

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**North 24 Parganas**  
**(T.B Wing)**

NIT No. CMOH(NPG)/DTO/16-17/2910

Date: 24.06.16

**TENDER NOTICE**

Sealed tenders are invited from the bonafied agencies/owners, for supply of “**Laboratory Consumables with Stationery Articles & Printing of Materials**” for RNTCP District Store, North 24 Parganas as per list & specifications of Annexure-A, Annexure-B, Annexure-C, Annexure-D, Annexure-E & Annexure-F” of this NIT, for the financial year 2016-17 (upto 31<sup>st</sup> March 2017).

**Sell of Bids** : **27.06.16 to 11.07.16**, from 10.00 a.m to 2.00 p.m., on all working days.  
**Last date of Submission of Bid** : **11.07.16**, from 10.00 a.m. upto 2.00 p.m.  
**Date of Opening of Tender** : **11.07.16, from 3.00 p.m.** onwards at the office of the undersigned in presence of the tenderer or his representative (one).

All required documents for the tender should be enclosed and list of enclosures with page numbers should be mentioned in a separate sheet.

The tender papers should be dropped under sealed envelope in the **TENDER BOX** kept in the office of the undersigned. No tender papers shall be acknowledged by post.

The tender committee will reserve the rights of acceptance or cancellation of any tender, even the lowest, without assigning any reason. Selection will be made as per rule.



**Chief Medical Officer of Health**  
**North 24-Parganas.**

NIT No. CMOH(NPG)/DTO/16-17/2910/1(18)

Date: 24.06.16

Copy forwarded for information and necessary action to:-

- 1) The Sabhadhipati, North 24 Parganas Zilla Parishad, Barasat
- 2) The Director of Health Services, West Bengal
- 3) The STO, Govt. of WB, Swasthya Bhawan
- 4) The District Magistrate, North 24 Parganas
- 5) The Addl. District Magistrate (G), North 24 Parganas.
- 6) The Chief Medical Officer of Health, Basirhat Health District.
- 7-12) The Dy. CMOH-I / II / III/ DMCHO/ZLO / DTO, North 24 Pgs.
- 13) The Superintendent, Dist. Hosp, North 24 Pgs.
- 14) The Accounts Officer of this office.
- 16) The Administrative Officer of this office.
- 17) The D.I.O, NIC, North 24 Parganas with the request to please arrange for publication the tender notice in the official website of this district.
- 18) Office Notice Board.



**Chief Medical Officer of Health**  
**North 24-Parganas**

## Annexure-A

Laboratory Consumables

SI No.	Name of the articles	Unit	Rate per unit
1	Absorbent Cotton	Roll	
2	Adhesive Lable for sputum container	Pcs	
3	Broom stick (2 Kg.bundle)	Bundle	
4	Basic fuchsin powder (100 gms)	Bottle	
5	Diamond marker pencil	Pcs	
6	Distilled water (5 ltr.jar)	Ltr	
7	Drop bottol (125 ml)	Pcs	
8	Filter paper	Pkt	
9	Forcep	Pcs	
10	Glass slides (50 pcs.pkt.)	Pcs	
11	Lens cleaning paper	Pkt	
12	Lint	Pcs	
13	Liquide paraffin heavy (125 ml)	Bottle	
14	Methylene blue powder (100 gms)	Bottle	
15	Phenol crystal (500 gm)	Bottle	
16	Phenyle (5 ltr jar)	Ltr	
17	Reagent bottle ( 1 ltr)	Pcs	
18	Slide box (25 slides)	Pcs	
19	Slide box (50 slides)	Pcs	
20	Spirit lamp	Pcs	
21	Sputum container (Plastic)-Wide mouth, transparent)	Pcs	
22	Staining iron	Pcs	
23	Strile water (5 ml)	Pcs	
24	Stop watch	Pcs	
25	Sulphuric acid (500 ml)	Bottle	
26	Disposable Syringe (5 ml)	Pcs	
27	Tissue paper roll	Pcs	
28	Water bath	Pcs	
29	Weighing balance (Electronics-digital)	Pcs	
30	Weighing machine	Pcs	
31	Rectified Spirit	Bottle	
32	Absolute Alcohol	Bottle	
33	ICE Box with ICE pack	Pcs	
34	Paraflim	Pcs	
35	Zip Cock	Pcs	
36	Carry bag (cloth make)	Pcs	
37	Oil Immersion lens -100 X	Pcs	
38	Hallogen bulb for B.M	Pcs	
39	Centrifuge Tube plastic (50 ml sterilized)	Pcs	

Note - Please go through the specification sheet for laboratory consumables.

**Printing of Articles -RNTCP**

SI No.	Name of the articles	Unit	Rate per unit
1	Tuberculosis Treatment Card	Pcs	
2	Tuberculosis Identity Card	Pcs	
3	Lab. Form for Sputum Examination	Pcs	
4	Transfer Form	Pcs	
5	Monthly Report on Logistic & Microscopy (PHI level)	Pcs	
6	Honorarium form for Non-salaried DOT Workers (new-2 pages)	Pcs	
7	Work Sheet	Pcs	
8	Proforma for monitoring involvement	Pcs	
9	Annexure –'C' form for EQA on Sputum microscopy	Pcs	
10	Annexure –'D' form for EQA on Sputum microscopy	Pcs	
11	Annexure II Format of RNTCP EQA Laboratory Network On-Site Evaluation Checklist for STLS	Pcs	
12	Annexure –'B' form for EQA on Sputum microscopy	Pcs	
13	Payment Voucher Pad	Pcs	
14	Bengali leaflet	Pcs	
15	Hindi Leaflet	Pcs	
16	Urdu Leaflet	Pcs	
17	Car Log Book	Pcs	
18	Re-constitution gumming sticker	Pcs	
19	Flex- 3x6 ft.	Pcs	
20	Banner- 3x6 ft.	Pcs	

**Printing of Articles -RNTCP**

SI No.	Name of the articles	Unit	Rate per unit
21	Referral Slip On RNTCP (DOTS)	Pcs	
22	Drug issue voucher (for 1st line & 2nd line drugs)-District level & TU level	Pcs	
23	Lab. Indent Form	Pcs	
24	Indent Form	Pcs	
25	Treatment Referral form	Pcs	
26	Lab.article issue voucher	Pcs	
27	Quarterly Report on Programme Management and Logistics	Pcs	
28	A.D.R. Form	Pcs	
29	Authorisation Letter	Pcs	
30	Drug stock register	Pcs	
31	Laboratory Stock Register	Pcs	
32	Laboratory consumable stock register	Pcs	
33	Bengali ProshikhonPustika	Pcs	
34	ICTC Referral Form	Pcs	
35	C&DST Form (Annex-I)	Pcs	
36	Register for C&DST Form (Annex-III)	Pcs	
37	Physical Verification Sheet of drugs	Pcs	
38	DOTS Plus Referral form (Annex-V)	Pcs	
39	DOTS Plus followup Schedule (Annex-VI)	Pcs	
40	Adverse Re-action details (Bengali)	Pcs	
41	Graiding Chart (2ftx3ft - 3 colours)	Pcs	
42	Staining Chart (2ftx3ft - 3 colours)	Pcs	
43	Diagnostic algorithm (2ftx3ft)	Pcs	

**Stationery Articles –RNTCP**

SI No.	Name of the articles	Unit	Rate per unit
1	Match Box		
2	Soap (Lifebouy)		
3	Refill (Blue)		
4	Refill (Red)		
5	Hand Towel		
6	Towel-Big		
7	Iron Bucket		
8	Plastic Disposable Gloves		
9	Cover File		
10	Exercise Book (Small) no-6 size		
11	Binding Register (No-8 Size)		
12	Ball Pen (both side best quality)		
13	Foot operated bucket (Plastic)		
14	Electric Heater		
15	Measuring Cylinder		
a)	Capacity- 1000 ml		
b)	Capacity- 500 ml		
c)	Capacity- 250 ml		
d)	Capacity- 50 ml		
16	Plastic Tray		
17	Plastic Jug		
18	Plastic Mug		
19	Plastic Bowl		
20	Plastic ruler		
21	Funnel (Plastic)		
22	Alpin		
23	White Paper		
24	Clip Board		
25	Xerox Paper - A4		
26	Xerox Paper - Legal		
27	Gems Clip		

**Stationery Articles –RNTCP**

SI No.	Name of the articles	Unit	Rate per unit
28	Fevi stick		
29	Murctic Acid		
30	Carbon paper		
31	Envelop-Big size		
32	Computer Paper - A4 (Royal Executive Bond)		
33	Pencil battery		
34	Surgical Gloves-Size-6.5		
35	Toner for Computer Printer(HP lasejet P1008)-88A		
36	Toner for Xerox Machine (Canon IR 21161)		
37	Battery		
38	Channel File		
39	Liquid Gum		
40	Folder File		
41	Correction fluid		
42	Cotton Tags		
43	Wooden pencil		
44	Use & Throw Pen		
45	Plastic disposable glass		
46	Binding Register		
47	Calculator		
48	Face Musk		
49	Glass Botle( 5ltr. Capacity-brown colour)		
50	Glass Botle( 3ltr. Capacity-brown colour)		
51	Glass Botle( 1ltr. Capacity-brown colour)		
52	Glass Botle ( 500 ml. Capacity-brown colour)		
53	Ph meter		
54	Silica Gel-Blue		
55	Tag File		
56	Flap		
57	Permanent Marker Pen		
58	Scissors		

## SPECIFICATION

List of Items with Technical Specifications of Laboratory consumables required for DMCs		
Sl. No.	Name of the item	Technical Specifications
1	Sputum container	Cups made of Special Medical Grade Polypropylene, thin plastic, translucent, Diameter - 4cm, Capacity - 30 ml, Screwable Cap should also be made of Special Medical Grade Polypropylene and should be air tight. Leak proof.
2	Slides for Microscopes	Glass slides plain, Size = 76mm x 26mm x 1.3mm, clean, scratch free with smooth edges, uniform refractive index, pack of 50.
3	Diamond marker pencil	6" (15.24 cm.) holder with artificial diamond (hard stone) embedded at one end with screw cap, to mark on microscope glass slides
4	Grease marking pencil	Marking Pencil MPS, Blue or red coloured, 8" length, to write on glass ware / metal surfaces.
5	Sulphuric acid	H <sub>2</sub> SO <sub>4</sub> , molecular wt. 98.08, Minimum Assay: 98%, colour: clear
6	Basic Fuchsin	Chemical name :Pararosaniline hydrochloride, chemical structure: C <sub>20</sub> H <sub>20</sub> CIN <sub>3</sub> mol wt:337.86'Dye content: Approx.85%-88%(dye content must be mentioned), Colour: Metallic green.
7	Carbolic acid( phenol)	Chemical name: Phenol, Chemical structure: C <sub>6</sub> H <sub>5</sub> OH, Molecular wt:94.11, Melting point:40 °C ± 2, Purity:99.5%
8	Methylene blue	Chemical Name: Methylthionine chloride, Chemical Structure: C <sub>16</sub> H <sub>18</sub> CIN <sub>3</sub> S, molecular Wt: 319.9, Dye content: approx.82% (should be available on the container)
9	Phenolic compound	Household disinfectant, containing phenolic compounds such as monochlorophenol, chloroxylenol, coal Tar Acid, Oils & Emulsifiers etc. The approximate content of phenolic compounds should be at least 40%.
10	Alcohol (absolute)	Ethanol
11	Methylated spirit	Chemical Name: Ethanol denatured + 5% Isopropyl alcohol + 5% Methanol, Molecular structure: C <sub>2</sub> H <sub>5</sub> OH, Molecular wt: 46.07, Purity: 90%

**General requirements:-**

All the chemicals should have the Hazard Communication Standard from Chemical manufacturers and Material Safety Data Sheets (MSDS) for each chemical item should be provided to the purchaser of the product at the time of the order and thereafter, anytime the MSDS is significantly revised. Also, all the chemicals should have their detailed specifications, potency, date of manufacture, date of expiry, batch no. and precautions for use mentioned on the containers.



**Chief Medical Officer of Health  
North 24-Parganas**

**Section I : Draft Proforma for Non-Conviction (In a form of affidavit).**

The bidder shall provide an undertaking that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this tender.

**Section II : Tender Application Form**

To  
The Chief Medical Officer of Health  
North 24 Parganas

Ref: Your tender document No. CMOH(NPG)/DTO/16-17/2910, Dt. 24.06.16

I/We, the undersigned have examined the above tender document, including amendment/corrigendum number, dated.....(*if any*), the receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum, as shown in the price schedule/Financial Bid attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)

**Contact No:**



**Terms & Conditions& eligibility criteria:**

- 1) The bid documents will be addressed to the Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124 and to be submitted under sealed cover&super scribed on the envelope, as “**Tender for Laboratory Consumables with Stationery Articles & Printing of Materials**” for RNTCP District Store, North 24 Parganas.” Each page to be signed by the bidder.

**2) Required Documents**

<b>Sl. No.</b>	<b>Category Name</b>	<b>Detail(s)</b>
<b>1</b>	<b>Certificate(s)</b>	1. PAN Card 2. Professional Tax Registration Certificate and Challan deposited for the Financial Year 2016-17 3. VAT/CST Registration Certificate & Challan for 4 <sup>th</sup> Qtr. of 2015-16. 4. I.T Return for last 3 years.
<b>2</b>	<b>Company Detail(s)</b>	1. Certificate of Incorporation/ Partnership Deed 2. Updated Trade License/Enlistment 3. Power of Attorney in favour of signatory of bid
<b>3</b>	<b>Credential</b>	1. Experience Certificate as supplier in similar field for at least 2 years before date of publication of this tender notice.
<b>D.</b>	<b>Declaration</b>	1. Audited Balance Sheet & Profit & Loss A/c of last 3 years. 2. Non-Conviction Certificate as per Annexure-E, Section I. 3. Application as per Annexure-E, Section II.

- 3) Rate must be quoted at every column in Annexure-A, Annexure-B & Annexure-C by the bidder.  
 4) Rate should be given inclusive of all taxes (direct & indirect), all charges like delivery, loading & unloading any incidental charges etc..  
 5) Sample of items must be provided with the tender positively.  
 6) Sample of printing materials may be provided from RNTCP District Reserve Store.  
 7) The Selection committee has the right to accept/ cancel any tender without showing any cause thereof.

**(A) Processing Fee & Earnest Money**

- i) **Rs.1000.00** (Rupees One Thousand) only as **Processing Fee** (Non-Refundable) & **Rs. 10000/-** (Rupees Ten Thousand) as **Earnest Money** (Refundable) to be submitted in favour of the “**District Health & Family Welfare Samiti, North 24 Parganas**” at the **Account No. 424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch.**
- ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).



**Chief Medical Officer of Health  
North 24 Parganas**