

NO-S-20015/1/2011-SSM/3202

Date: 01.11.2011

**NOTICE INVITING EXPRESSION OF INTEREST**

Sealed Proposal are here by invited from competent, reputed, eligible & interested agencies having adequate strength & experience in imparting Vocational Training for the following trades:

- Umbrella Making
- Aagarbati Preparation
- Soap & Phenyl making
- Beautician Course
- Pottery work
- Handicraft
- Jewelry preparation commensurate with trend
- First Aid
- Creative Products from Jute
- Candle making(Scented)

As such this district envisages to develop useful & necessary skill amongst the enrolled Minority, SC, ST students of Class-VIII in different schools of this district for the trade mentioned above.

The rates offered should be for all Training cost including Training material cost per day per child. The selected agency will conduct the training programme at any place/School in North 24 Parganas. After completion of training programme, the selected agency will also collect certificate of successful completion of training from Head of the Institution/School. At the time of submission of claim it is mandatory that completion certificate of Head of the Institution/School is attached. It is also noted the selected agency will conduct the aforesaid vocational training at their own cost and after completion of the above training successfully, the amount will reimbursed from District Project Office or CLRC office or any other mode.

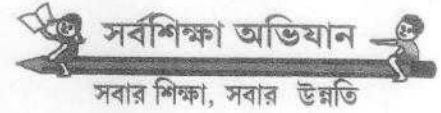
Interested agencies in this respect should fill up the detail modalities for conducting such training programme as per proforma enclosed herewith.

Proposal duly filled in as per proforma along with a forwarding letter only in their own letter head addressed to the undersigned must be submitted to this office on 18.11.2011.

All "Agencies Offering Rates" (AOR) should enclose attested photocopies of following documents in the Name of the Agency:

1. Current Trade License for 2010 – 2011.
2. Professional Tax Registration Certificate.
3. Credential (Successful Completion) Certificate for order values exceeding Rupees 50000.00 (Fifty) thousand, in a Single Order in the last Financial Year (2010 – 2011) from any Government Department is to be accepted.

জেলা প্রকল্প দপ্তর  
সর্ব শিক্ষা মিশন  
উত্তর ২৪ পরগণা



All AOR must enclose along with the offer, **Demand Draft** in favour of "Sarva Siksha Mission, North 24 Parganas" for an amount of **Rs. 5000.00 (Rupees Five Thousand)** only as **Earnest Money**. The Earnest Money will be refunded back on final completion of the tender process only on proper claim by the AOR.

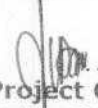
Non submission of Earnest Money will summarily lead to rejection of the Bid, whereas AOR claiming exemption from the same should submit proper document (s).

Furthermore the **enlisted Agencies** will require to **submit a Security Deposit** immediately on receiving the 'Agreement of Enlistment' from this end, for an amount of **Rs. 12,500.00 (Rupees Twelve Thousand Five Hundred)** only, to be retained with this office until completion of the contract period, by a **Demand Draft** in favour of "Sarva Siksha Mission, North 24 Parganas". The contract will be terminated if the selected Agencies fails to submit the Security Deposit.

The sealed offers should only be submitted along with a forwarding letter addressed to the undersigned in the own Letter Head of the AOR. Notice Inviting Tender Number & Date must be written in bold on the sealed envelope. AOR should submit the Technical Bid & Financial Bid in two different sealed envelopes & the said two envelopes must again be inserted into another sealed envelope.

Upon receiving the sealed quotations upto 18.11.2011, the Technical Bid & Financial Bid respectively will be taken out & examined on 21.11.2011 at 03.00 P.M. in presence of intending quotationers or their representatives. If any AOR fails to fulfill the criteria set forth for Technical Bid, then the Financial Bid will not be accepted for consideration into the Tender process.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.


  
District Project Officer  
Sarva Siksha Mission  
North 24 Parganas

NO-S-20015/1/2011-SSM/3202(5)

Date: 01.11.2011

Copy forwarded for information & taking necessary action to :

1. The Project Director, DRDC, North 24 Parganas with the request to instruct such willing SHG to submit any /all such proposals.
2. The Secretary, Zilla Parishad, North 24 Parganas with the request to arrange for putting up the notice in your office notice board.
3. The Nazard Deputy Collector, North 24 Parganas with the request to arrange for putting up the notice in your office notice board.
4. The District Information & Cultural Officer, North 24 Parganas, for wide publication
- ✓ 5. The District Informatics Officer, North 24 Parganas with the request to upload the notice in district web site.

  
District Project Officer  
Sarva Siksha Mission  
North 24 Parganas

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Expression of Interest w.r.t notice inviting no: S-20015/1/2011-SSM/3202, dated 01.11.11.

Name of agency:

(Pl. specify whether Govt./Govt. under taking/Co-operative/SHG/Other)

Detail address:

Ph. No. (Land line):

Mob. No:

Name of contact Person:

Name of trade involved in:

Nature of trade involved in:-

Nature of trade	Detail of module to be covered	No. of days required for completion of the training	Training hours in a particular day	No. of instructors required to impart training to a batch of 20 trainees	Tentative cost per student per day for imparting such training

Date:

Place:

Signature of authorised representative with seal

N.B: Agency may submit proposal for any individual /all trades. Use separate sheet for different proposal.