

TENDER NOTICE



[Supply of different Forms, Cards, Register & Reporting Formats under NIPI & RCH Programme, North 24 Parganas]

NIT No. DH&FWS/2016/NIT/NIPI-RCH/231
Dated 19.02.2016

2016

**District Health & Family Welfare Samiti
North 24 Parganas & Basirhat Health District
Government of West Bengal**



GOVERNMENT OF WEST BENGAL
Secretary District Health & Family Welfare Samiti &
Office of the Chief Medical Officer of Health
North 24 Parganas



No. DH&FWS/2016/NIT/NIPI-RCH/231

Date: 19.02.2016

TENDER NOTICE

Sealed tenders are invited from the bonafide Agencies/ Firms/ individuals for printing & supply of “different Forms, Cards, Registers & Reporting Formats under NIPI & RCH Programme”, to the office of the undersigned for this financial year.

The applications should be dropped in the tender box between 19.02.2016 to 26.02.2016 in all working days at office hours to the office of the undersigned. The **last date** of submission of tender is **26.02.2016 upto 2.00 p.m.** and it will be opened on the same day at 3.00 p.m.

The rates are required for this financial year and it may be extended for further period with same terms & conditions and approved rate there to.

List of required documents:

1. Photocopy of valid Trade License.
2. Photocopy of updated VAT return.
3. Photocopy of PAN.
4. Photocopy of P.Tax of current validity.
5. Photocopy of I.T Return for last 2 years.
6. Credential (desirable)

Details Terms & Conditions (Annexure-I), List of Articles (Annexure-II) and Tender Application Form (Annexure-III) shall be available at www.north24parganas.gov.in on and from **19.02.2016**.

The Tender Selection Committee (TSC) reserves the right to accept or reject any tender or a part of the tender without assigning any reason thereof.

M. Anand
19/02/16.

Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

No. DH&FWS/2016/NIT/NIPI-RCH/ 231/1(9)

Date: 19.02.2016

Copy forwarded for information to:-

1. The Director of Health Services, Govt of West Bengal
2. The Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
3. The Jt. Director of Health Services (P & D), West Bengal.
4. The CMOH, Basirhat Health District.
5. The Dy. CMOH-I / II / III, DMCHO, DTO, ZLO, North 24 Pgs.
6. The D.I.O, North 24 Parganas for online publication.
7. The Accounts Officer, O/o the CMOH, North 24 Parganas.
8. The Dealing Assistant, O/o the CMOH, North 24 Parganas
9. Office Notice Board

M. Anand
19/02/16.

Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas

Terms & Conditions

- 1) The bid documents shall be received from 19.02.2016 within office hours (on 26.02.16 upto 2pm.) The Tender shall be addressed to the Secretary District Health & Family Welfare Samiti, North 24 Parganas, Kolkata-700124.
- 2) The bid documents to be submitted under sealed cover superscribing on the envelope, as **“Tender for supply of different Forms, Cards, Registers and Reporting Formats under NIPI & RCH Programme for this financial year in the Office of the CMOH, North 24 Parganas”**.
- 3) Tender must be submitted in a single package by following the two bid system, i.e Technical Bid & Financial Bid in separate sealed envelope. Failing to this, the bid will be rejected and no further communication will be entertained.
- 4) No price preference and exemption from EMD will be allowed to any organization / Society.
- 5) The bidder must have PAN, Trade License, P.Tax, IT-Return (last 2 years) & VAT of current validity.
- 6) Rate of item(s) shall be inclusive of all Taxes (direct & Indirect). Rates quoted more than MRP shall be rejected.
- 7) Sample should be submitted in form of plain paper (without printing) by following the specification & paper quality as per Annexure-II. **Bid(s) submitted without samples(s) will be rejected.**
- 8) The TSC has the right to accept or reject any tender without showing any cause thereof.
- 9) The article(s) should be supplied as per specifications & approved quality within 15 (fifteen) days from issuance of the Work Order, failing which the order shall be treated as cancelled and the 2nd lowest bidder may be entrusted to supply for those article(s).
- 10) The Proprietor of the firm should sign on every page of the bid documents.
- 11) The bidder(s) or his/her authorized representative may to be present at the time of opening of the tender to get any clarification related to the tender. No further clarification/information will be provided during the process of finalization of the tender.

Processing Fee & Earnest Money

- i) **Rs. 2000.00 (Rupees two thousand only)** to be submitted along with the bid documents as Earnest Money through Bank Draft, drawn in favour of the **“District Health & Family Welfare Samiti, North 24 Parganas”**, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- ii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s) and will be released throughout the tender.

M. Anand
19/02/16.

**Secretary DH&FWS &
Chief Medical Officer of Health
North 24 Parganas**

Financial Bid cum List of articles

SL. No.	Name of the Article/Item	Specifications	Unit for Price quotation	Price Quoted in Rs.
1	Dose Compliance Card for NIPI	Single Colour, Single Side Printing. 7" X 11" sized Artboard of 130 GSM	Per 100 pages	
2	ASHA Monthly Reporting Format	Single Colour, Single Side Printing. 18" X 23" sized (1/4 th Demai) of 60 GSM	Per 100 pages	
3	ANM Monthly Reporting Format-4A	Single Colour, Single Side Printing. 17" X 27" sized (1/4 th DFS) of 60 GSM	Per 100 pages	
4	ANM Monthly Reporting Format-4B	Single Colour, Single Side Printing. 20" X 30" sized (1/6 th Double Crown).	Per 100 pages	
5	ASHA Register/AWW	Single Colour, Both Side Printing of 52 pages. 17" X 27" sized (1/4 th DFS) Artboard of 250 GSM. Stitched Ob-long binding with cloth.	Per Book, containing 52 pages	
6	Block /ICDS Monthly Reporting Format-5A	Single Colour, Single Side Printing. 17" X 27" sized (1/4 th DFS) of 60 GSM	Per 100 pages	
7	Block /ICDS Monthly Reporting Format-5B	Single Colour, Single Side Printing. 18" X 23" sized (1/4 th Demai) of 60 GSM	Per 100 pages	
8	M.C.P Card	Multi Colour, Both Side Printing. 5" X 11" Leaf sized, center stitched binding with 5+1 leaf perforated in Artboard paper of 300 GSM	Per Card	

NB: Sample(s) of the above said articles should be collected from the office of the undersigned. Bid Price must be quoted as per the unit price otherwise bid will be rejected even after qualifying the Technical Bid.

Signature & official Seal of the bidder

Application Form

(Supply of different Forms, Cards, Register & Reporting Formats under NIPI & RCH Programme, North 24 Parganas)

NIT No. DH&FWS/2016/NIT/NIPI-RCH/231, Dt. 19.02.2016

1. Name of the Firm/Agency :
2. Name of the Proprietor :
3. Trade License Issued from :
4. Validity of Trade License :
5. PAN No. :
6. VAT Registration No. :
7. IT Return for – 2014-15 : Rs.
2015-16 : Rs.
8. Date of Tender Submission :
9. DD No. :
10. Name of DD issuing Bank :
11. Branch:

DECLARATION: I/We declare that the above mentioned information is correct in all aspect and I/We never blacklisted by any Department or any Organization and not convicted by the Court of Law or no pending legal cases is running against me/us. I/We also abide by the terms & conditions of the NIT. If any information found incorrect or false at any stage my/our candidature/Bid may be liable for rejection without any intimation.

Signature & official Seal of the bidder