

e-Tender Notice

For Supply & Installation of
Desktop Computers & I.T Accessories
for Municipalities & U-PHCs
under North 24 Parganas.

NIT No. CMOH(NPG)/COM-IT/NUHM/3805, Dated : 12.08.2016

2016-17



Government of West Bengal
Office of the Chief Medical Officer of Health
North 24 Parganas

GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH &
SECRETARY DISTRICT HEALTH & FAMILY WELFARE SAMITI
NORTH 24 PARGANAS
BARASAT, KOLKATA-700124
Email: tenderenquirycmohn24pgs@gmail.com

NIT No. CMOH(NPG)/COM-IT/NUHM/3805

Date : 12.08.16

ELECTRONIC TENDER (e-Tender) NOTICE

In reference to the G.O No. HFW/NUHM-111/2016/1728, Dated 30.05.2016 and G.O No. HFW/NUHM-111/2016/2449, Dated 02.08.2016, e-Tender for Supply & Setting up of Desktop Computers and I.T Accessories (as per Section-VII) for Municipalities & U-PHCs under North 24 Parganas District, as per Section-VIII, is invited from bonafied Firms/Agencies/Individuals (Experienced) by the Chief Medical Officer of Health & Secretary, DH&FWS, North 24 Parganas.

Intended bidders are requested to submit their bids through e-Tender Portal (<https://wbtenders.gov.in>) by following the terms & conditions of this NIT and as per the date & time schedule mentioned below-

DATE & TIME SCHEDULE FOR THE e-TENDER

Sl. No.	Particulars	Date	Day	Time
1	Date of publishing of NIT and OID online	13.08.16	Saturday	10.00 am
2	Online document download start date	13.08.16	Saturday	10.00 am
3	Online document download end date	26.08.16	Friday	Upto 12 noon
4	Online Bid submission start date	17.08.16	Wednesday	10.00 am
5	Online Bid submission end date	26.08.16	Friday	Upto 2 pm
6	Pre-Bid meeting to be held at the office of the CMOH, North 24 Parganas, Barasat, Kolkata-700124. Mandatory to attend.	16.08.16	Tuesday	12 noon
7	Earnest Money Deposit (EMD) in sealed cover have to be submitted at the office of the CMOH, North 24 Parganas, Barasat, Kolkata-700124 within	26.08.16	Friday	Upto 2 pm
8	Online Bid opening for Technical Proposals	26.08.16	Friday	2.00 pm
9	Online uploading the list for technically qualified bidders (Tentative).	29.08.16	Monday	After 3.00 pm
10	Date of online opening of Financial Proposal.	31.08.16	Wednesday	10.00 am

Any subsequent notices/circulars/corrigendum related to this e-tender shall be uploaded at <https://wbtenders.gov.in>, www.wbhealth.gov.in and <http://www.north24parganas.gov.in> websites only. Bidders are requested to check these websites regularly for this purpose.



Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas

This e-tender document comprises of the following sections:

Section I : Definition

Section II : Requirements

Section III : EMD

Section IV : General Instructions to Bidders (GIB)

Section V : Draft Proforma for Non-Conviction Certificate.

Section VI : Tender Application Form

Section VII : Specifications

Section VIII : List of facilities

Section IX : Eligibility Criteria & Terms & Conditions

The e-tender shall be evaluated under the two-bid system, i.e., through evaluation of technical and financial bids uploaded by the bidder online on the e-tender website of <https://wbtenders.gov.in>.

Section I : Definition

1. "Purchaser" means the e-tender inviting authority, purchasing goods and/ or services as incorporated in this e-tender enquiry document, either directly or on behalf of consignees. For this e-tender the purchaser is the CMOH, North 24 Parganas.
2. "Bid" means Proposal/ Quotation received from a Firm / Bidder against the e-tender.
3. "Bidder" means the Individual or Firm or Agencies submitting Bids/ Quotations.
4. "Contractor" means the individual or the firm supplying the goods and/ or services as incorporated in the contract.
5. "Goods" means the articles/material required to supply to the purchaser under the contract.
6. "**Earnest Money Deposit**" (EMD) means Bid Security/ monetary amount or financial guarantee to be furnished by a bidder along with its bid.
7. "Contract" means the written agreement entered into between the purchaser/ consignee and the contractor, together with all the documents mentioned therein and including all attachments, annexure etc. therein.
8. "**Specification**" means the document/ standard that prescribes the requirement with which goods and/ or service has to conform.
9. "Inspection" means activities such as measuring, examining, testing, gauging features of the goods and / or service and comparing the same with the specified requirement to determine conformity.
10. "**Bill of Quantity (BOQ)**" is the name for price schedule (financial bid) in e-tender software.

Section II : Requirements

1. Supply & Installation of Desktop Computers with I.T Accessories as per specification (Section VII & Section VIII) at different Municipalities/U-PHCs under North 24 Parganas District.

Section III : EMD

Sl. No	Particulars	Estimated Value (EV)	EMD Amount
1	Total 77 units including I.T Accessories @ Rs.60,000/- for each unit	Rs.46,20,000/- (77 x 60,000/-)	92,400/- (i.e. 2% of EV)

- a) The earnest money (EMD) shall be submitted by Demand Draft (DD), drawn on any scheduled nationalized bank in India, in favour of **"District Health & Family Welfare Samiti, North 24 Parganas"**, payable at **Barasat, North 24 Parganas**.
- b) The Bidder shall seal the EMD envelope separately, suitably superscribed on the cover-- the address of the purchaser and the tender reference number and have to submit it physically to the purchaser's office within the time prescribed within stipulated Date and Time as per Schedule of this e-Tender.
- c) Earnest money will be returned to the unsuccessful bidders without any interest after conclusion of the resultant contract. The earnest money of successful bidder shall be returned without any interest after completion of entire job assigned to the selected bidder on furnishing the completion certificate from the authorities of the concerned health facilities.

Section IV :

Technical Proposal

1. Statutory Cover shall contain the following documents:

1. Application to participate in e-tender as per Section VI: Tender Application Form
2. Technical Documents
3. Scanned copy of EMD.

2. Non Statutory Cover will contain the following documents-

Sl. No.	Category Name	Detail(s)
1	Certificate(s)	1. PAN, IT return for last two years (AY 14-15 & 15-16) 2. Professional Tax Registration Certificate/ and Challan deposited for the Financial Year 2016-17. 3. VAT/CST Registration Certificate & Challan for 4 th Qtr. Of 2015-16
2	Company Detail(s)	1. Certificate of Incorporation/ Partnership Deed (*WA) 2. Updated Trade License/Enlistment. 3. Power of Attorney in favour of signatory of bid.(*WA)
3	Credential	1. Experience Certificate in similar nature of work before date of publication of this tender notice.
4.	Declaration	1. Audited Balance Sheet & Profit & Loss A/c of last 3 years. 2. Non-Conviction Certificate as per Section V.
5	Others	1. As mentioned in Section VII & IX.

(*WA-Where Applicable)

3. Financial Proposal (Single File)

The price schedule in form of **BOQ (excel file)** will be found under the published NIT schedule in the website (<https://wbtenders.gov.in>) and must be quoted as per less bidding system. For example : Less quoted as “10%” means, the bidder will complete the work in 10% less on the Estimated Value (EV), i.e. Rs. 46,20,000 – 10% less of EV = Rs. 41,58,000/-.

Opening of Tender

The purchaser will open the bids on the specified date and time as indicated in the NIT. The Bidder/Authorized representative of the bidder may attend on the date of opening of bid as well as the pre-bid meeting as per schedule. The EMD for the said tender shall be verified first. The statutory papers will be examined and evaluated before evaluation of non-statutory documents. After this, the online price bids or financial bid of only the technically qualified bidders shall be opened for further evaluation.

Opening of Technical Proposals:

Technical proposals will be opened by members of the Tender Evaluation Committee electronically from the e-tender website using their Digital Signature Certificates (DSCs).

In the Technical Proposal, the Cover (folder) for Statutory Documents will be opened first and if found in order, the cover (folder) for Non-Statutory Documents will be opened. IF ANY DOCUMENT REQUIRED TO BE SUBMITTED FOR e-TENDER BY THE BIDDER IN HIS/HER TECHNICAL/FINANCIAL PROPOSAL, BUT NOT SUBMITTED OR IS FOUND TO BE DEFICIENT IN ANY MANNER AT ANY STAGE AFTER OPENING OF BID, THE BID MAY BE SUMMARILY REJECTED.

During evaluation, the Committee will examine the original documents as they are uploaded as e-tender documents as per Section-IV clause 1 & 2. The date & time of such examination of documents will be notified later. If the said documents in original are not produced within the specified date & time, the bid proposals will be liable for rejection.

The e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

SAMPLE BOQ OR FINANCIAL BID

<input type="button" value="Validate"/>	<input type="button" value="Print"/>	<input type="button" value="Help"/>	Percentage BoQ			
Tender Inviting Authority: Chief Medical Officer of Health, North 24 Parganas.						
Name of Work: Supply & Installation of Desktop Computers with I.T Accesories at different Municipalities under North 24 Parganas District.						
Contract No: CMOH(NPG)/COM-IT/NUHM/, Dated 11.08.2016						
Bidder Name :						
PRICE SCHEDULE						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)						
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate	TOTAL AMOUNT With all Taxes & charges	TOTAL AMOUNT In Words
1	2	4	5	6	7	8
1	As per Section VII, read with Section VIII & IX of this e-tender schedule.	77.000	Nos	60000.00	4620000.00	INR Forty Six Lakh Twenty Thousand Only
Total in Figures					4620000.00	INR Forty Six Lakh Twenty Thousand Only
Quoted Rate in Figures			Select		0.00	INR Zero Only
Quoted Rate in Words			INR Zero Only			

Section V : Draft Proforma for Non-Conviction (In a form of affidavit in Rs.10 Non-judicial Stamp Paper)

The bidder shall provide an undertaking that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this e-tender.

Section VI : Tender Application Form (to be given in Official letter head with proper seal & signature)

To
The Chief Medical Officer of Health
North 24 Parganas

Ref: Your e-tender document No. CMOH(NPG)/ COM-IT/3805, Dt. 12.08.16

I/We, the undersigned have examined the entire e-tender document, including amendment/corrigendum number, dated.....(if any) eligibility criteria, required documentations, terms & conditions etc. The receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum (after less), as shown in the price schedule/Bill of Quantity attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies and never convicted by any Court of law for any offence.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)

Section VII : Products & its Specifications.

Product	Specification
Desktop Computer Full System (Dell Optiplex 9020 MT)	Intel Core i5-4570, 3.2 Ghz, 6 MB Cache with Intel Q8 Series Chipset MB or its higher version with upto 32 GB memory expandability support..
	4GB DDR3 Ram of 1600 Mhz or its higher version.
	500 GB Hard Drive @ 7200 RPM or Higher
	Mini Tower / Mid Tower Cabinet with Sturdy Metallic body.
	47 cm / 18.5 Inch or higher sized L.E.D Color Monitor with laminated display. TCO-05 Certified.
	4 No. of Bays with DVD RW Drive 8X or Higher.
	Screen Blanking, Hard Disk and System Idle mode in power on, Setup password, power supply SMPS Surge protected.
	Minimum 6 USB Port or more including 2 USB 3.0 Port, 1 VGA/HDMI Display Port, Audio Out & Microphone In Port in front & back of the CPU.
	10/100/1000 On board integrated Network Port/ RJ 45 LAN Port/ Wifi with remote booting facility, remote system installation, remote wake up, TPM enabled 1.2 Chip using any standard management software. 3 or more PCI /PCI Express Slot.
	Windows 8 Pro. /Linux certification. Original Windows 8.1 Professional /Linux preloaded or higher version as specified with Media and Documentation & Certificate of Authenticity.
	Licensed Anti-Virus Software / Preloaded Microsoft Security Essential Software.
Full Multimedia Keyboard (104 Keys) with USB Optical Mouse.	
Laser Printer	DPI: 600x600 Mono, A4+Legal Print with 25 PPM. USB Connectivity, Network 10/100 Enabled, Duplex.
Pen Drive	16 GB for each system.
Document Scanner	DPI : 600x600, Flatbed A4, Legal through ADF.
UPS	600 VA

Section VIII : List of Municipality/U-PHCs

Sl. No.	Name of the Municipality/ULB	Sanctioned Unit for ULB	Sanctioned Unit for UPHC	Total
1	Barasat	1	6	7
2	Bhatpara	1	8	9
3	Garulia	1	2	3
4	Ashoknagar Kalyangarh	1	2	3
5	Bongaon	1	2	3
6	Baranagar	1	5	6
7	Barrackpore	1	3	4
8	Khardah	1	2	3
9	Halisahar	1	2	3
10	Kamarhati	1	7	8
11	Kanchrapara	1	3	4
12	Madhyamgram	1	4	5
13	North Barrackpore	1	3	4
14	North Dum Dum	1	5	6
15	Panihati	1	8	9
	Total	15	62	77

Section IX: Eligibility, Terms & Conditions

1. Tender Selection Committee (TSC) reserves the right to accept or reject any tender or any part of the tender without assigning any reason whatsoever.
2. Incomplete or bid with insufficient documents required for this NIT will be rejected.
3. The successful bidder will be required to submit security deposit of 5% of the work value for each Municipality or in a summation of total work value for all Municipalities whichever is asked as security deposit in the form of Demand Draft (DD) in favour of "**District Health & Family Welfare Samiti, North 24 Parganas**", payable at **Barasat, North 24 Parganas**.
4. Bidders / Representative must attend the Pre-Bid meeting on specific date & time as per the date & time schedule for any queries /clarification. No queries /clarification will be entertained after opening of Technical Bid. Bidder(s) also may remain present at the time of opening of technical bid.
5. The successful bidder(s) are bound to complete the entire work at each or the respective Municipalities as per Section-VIII and the specification of Section VII. The authority will check or test the quality of the material of each part of entire work of each Municipality to ensure the quality of work as per the specification given herewith. If any deviation found according to the specification at any Municipality, the authority reserves the right to cancel the total and or part of the work with forfeiting the security money & EMD submitted for this e-tender.
6. The bid will be valid for one financial year i.e. FY 2016-17 upto 31st March 2017.
7. Bills with challans along with Work Done Certificate (Annexure-X) from the concerned authority of the respective Municipalities must be submitted to the office of the undersigned for payment
8. The final amount reflects in the financial bid after quoting the less in form percentage (%) by the bidder(s) will be treated as inclusive of VAT, Delivery Cost, All direct & indirect Taxes, All Incidental charges, Installation etc. no further or extra charges/amount will be paid beyond the price quoted and approved in the said financial bid.
9. The applying Agency/Firm/Individuals must be registered with PAN, Sales Tax, VAT, I.Tax, & P.Tax of current validity.
10. Lowest rate will be accepted among technically qualified bidders. In case of equal rate, draw of lots will be done.
11. After evaluation of technical bids, the financial bid of technically eligible bidders will be opened and finalized.
12. Delivery must be done at the places as mentioned in Sectioned VIII.

N.B: Bidders are advised to follow the websites (www.north24parganas.gov.in / wbtenders.gov.in / www.wbhealth.gov.in) in regular basis for Notices, Circulars, Corrigendum etc related to this e-Tender for their information & necessary action.



**Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas**

Copy forwarded for information & necessary action to-

1. The Director of Health Services, Government of West Bengal.
2. The Addl. Mission Director, NHM & Sp. Secretary, Govt. of West Bengal.
3. The State Nodal Officer, NUHM, Govt. of West Bengal.
4. The District Magistrate, North 24 Parganas.
5. The Addl. District Magistrate (G), North 24 Parganas.
6. The Dy. Chief Medical Officer of Health-I/II/III, DMCHO, ZLO, DTO, North 24 Parganas & Basirhat HD.
7. The Municipalities, All (except New Barrackpore/Habra/Dum Dum/Naihati/South Dum Dum/ Titaghrh), North 24 Parganas.
8. The Treasury Officers, Barasat/Barrackpore/Bongaon/Bidhannagar, North 24 Parganas.
9. The Accounts Officer & Treasurer, DH&FWS, North 24 Parganas.
10. The Administrative Officer, O/o the CMOH, North 24 Parganas.
11. The I.T Coordinator, Swasthya Bhawan with the request to upload this notice in the official website of Swasthya Bhawan.
12. The D.I.O, North 24 Parganas with the request to upload this notice in the official website of North 24 Parganas District.
13. The DPMU, NHM, O/o the CMOH, North 24 Parganas.
14. The Dealing Assistant (Tender), O/o the CMOH, North 24 Parganas.
15. Office Copy.



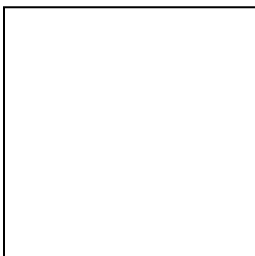
**Chief Medical Officer of Health &
Secretary, DH&FWS
North 24 Parganas**

WORK DONE CERTIFICATE

(to be given from the end of the concerned Municipality)

THIS IS TO CERTIFY THAT M/S.....
.....SUPPLIED &
INSTALLED.....PCS OF DESKTOP COMPUTER(S) ALONG WITH ALL I.T
ACCESSORIES AS MENTIONED IN THE SUPPLY ORDER VIDE MEMO
NO.....DATED.....
ISSUED BY THE CHIEF MEDICAL OFFICER OF HEALTH, NORTH 24 PARGANAS,
ON.....(date) AT..... (time)
.UNDER.....MUNICIPALITY WITH
COMPLETE SATISFACTION.

THE UNDERSIGNED HAVE NO OBJECTION FOR RELEASE OF PAYMENT FROM THE END
OF THE CHIEF MEDICAL OFFICER OF HEALTH, NORTH 24 PARGANAS IN RESPECT OF THE
AFORESAID WORK ORDER IN FAVOR OF M/S.....
.....



Office Seal

SIGNATURE WITH SEAL

(CHAIRMAN OF THE CONCERNED MUNICIPALITY)

Date :

Place :