto 4pm, Tender Application (Annexure-II) shall be addressed to the Secretary District Health & Family Welfare Samiti, North 24 Parganas, Kolkata-700124.
- 2) The bid documents to be submitted under sealed cover superscribing on the envelope, as **“Tender for supply of Computerised OPD Ticket for the year 2016-17 (1 calendar year) in the Office of the CMOH, North 24 Parganas”**.
- 3) No price preference and exemption from Earnest Money will be allowed to any organization / Society.
- 4) The bidder must have PAN, Trade License, P. Tax Enrollment Certificate with latest payment challan, IT-Return (AY 2015-16 & 2016-17) & VAT of current validity.
- 5) Rate of item(s) shall be inclusive of all Taxes (direct & Indirect).
- 6) Specimen of required sample(s) will be provided from the office of the undersigned on all working days on and from 29.11.2016 to 05.12.2016 upto 4.00 pm.
- 7) The TSC has the right to accept or reject any tender without showing any cause thereof at any stage of tender process.
- 8) The article(s) should be supplied as per specifications & approved quality (determined by TSC) within 7 (seven) days from issuance of the Work Order, failing which the order shall be treated as cancelled and the 2nd lowest bidder may be entrusted to supply for those article(s).
- 9) The Proprietor of the firm should sign on every page of the bid documents.
- 10) The bidders or his/her authorized representative should be present at the time of the opening of the tender to get any clarification related to the tender. No further clarification/information will be provided after the process of finalization of the tender.
- 11) Sample specimen to be produced before the Tender Selection Committee (TSC) on the date of opening of the tender.
- 12) Draw of Lots will be done in case of equal price bids in any item(s).
- 13) Technical Bid & Finance Bid must be submitted in separate sealed envelope by following two bid systems. Earnest money deposit receipt should be enclosed in technical bid only.

Earnest Money-

- i) **Rs. 2000.00 (Rupees Two thousand only)** to be deposited through Online / Bank Transfer as Earnest Money in account of the **District Health & Family Welfare Samiti, North 24 Parganas, Account No. 424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch**, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s) and will be released after expiry of the tender process. The EMD will be forfeited in the event of non-submission of Bid.

Sd/-
Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

Application Form

(Tender for Computerized OPD Ticket)

1. Name of the Firm/Agency :
2. Name of the Proprietor/Partners :
3. Trade License No. :
4. Trade License Issued from :
5. Validity of Trade License :
6. PAN No. :
7. VAT Registration No. :
8. Amount of VAT return of Last Qtr of current year :
9. IT Return for AY-2016-17 : Rs.
AY- 2015-16 : Rs.
10. Date of Tender Submission:
11. Earnest Money Receipt No. :
12. Name of issuing Bank :
13. Branch:

DECLARATION: I/We declare that the above mentioned information is correct in all aspect and I/We abide by the terms & conditions of the NIT. If any information found incorrect or false at any stage of this tender, my/our candidature/Bid may be liable for rejection.

Signature of the bidder

Finance Bid

(To be submitted in separate sealed envelope)
NIT No. **DH&FWS/2016/NIT/C-OPD, Dated 28.11.2016**

Sl. No.	Name of the Item	Size	Specificatio n	Unit	Price Bid
1	Computerized OPD Ticket	10" x 12"	80 GSM, Good Quality Paper, Single Part	Per 2000 Pcs in each Cartoon	

Signature with Seal