

GOVERNMENT OF WEST BENGAL
Office of the Chief Medical Officer of Health
North 24 Parganas

NIT No.CMOH(NPG)/MCAB/3163

Date: 12.07.16

TENDER NOTICE

Sealed tenders are invited from the bonafied agencies/owners, for hiring of 8 (eight) **NON AIR-CONDITIONED Motor Cabs** with seat capacity of 4+1, for monthly hiring basis for the Office of the Chief Medical Officer of Health Office, North 24 Parganas for the financial year 2016-19.

The contract period shall commence from the date of award of contract to the selected bidder and will be valid upto 31.03.2019.

The tender form along with other terms & conditions may be obtained from the office of the undersigned on all working days as per following schedule; alternatively the same may be downloaded from the website www.north24parganas.gov.in.

Availability of bid documents	Last date of submission of bid	Date & time of opening of tender
14.07.16 from 11.00 a.m upto 4.00 p.m (office)	21.07.16, within 2.00 p.m.	21.07.16 from 3.00 pm onwards

The tender committee will reserve the rights of acceptance or cancellation of any tender, even the lowest, without assigning any reason. Selection will be made as per rules.

Processing Fee & Earnest Money

- i) **Rs.500.00 (Rupees Five Hundred) for purchase of bid document as Processing Fees (Nonrefundable) and Rs.5000.00 (Rupees Five thousand) as Earnest Money for each vehicle** to be submitted along with the bid documents in favour of the “**District Health & Family Welfare Samiti, North 24 Parganas**” at the **Account No. 424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch.**, which will be refunded to the unsuccessful bidder(s) soon after the completion of the tender process.
- ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

Chief Medical Officer of Health
North 24-Parganas

NIT No.CMOH(NPG)/MCAB/3163/1(31)

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Copy forwarded for information and necessary action to:-

- 1) The O.S.D & E.O Dy. Secretary, Govt. of W.B.
- 2) The Director of Health Services, West Bengal
- 3) The Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
- 4) The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat
- 5) The District Magistrate, North 24 Parganas
- 6) The Jt. Director of Health Services (P & D), West Bengal
- 7) The Jt. Director of Health Services (Transport), West Bengal
- 8) The Chief Medical Officer of Health, Basirhat Health District.
- 9-14) The Dy. CMOH-I / II / III/ DMCHO/ZLO / DTO, North 24 Pgs.
- 15) The RHTO, North 24 Pgs.
- 16) The ACMOH, Salt Lake Sub-Division, North 24 Pgs.
- 17-28) The Superintendent, Dist. Hosp./All SDH / All SGH, North 24 Pgs.
- 29) The Accounts Officer of this office.
- 30) The D.I.O, NIC, North 24 Parganas with the request to please arrange for publication the tender notice in the official website of this district.
- 31) Office Notice Board.

Chief Medical Officer of Health
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Detailed particulars of the vehicle (to be submitted for each vehicle)

- 1. Name of the Vehicle Owner/Agency :
- 2. Vehicle Registration No. & date :
- 3. Chassis No. :
- 4. Engine No. :
- 5. Category of vehicle(BS-II/III/Other) :
(In terms of Mass Emission standard)
- 6. Brand, Model, year of manufacture :
- 7. Demand Draft No :

8. Documents to be enclosed in photocopy with page marking:-

- 1. Blue Book
- 2. Tax Token/Road Tax of Govt.
- 3. Valid Insurance Papers.
- 4. Valid PUC.
- 5. Valid Driver's License of driver.
- 6. PAN.
- 7. Commercial Tax Registration.
- 8. Fitness Certificate

Address of the owner(s)

.....

Contact No.: Land line..... Mobile

Authorized signatory of the bidder with seal

Financial Bid**(Should be submitted in a separate sealed envelope)****Use specific cells for price bid as per your vehicle type(s)****In case of more than one vehicle add the concerned number of this price bid for each vehicle.**

Vehicle Registration No :

Vehicle Category (Ambassador/Tata Sumo/Bolero etc.) :

Sl. No.	Mass Emission Standard	Category of Vehicle	Maximum admissible monthly hiring charges as per daily basis for 10 hours a day and additional charge @ Rs. 20.00 per hour beyond 10 hours. Fuel allowed for monthly hiring is 1 liter per 12 K.M	Rate quoted by bidder (not more than column "d", as Bidding Rate)
a	b	c	d	e
1	Bharat Stage-II, BS-III purchased on or after 01.05.2005 with Diesel/LPG/CNG Engine	Motor Cab (Non Air Conditioned)	465.00	
2	Bharat Stage-III purchased on or after 01.05.2008 with Diesel/LPG/CNG Engine	Motor Cab (Non Air Conditioned)	475.00	
3	Bharat Stage-II, BS-III purchased on or after 01.05.2005 with Diesel/LPG/CNG Engine	Maxi Cab (Non Air Conditioned)	490.00	
4	Bharat Stage-III purchased on or after 01.05.2008 with Diesel/LPG/CNG Engine	Maxi Cab (Non Air Conditioned)	490.00	
5	Other vehicles (not included under Sl. No. 1 to 4) with Diesel/LPG/CNG Engine	Motor Cab (Non Air Conditioned)	445.00	
		Maxi Cab (Non Air Conditioned)	460.00	

Bidding rate in words:

Authorized signatory of the bidder with seal

Annexure-III

Draft Proforma for Non-Conviction (In a form of affidavit in a stamp paper of Rs. 10 or higher).

I/We undertake that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this e-tender.

Annexure-IV

Tender Application Form

To
The Chief Medical Officer of Health
North 24 Parganas

Ref: Your tender document No. _____ dated _____

I/We, the undersigned have examined the above tender document, including amendment/corrigendum number, dated.....(if any), the receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum, as shown in the price schedule/ attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to serve as per the specification, in accordance with the schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that I/We do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)

Terms & Conditions and eligibility criteria (Technical Bid & Financial Bid)

- 1) The bid documents will be addressed to the “Chief Medical Officer of Health, North 24 Parganas”, Kolkata-700124 and to be submitted under single sealed cover & super scribed on the envelope, as “**Tender for Staff Car” vide NIT No..... datedSl.No.....)**”. Each page has to be signed by the bidder.
- 2) Period of contract: Three years for the FY of 2016-19.
- 3) Fuel will be borne by the authority at the rate of 12 K.M per liter of diesel.
- 4) Owner must have to submit one declaration that the same vehicle has not been under any agreement with any other agencies/authorities.
- 5) The vehicle must be **diesel operated** and **commercially registered**; **Booking Slip will not be accepted**.
- 6) No price preference should be given to any organization / Society.
- 7) The enclosures as mentioned in sl. No. 8 of Annexure-I must have to be deposited in Technical Bid. In case a bidder is participating for more than one vehicle, then the same documents must have to be submitted for each vehicles as per sl. No. 8 of Annexure-I.
- 8) Each vendor may apply for more than a vehicle for which he/ she have to apply it in a separate form.
- 9) The commercial Bids will be opened only for those bidders who are qualified in Technical Bid subject to the availability of sufficient number of successful Bidder (Technically).
- 10) The vehicle will be hired on monthly basis. All expenses and all maintenance cost other than wages will be borne by the bidder.
- 11) In case of breakdown of the vehicle, replacement has to be provided by the bidder with prior intimation to the authority.
- 12) All the charges and fees for License, duties, taxes and levies have to be borne by the owner of the vehicle.
- 13) The Driver must have a valid license and a car log-book should be maintained by the driver.
- 14) **The wages to be payable as per the rate submitted by the bidder in Annexure-II.**
- 15) In case of any absence/ leave of the driver, a suitable replacement should be provided by the bidder with prior intimation in writing to the authority.
- 16) All relevant documents must have to be submitted in a two bid system- Technical Bid & Commercial Bid. Technical Bid & Commercial Bid must contain with all the relevant papers in a separate envelop as laid down under **Annexure-I, II, III & IV**. The Commercial Bid will contain the price rate quoted by the bidder clearly both in words & figures inclusive all taxes and other charges. The rates quoted by the bidder in the Commercial Bid shall be valid upto 31.03.2017/till finalization of next tender whichever is earlier and will not be changed in any circumstances..
- 17) Both Technical and Commercial Bid must contain a separate sealed envelope on which the bid type has to be mentioned clearly. Finally both the envelopes (Technical & Commercial) have to be placed inside a single envelope on which the NIT No. & Date & Address of the vendor has to be mentioned clearly. This final envelope must be dropped in the **TENDER BOX** kept in the office of the undersigned within stipulated date & time. No tender papers shall be acknowledged by post at this end. Bids not submitted in proper order/system will be rejected straightway.
- 18) The bid may be rejected if any pending traffic fines/cases found against the concerned vehicle(s) mentioned in the form as per Annexure-I.
- 19) The Selection committee has the right to accept/ cancel any tender without showing any cause thereof.
- 20) The rates as shown in Annexure-II are the maximum rate at which a vehicle may be hired.
- 21) The selected bidder(s) will have to sign an agreement with the secretary, District Health & Family Welfare Samiti, North 24 Parganas in a non-judicial stamp paper worth of Rs. 100/- (one hundred).
- 22) The vehicle with better physical & mechanical condition, latest model and age will be given preference in case of nominal price differences.
- 23) The vehicle may be called for duty on emergency purposes at anywhere in any day at any time beyond office hours including public/Govt. holidays throughout the month as and when required.
- 24) Rates are admissible as per existing guideline of Finance Department, Audit Branch, Government of West Bengal.

**Chief Medical Officer of Health
North 24-Parganas**