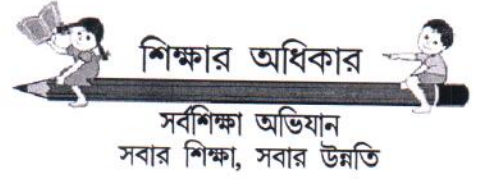




Government of West Bengal  
Paschim Banga Sarva Shiksha Mission  
District Project Office  
North 24 Parganas



No.S-15015(11)/1/2014-SSM/ 132953

Dated: 18 /07/2016

Form no. :

(2<sup>nd</sup> Call)

**Tender Submission Form**

**Sub : Tender for Transportation of FTB of SSM for 2016-2017**

Contents :

- A) Technical Bidding Format
- B) Financial Bidding Format

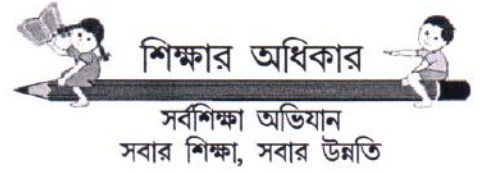
Address for Submission of Tender :  
District Project Officer  
Paschim Banga Sarva Shiksha Mission, North 24-Parganas  
Office of the District Magistrate, North 24-Parganas  
4th Floor, Barasat, North 24-Parganas

The authenticated Tender Paper (comprising the technical bid form along with financial bid form) is to be obtained from "Paschim Banga Sarva Shiksha Mission, District Project Office, North 24 Parganas, Barasat" against an application with the price of tender form of Rs. 1000/- (Rupees One thousand) only is to be paid in favour of "Sarva Shiksha Mission, North 24 Parganas." Payable at Kolkata by Demand Draft only. on any Nationalized Bank /Scheduled Bank or may be directly electronically transferred / remitted to the Account maintained with Bank of Baroda, Barasat Branch bearing Account Number 27400100007968; the IFSC Code being BARB0BARASA & MICR Code is 700012054.

Sealed Tender are invited by the Additional District Magistrate (G), North-24 Parganas from the bonafide Transport Companies for carrying the Text books for Class -VI to Class-VIII from the District Barasat stadium godown any or any other place to 57(fifty seven ) circle godowns of the Sub-Inspector of Schools within the District of North-24parganas including loading and unloading for the academic session 2017.



Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
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**TECHNICAL BID**

**Technical Bid comprises Schedule – A & Schedule – B**

**SCHEDULE – A**

1. Tender will not be Valid if submitted in any paper other than Tender paper available in the office of the Additional District Magistrate (G) North-24Parganas, Earnest money Deposit” in favour “SARVA SIKSHA MISSION, NORTH 24 PARGANAS”.

**2. Deposit of Earnest Money and Documents:**

a) Earnest money of Rs. 50,000/- (Rs. Fifty thousand) only in Bank Draft drawn in favour of the “SARVA SIKSHA MISSION, NORTH 24 PARGANAS”.

b) Amount of bank Balance and guarantee certificate as on the date of submission of the Tender. The EMD shall not attract any interest.

**3. Refund of Earnest Money**

The earnest money will be refunded to the unsuccessful tenderers on demand in writing. No interest is payable on the amount of earnest money. Sarva Siksha Mission, North 24 Parganas does not give any exemption to SSI units, Micro & Small Enterprise, Khadi Handicrafts and other such units/organisation for issue of tender documents, Payment of earnest money and security deposit and price preference etc.

**4. Forfeiture of Earnest Money:-**

The Earnest money will be forfeited if the successful tenderers do / does not take up the work immediately as per direction of the Additional District Magistrate (G), North-24Parganas. On depositing the requisite security amount and in execution of agreement / Indemnity Bond for such work in the prescribed form is necessary. The Earnest Money may be refunded on demand as soon as successful tenderer deposits the security money to this office.

**5. Rejection of Tender:-**

The Tender not accompanied by any of the requisite documents and Bank Draft will summarily be rejected.

**6. Security Deposit:-**

The successful tenderers shall have to deposit security money within 3 days from the date of acceptance of the Tender. The Security deposit for the whole work is Rs.1,25,000/- (Rs. One Lakh Twenty Five Thousand Only) only and is to be paid in Bank Draft drawn in favour of the “Sarva Siksha Mission, North-24Parganas,” from any nationalized Bank and to be kept in the custody of the Additional District Magistrate (G), North-24Parganas, during the currency of contract. The office will not be liable for payment of any interest of the security deposit any depreciation thereof.

**7. Execution of agreement/ Indemnity Bond:-**

The contracts which may eventuate from this tender shall be governed by the terms and condition of the agreement/ Indemnity Bond to be executed between the successful tenderers and the Additional District Magistrate (G) North-24Parganas, within the day from the date of acceptance of Tender.

**8. Effect of breach of contract:-**

The security Money and Earnest Money will be liable to be forfeited in the event of any breach of contract. The contractor(s) and or company will have to pay compensation as would be assigned by the Additional District Magistrate (G) North-24Parganas, for any loss/ or damage during transit or due to delivery of books to the proper authorities if the value of the books to be transported exceeds the amount of security Deposit.

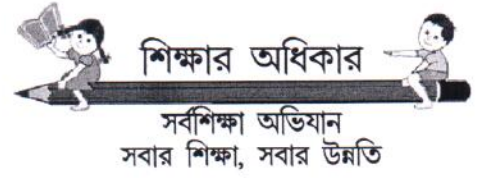
**9. Particulars of lorries of the owners:-**

The contractor(s) must have sufficient number of lorries including 407 truck to cope with the work promptly in his/ their name(s) and the requisite papers are to be furnished to the office of the Additional District Magistrate (G), North-24Parganas, at the time of submission of tender. The truck will have to be TATA-407 truck.

10. The arrangement of delivery of books from central godown to the respective circle level go down(s) will have to be made by the accepted tenderer(s) with his / their own men and labour with full responsibilities. The number of books to be transported and delivered on different occasions may vary from time to time Books are to be delivered at 2 or more points in the same route as per programme to be drawn by this office. The Additional District Magistrate (G), North-24Parganas deserves the right to change the location of central go down level and circle levels go down if contingency arises.



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North 24 Parganas

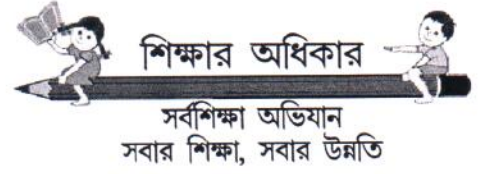


11. Rates are to be quoted for lifting and delivery of books from the central go down to respective circle godown for per One K.M. of distance including all charges i.e. loading , unloading , Van, Boat and Stacking etc. for carrying of per One thousand of nationalized Text Books in all sizes.
12. The Bills of transportation are to be submitted in triplicate to this office duly endorsed by the Coordinator of the concerned distribution center for payment on availability of fund. The accepted rate will remain valid for one year from the date of acceptance of the rate.
13. No definite volume of work to be per-formed by the successful tender(S). The tenderer(s) will have to abide by the terms and condition as formed in this invitation to tender before execution of the work or those to be formed from time to time before completion of distribution of Text Books for the academic session for 2017.
14. The work of delivery of Nationalized Text Books may start on any day after acceptance of tender. The model of agreement/ Indemnity Bond to be executed by the successful tenderer(s) may be sent to this office of the Additional District Magistrate (G), North-24 Parganas. The Tenderer(s) or their authorized representatives may remain present at the time of opening the sealed tenders. It can not be guaranteed regarding the currency of the contract as it depends upon the availability of stock position of books.
15. Technical Bids will be evaluated first. Financial bids will be evaluated only for those agencies which will be found eligible in Technical Bids.
16. All necessary documents should be attested.
17. The Technical and the Financial Bid are to be prepared separately by using two separate envelope and the same should be submitted in a single sealed envelope super scribed "Submission **Tender for Transportation of FTB of SSM for 2016-2017.** with a forwarding letter addressed to DPO.
18. Technical Bid must contain the necessary documents (stated in Schedule – B) along with Earnest Money Deposit and other related tender papers except Financial Bid.
19. Financial Bid should contain only single rate with specification in the given format (Refer Schedule – C).
20. The Bid should be signed by the bidder(s) in all pages with seal.
21. Any of the Bidder, who may desire, may remain present at the time of opening of the technical bid.
22. In case of failure of performance by any of the Enlisted Agency, the work may be assigned by the Department to any of the other Enlisted Agencies empanelled or any other firm.
23. Bills in duplicate along with signed challans must be submitted to the DPO, SSM, North 24-Parganas after making successful delivery of the ordered printed article for necessary payment in due course.
24. I. T. Will be deducted at source as per Government Rule.
25. The Department will have the right to call upon information regarding status of work at any point of time.
26. Tender Papers will be issued till 01.08.2016 (Monday) upto 4.00 p.m.
27. The last date of submission of Sealed Bid Documents containing the Technical & Financial Bid is 02.08.2016 (Tuesday) upto 04.00 P.M. The Technical Bid and Financial Bid will be opened on 03.08.2016 (Wednesday) at 11.00 A.M in the chamber of The District project Officer in presence of the participants & the members of District SSM purchase committee.
28. Details of the Tender will be also available on [www.north24parganas.gov.in](http://www.north24parganas.gov.in).

Signature of the Tenderer(s)



Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
District Project Office  
North 24 Parganas




**SCHEDULE – B**

**General Information:**

<u>Items</u>	<u>Replies</u>
1. Name and address of the firm	
2. Particulars of Earnest Money	
3. Registration No/Trade license No. & date and the period of validity.	
4. Whether sole proprietorship / partnership/ the Companies under the company act.	
5. Name of proprietor(s) / partner(s) / Shareholder(s) and extend of share of each partner(s) share holder(s).	
6. In case of Company the name of Director(s).	
7. Particulars of Income Tax and sales Tax certificate in the prescribed proforma which must relate to latest financial year.	
8. Particulars of Truck of the Tenderer	

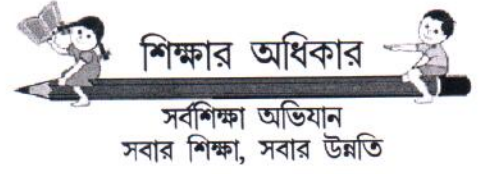
All the following documents (photo copy) duly attested must be submitted :

- Instrument / Document showing detail of the price of Tender Form duly paid in favour of “Sarva Siksha Mission, North 24 Parganas”
- Current Trade License for 2015 – 2016.
- Value Added Tax (VAT) Registration Certificate.
- Last VAT Return copy.
- Income Tax Return for the Assessment Year 2015 – 2016.
- Permanent Account Number (PAN) Card.
- Professional Tax Challan with current validity.
- Audit Report inclusive of Trading Account, Profit & Loss Account and Balance Sheet for last three Financial Years i.e. 2012-13, 2013-14 and 2014-15 showing turnover not less than 50,00,000.00 (Rupees Fifty Lakhs Only).
- Credential (Successful Completion) Certificate of delivery of Free Text Books and Others, wherein order values exceed Rs. 20,00,000.00 (Rupees Twenty Lakhs ), in a Single Order during any of the last Five Financial Years i.e. 2011–12, 2012-13, 2013-14 , 2014-15 and 2015-16 from any Government Department only.
- Any other information.

  
Additional District Magistrate(G)  
North 24 Parganas



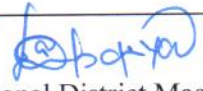
Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
District Project Office  
North 24 Parganas



**SCHEDULE – C FINANCIAL BID**

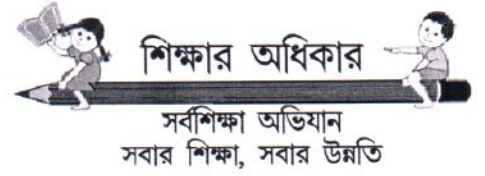
Rate of lifting and delivery of Text Books for Students, Text Books for CWSN Students, Training Module, TLM Materials from District Barasat stadium godown any or any other place Godown to respective Circle level Godown in the District of North-24Parganas. The rate will have to be shown from the starting point i.e. from central godown enroute to be last point of delivery. **The Printed rate should be mentioned in both figure and word in Financial Bid form. No erasing / overwriting will be entertained.**

SL No	From	To Circle Level	Rate
	District Barasat stadium godown any or any other place Godown, District of North-24Parganas, Barasat	All 57 (Fifty Seven) Circle Godowns at District of North-24Parganas.	Rate for per One K.M. of distance including all charges i.e. loading unloading, Van, Boat and stacking etc. for carrying of per One thousand of Nationalized Text Books in all sizes.(including all types of labour charges)

  
Additional District Magistrate(G)  
North 24 Parganas



Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
District Project Office  
North 24 Parganas



No.S-15015(11)/1/2014-SSM/132953/1(14)

Dated: 18 /07/2016

Copy forwarded for information to the:

- 1) State Project Director, PBSSM with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 2) The Project Director, District Rural Development Cell, North 24-Parganas.
- 3) Chairman, District Primary School Council with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 4) Karmadhyaksha, Siksha Sthayee Samity, Zilla Parishad, North 24 Parganas.
- 5) Secretary, Zilla Parishad, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Zilla Parishad, North 24 Parganas.
- 6) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- 7) District Inspector of School (Secondary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 8) District Inspector of School (Secondary Education), Barrackpore with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 9) District Inspector of School (Primary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 10) District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of Tender Notice to all concerned.
- 11) District Informatics Officer, National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website ([www.north24parganas.gov.in](http://www.north24parganas.gov.in)) of this district.
- 12) CA to Sabhadhipati, Zilla Parishad, North 24 Parganas for information of the Sabhadhipati, Zilla Parishad, North 24 Parganas.
- 13) CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- 14) CA to Additional District Magistrate (PBSSM), North 24 Parganas for information of the Additional District Magistrate (PBSSM), North 24 Parganas.

Additional District Magistrate(G)  
North 24 Parganas