

Govt. of West Bengal
District Health & Family Welfare Samiti
Office of the Chief Medical Officer of Health
North 24 Parganas

Short Notice Inviting Tender Vide Memo No. DH&FWS/NHM/2016/ 1129

Date: 24/08/2016

N.I.T.No. - 03 of 2016-2017

Sealed Short tenders are hereby invited by the Secretary, District Health & Family Welfare Samiti & C.M.O.H, Barasat, North 24 Parganas from bonafide, experienced, resourceful and responsible contractors / agencies for Repairing & Renovation and electrical installation works in the tender drop box of the undersigned office. The works are mentioned at below-

Sl. No	Name of Work	Estimated Cost	Earnest Money	Processing fees	Time of Completion
1	Part-A: Repair and renovation work at BPMU room of Minakhan RH, Minakhan Bock, North 24 Parganas.	Rs.90,149/-	Rs.1,803/-	Rs.300/-	15 days
2	Part-B: Electrical Installation work at BPMU room of Minakhan RH, Minakhan Bock, North 24 Parganas.	Rs.1,40,356/-	Rs.2,807/-	Rs.300/-	15 days

Last date of Dropping of 'Sealed Tenders'	Date of opening of 'Technical Bid'	Date of opening of 'Financial Bid'
05.09.2016 up to 2.00 PM	05.09.2016 at 3.00 PM at CMOH Chamber	05.09.2016 or as per decision

Terms and Conditions

1. The interested agencies must collect Tender documents from the engineering section with written application on their letterhead and have to submit their sealed tender papers with properly filled-up and duly signed at every page in drop box kept at the office of the undersigned. No tender paper will be given on the fixed date of opening of tender.
2. All the eligible bidders must submit their sealed Tender documents in two separate envelopes for Technical and Financial bids and the put the separate envelopes in another envelope by sealing it properly. The final sealed envelope super-scribed with the NIT No., Job detail & Agency details is to be dropped in the tender drop box kept in the office of the undersigned on scheduled date and time.
3. Bidders have to submit processing fees in favor of "District Health and Family Welfare Samiti, North 24 Parganas", at the account no.424210100036711, BOI, Barasat, IFSC-BKID0004242.
4. Earnest money against the work @ 2.0% of the total value of work in form of Demand Draft of a Nationalized Bank/Banker's Cheques in favor of the District Health and Family Welfare Samiti North 24 Parganas, payable at Barasat. The earnest money of tenderer will be converted in to security money after acceptance. The security money will be released as per norms. No interest should be given on the earnest money & security money'. As per finance order no-6718-F(Y), Dated- 08/09/2015, only the labour co-operative societies are exempted for EMD.
5. The Processing Fees deposited Original Bank Challan, Earnest Money DD, Self declaration form, PAN Card with last year I.T return, up-to-date payment of Professional Tax challan, VAT registration certificate with quarterly VAT clearance challan, Valid Trade license in construction, Electrical supervisory License/Certificate and Bye-Laws for Engineer Co-operative/ Labour Co-operative society must be submitted with the Technical bid documents.
6. Financial bid contains NIT notice, Estimate of respective schemes and Tender paper. The quoted rate should be in percentage basis, both in figures and in words. Submission of justification or rate analysis of quoted rate (in basis of schedule rates, labour costs, material

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- cost(materials not enclosed in schedule rate) is mandatory with financial bid if quoted rate(less percentage) by the agency is higher than 15% (10% contractor profit & 5% overhead) of the estimated amount put to tender. Abnormality in quoted rate & its justification can tend towards cancelation of tender application.
7. After final selection of agency a formal agreement may be executed with the department in non-judicial stamp paper of Rs.50/-
 8. In connection with these works, no arbitration will be allowed.
 9. Incomplete tender will be rejected summarily.
 10. The offered rate should be inclusive of charges such as royalty & cess, toll charge, carriage, re-carriage, VAT etc. No mobilization / secured advance will be allowed.
 11. The contractor shall have to carry out work with his own equipment and machinery.
 12. The successful Tenderer shall have to start the work within seven days from the date of issuing of the work order and the work should be completed within the stipulated time failing which the earnest money may be forfeited and work order will be treated as cancelled.
 13. Acceptance of lowest tender is not obligatory & the undersigned reserves the right to accept any tender or to reject any or all tenders without assigning any reason and to split up tender work's to more than one contractor in the interest of speedy execution of the work.
 14. The undersigned reserves the right to alter the terms and condition of this notice at any time in the interest of public service.
 15. 10% security deposit will be deducted from bills, and same will be refunded after 6 (six) months from the date of hand over.
 16. The Earnest money deposited will be forfeited by the Secretary, DH & FW Samiti & C.M.O.H, Barasat, North 24 Parganas in case:-
 - (i) The Tenderer withdraws tender after opening or acceptance.
 - (ii) The selected tender fails to accept order, refuses either wholly or partly the offer that would be made by the undersigned.
 - (iii) The selected Tenderer fails to work or reply within the date stipulated in the work order.
 17. Schedule of work /supply will be prepared and measured as per approved P.W.D (W.B) schedule of Rates, Effective from 1st July, 2014 & 1st Dec 2015.
 18. The undersigned reserves the right to forfeit the Earnest money and security deposited in the event of any short of breach of contract.
 19. Contractor should put their firms/organization endorsement (signature of authorized signatory with official stamp) on each page of the tender documents as token of approval.
 20. Contractors will note that non-compliance of any of the instruction is liable to render there, tender non-bona fide.
 21. All kinds of materials and labour related to the job will have to be arranged by the contractor and to be got approved by Engineer in charge or Inspector before their use. The contractor at his own cost shall remove the rejected materials/ workmanship from site within 24 hours.
 22. The contractors at his cost shall store all the materials which will be used for the work.
 23. If the Engineer in charge/Authorized Officer of employer finds that the works Delayed by reason beyond the control of the contractor, the Engineer in Charge / Authorized Officer will make a fair and reasonable extension of time for completion of contract with written approval.
 24. The works within the premises the contractor shall obtain certificate about the satisfactory Completion of work from the Engineer in charge & concerned authority.
 25. The work should be done in consultation of AE/SAE, NHM, NHM O/O: CMOH & DH&FWS, N24Pgs.

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26. Contractor have taken requisite "All Risk Insurance Policies" to cover workman under Workman Compensation Act, loss / damage caused by natural calamities / accident /accidental collapse of partially completed work, materials and plant at site and for third party claims for injury / damages.
27. Before taking initiation of any extra item/excess quantity during the work, the same should be got approved by Engineer in charge/Authorized Officer. Payment should be made as per PWD schedule of rate July, 2015 but any extra demand from the work order amount as per tender will not be entertained.
28. Due to work at Hospital the Contractors / agencies will be responsible for work at emergency basis and urgently finishing the work. All materials must be P.W'D. schedule specified, Engineer in charge may ask for test certificates for quality control. The agency/contractor must be carrying the cost of the said test without any claim.

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Secretary

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Copy forwarded for information and necessary action and requested to attend or send a representative at the undersigned chamber on 05.09.2016 at 3.00 PM for opening the tender please to:

1. District Magistrate, North 24 Parganas.
2. PO & e.o. Deputy Secretary, NHM, H&FWS, Govt. of W.B.
3. CMOH, Basirhat Health District, North 24 Parganas.
4. Executive Engineer of Social Sector/North 24 Parganas Electrical Division/PWD Barasat Division/PHE Barasat Division/Barrackpore Division P.W.Dte.
5. District Engineer, Zilla Parishad, N24Pgs.
6. Dy. CMOH-I, Nodal Officer, North 24 Pgs & Basirhat Health District.
7. Dy. CMOH-III/ Dy. CMOH-II/ DMCHO/ ZLO/ DPHNO/ DTO, N24 Pgs.
8. ACMOH of Barasat/Bongaon/Basirhat/Barrackpore Sub-Division, N24Pgs.
9. Superintendent of District Hospital, N24Pgs.
10. Account Officer & Treasurer of CMOH office, N24Pgs.
11. Admin. Officer, CMOH office, N24Pgs.
12. BMOH of Bagdah Block/ Barasat-I & II Block / Gaighata Block/ Minakhan Block/ Hasnabad Block/ Hingalganj Block/ Sandeshkhali-I & II Block/ Basirhat-I & II Block, N24PGS.
13. DPMU-NHM O/O: CMOH & DH&FWS, N24Pgs.
14. Notice Board.

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