

**GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH &  
SECRETARY DISTRICT HEALTH & FAMILY WELFARE SAMITI  
NORTH 24 PARGANAS  
BARASAT, KOLKATA-700124**

NIT No. CMOH(NPG)/NIT/2016-17/2473

Date. : 27.05.16

**TENDER NOTICE**

Notice inviting Tender for supply of **Baby Weight Machines** under North 24 district has been invited from Firms/Agencies (Experienced), by the Chief Medical Officer of Health & Secretary, DH&FWS, North 24 Parganas.

Interested bidders are requested to submit their bids by following by the terms & conditions of this NIT and as per the date & time schedule mentioned below-

**DATE & TIME SCHEDULE FOR THE TENDER**

Sl. No.	Particulars	Date	Day	Time
1	Date of publishing of NIT	27.05.16	Friday	10.00 a.m
2	Bid submission start date	27.05.16	Friday	10.00 a.m
3	Bid submission end date	03.06.16	Friday	2.00 pm
4	Opening & Finalization of Bids	03.06.16	Friday	3.00 pm

Any subsequent notices/corrigendums/circulars etc. regarding this tender shall be uploaded on [www.north24parganas.gov.in](http://www.north24parganas.gov.in) website only. Bidders are requested to check the website regularly for this purpose.



**Chief Medical Officer of Health &  
Secretary, DH&FWS  
North 24 Parganas**

## Section I : Requirements

1. Baby Weight Machine.

## Section II : EMD & Processing Fee

Sl. No	Particulars	EMD Amount
1	EMD (Refundable)	5,000.00
2	Processing Fee (Non refundable)	1,000.00

- a) The earnest money & processing fee shall be deposited in favour of "**District Health & Family Welfare Samiti, North 24 Parganas**", in the Account No. **424210100036711, IFSC Code-BKID0004242, Bank of India, Barasat Branch.**
- b) Unsuccessful bidders' earnest money will be returned to them without any interest, after expiry of the tender validity period, or after conclusion of the resultant contract, whichever is earlier. Successful bidder's earnest money will be kept in custody of the authority as a part of Security Deposit and will be returned without any interest after completion of tender period.

## Section III : Eligibility Criteria & Required Documents

Sl. No.	Category Name	Detail(s)
1	Certificate(s)	<ol style="list-style-type: none"><li>1. PAN Card</li><li>2. Professional Tax Registration Certificate and Challan deposited for the Financial Year 2016-17</li><li>3. VAT/CST Registration Certificate &amp; Challan for 4<sup>th</sup> Qtr. of 2015-16.</li><li>4. I.T Return for last 3 years.</li></ol>
2	Company Detail(s)	<ol style="list-style-type: none"><li>1. Certificate of Incorporation/ Partnership Deed</li><li>2. Updated Trade License/Enlistment</li><li>3. Power of Attorney in favour of signatory of bid</li></ol>
3	Credential	<ol style="list-style-type: none"><li>1. Experience Certificate as supplier in similar field for at least 2 years before date of publication of this tender notice.</li></ol>
D.	Declaration	<ol style="list-style-type: none"><li>1. Audited Balance Sheet &amp; Profit &amp; Loss A/c of last 3 years.</li><li>2. Non-Conviction Certificate as per Section IV.</li><li>3. Application as per Section V.</li></ol>

**Section IV : Draft Proforma for Non-Conviction (In a form of affidavit).**

The bidder shall provide an undertaking that the proprietor/ promoter/ director of the firm, its employee, partner or representative are not convicted by a court of law for offence involving moral turpitude in relation to business dealings such as bribery, corruption, fraud, substitution of bids, interpolation, misrepresentation, evasion, or habitual default in payment of taxes etc. The firm does not employ a government servant, who has been dismissed or removed on account of corruption. The firm has not been de-barred, blacklisted by any government ministry/ department/ local government/ PSU etc. in the last two years from scheduled date of opening of this tender.

**Section V : Tender Application Form**

To  
The Chief Medical Officer of Health  
North 24 Parganas

Ref: Your tender document No. \_\_\_\_\_ dated \_\_\_\_\_

I/We, the undersigned have examined the above tender document, including amendment/corrigendum number, dated.....(if any), the receipt of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above referred document for the sum, as shown in the price schedule/Financial Bid attached herewith and made part of this bid.

I/We hereby declare that all data and documents submitted by us in our bid in this tender are genuine and true, to the best of our knowledge and belief.

If my/our bid is accepted, we undertake to supply the goods as per the specification, in accordance with the delivery schedule and terms and conditions, including amendment/ corrigendum if any.

I/We further understand that you are not bound to accept the lowest or any bid you may receive against your above-referred tender enquiry.

I/We confirm that we do not stand deregistered/banned/blacklisted by any Government Authorities/ Organization/ Institution/ local bodies etc in last two years.

Brief of court/legal cases pending, if any, are following:

We would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by you to verify this statement.

I/We understand that the Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

(Signature with date)

(Name, designation, seal of authorised person to sign bid for and on behalf of Bidder)

**Contact No:**

## Section VI : Terms & Conditions

- 1) The quotation documents shall be received from 27.05.16, addressed to the “**Chief Medical Officer of Health, North 24 Parganas**”, Kolkata-700124.
- 2) The quotation documents to be submitted under sealed cover and to be superscribing on the envelope, as “**supply of Baby Weight Machines for the FY 2016-17**”, in the Office of the Chief Medical Officer of Health & DH & FWS North 24 Pgs.
- 3) The bidder must have valid Trade License, PAN, IT Return of last 3 years and at last 2 years’ experience for supply in similar trade which shall have to be submitted.
- 4) Sample should be submitted along with bid documents. The approved specified samples are available in the office of the undersigned. Bidders are requested to submit bids after looking the specified sample
- 5) Lowest rate will be accepted among technically qualified bidders. In case of equal rate, draw of lots will be done.
- 6) Rate must be quoted for **Baby Weight Machine** including all relevant cost like delivery, tax (direct & indirect), loading & unloading etc.
- 7) Successful bidder have to supply the articles within 7 working days from issuance of work order, failing which the order should be treated as cancelled and the 2<sup>nd</sup> lowest bidder may asked to supply of the same.
- 8) The Selection committee has the right to accept/ cancel any tender without showing any cause thereof.



**Chief Medical Officer of Health &  
Secretary, DH&FWS  
North 24 Parganas**

**(To be written in Official Letter Head of the bidder)**

**Financial Bid**

**(must be submitted in separate sealed envelope with bid package)**

**NIT No.**.....

**Name of the Bidder :**

**Address :**

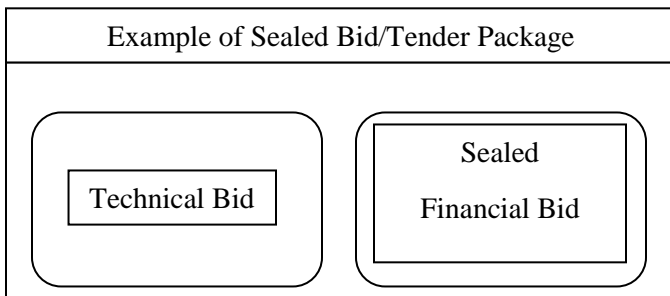
**Contact No :**

**Item Name :**

**Unit :**

**Price Bid:**

**(in words)**.....



**Signature of the Bidder**

**Seal**