



Government of West Bengal
Office of the District Magistrate
North 24 Parganas
(Mid-Day Meal Cell)



NIT No: S-23013(16)/1/2015-CMDM/126907

Dated: 11/ 01/2016

Sub: E-Tender for Procurement of Plates & Glasses for the schools of Sundarban areas under Cooked Mid Day Meal Programme

The Additional District Magistrate (G), North 24 Parganas invites e-item-rate tenders from the intending experienced bonafide eligible manufacturers / contractors/agencies / whole sale Co-Operative societies having experience in relevant nature and magnitude in supplying of **Plates & Glasses** as noted in Schedule-C (Enclosed).

The accepting authority does not bind her-self to accept the lowest tender and reserve the right to reject any or all of tenders received, without assigning any reasons. She further reserves the right of splitting of any contract and distributing the same to more than one tenderer.

This is an e-procurement tender and also a two bid tender, First bid should contain document of earnest money, technical documents (i.e credential etc.) and Second bid should contain the financial offer to be submitted online. Manufacturer/Contractors/ agencies are requested to observe the required credential. If any agency found submitted bid with bellow credential or false credential the earnest money will be forfeited.

Rates of item are invited only from competent, reputed and eligible willing manufactures ,authorized dealers/reputed firms having relevant and adequate experience of supply of **Plates & Glasses**, i.e the items denoted in enclosed scheduled- C. The firm Should not have been Black Listed by any Central/ State Government / during last (5) five years for any reason.

Contains:

- A) Technical Bidding Format
- B) Financial Bidding Format



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TECHNICAL BID

Technical Bid comprises Schedule- A & Schedule -B

SCHEDULE-A

1. The Printed rate should be mentioned in both figure and word in Financial Bid form. No erasing/overwriting will be entertained.
2. Tender received after the stipulated time and date due to any reason whatsoever shall not be considered and the same are liable to be rejected.
3. Authority/ purchasing committee reserves the right to accept or reject any/all tender/s without assigning any reason whatsoever. The decision of the Authority is final and binding.
4. The bid should be signed by the bidder(s) in all pages with seal.
5. Incomplete and unsigned tenderer/s is/ are liable to be rejected.
6. The intending bidders shall have to deposit Rs. 2,56,140/- (Rupees Two Lakh Fifty Six Thousand One Hundred Fourty only) as EMD. This shall be in the form of account payee Demand Draft on any Nationalized Bank/Scheduled Bank drawn in the favour of "D.M, NORTH 24 PARGANAS (MDM SCHEME) "without which the tender shall be summarily rejected. No Cheque / Money Order / Cash shall be accepted as EMD. No EMD exemption will be allowed to any agency/co-operative society / SSI unit or any kind of tenderer.
7. The EMD shall not attract any interest. The EMD of the unsuccessful bidder shall be returned within one month from the date of finalization of the tender.
8. The EMD of successful bidder will not be released until completion of the work .Taxes will be deducted as per Govt rules. 8% of the bill/ RA bill amount will be deducted as security deposit and will be retained upto 6 months from date of last day of supply. There after it will be released if no complaint is reported.
9. Any of the Bidders, who may desire, may remain present at the time of opening of the technical bid.
10. Plates & Glasses will be Purchased as per allotment of the funds.
11. Supply of Plates & Glasses should be delivered in conformity with the specification & in due time as mentioned in the work order at selective Block H.Q. No deviation will be accepted. After delevary of the materials to the respective points by selected bidder, authority reserve the right to collect the samples of supplied materials in random basis and send those materials to the authentic samples testing house to ensure the quality etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise and forfeit the security money, blacklist the respective supplier and terminate the annual contract.
12. Since the work being awarded to the selected Agency is of important nature, the time schedule for all Orders must be adhered to, failing which a penalty at the rate as 0.5% per week of contract value or 10% of contract value for delay will be imposed which will be recovered from the agency. Time limit and name of Blocks will be provided at the time of issuance of work order.
13. In case of failure of performance by any of the selected Agency, the work may be assigned by this department to any of the other Agencies or firm.
14. Provided further that if in either event any excess cost be incurred by reason of the difference between the prices paid and the accept of rates, the Department may charge the amount of such



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- excess cost to the Agency and the same may at any time thereafter be deducted from any amount that may become due to the Agency under this or any other contract or from the security Deposit or may demanded of him to be paid within seven days to the credit to the department.
15. The technical and financial bid are to be prepared separately by using two separate envelopes and the same should be submitted in a single sealed envelope super scribed "Submission of Tender for Plates & Glasses". With a forwarding letter addressed to the Additional District Magistrate(General), North 24 Parganas.
 16. Technical bid must contain the necessary documents (stated the schedule-B) and scheduled -C along with Earnest Money Deposit and other related tender papers except Financial Bid.
 17. Financial Bid should contain only single rate with specification in the given format (refer Schedule-C).
 18. The accepted rate will remain valid for 1 year from the date of acceptance of the rate. The validity may be extended for a further period of another six month.
 19. Bills in duplicate along with signed challans must be submitted to the Additional District Magistrate(General), North 24 Parganas after making successful delivery of the order printed article for the necessary payment in due course.
 20. Neither payment shall be made in advance nor shall any loan from any bank or any financial institutions will be recommended on the basis of the order of aware of work. All payments shall be made by institutional way. The Department shall be at liberty to with hold any of the payments in full or in part subject to recovery of penalties.
 21. The agency shall deliver Plates & Glasses to all selected Blocks and must submit completion report to the Mid Day Meal section of this office through concerned BDO office. Based on this completion certificate payment will be made to the supplying agencies. Part payment can be made on completion of full supply of Plates & Glasses in any Block.
 22. I.T will be deducted at source as per Government Rule.
 23. The Department will have the right to call upon information regarding status of work at any point of time.
 24. If any difference arises concerning the mentioned Agreement of Enlistment, its interpretation on the payment to be made there under, the same shall be settled by mutual consultations and negotiations or as per West Bengal Government norms.
 25. Earnest money / Security money deposit will be forfeited in the following cases.
 - a) The Bidder withdraws tender after opening the acceptance.
 - b) The selected bidder fails to accept order, refuses either wholly or partly the offer that would be made by.
 - c) The selected bidder fails to deliver the ordered article within stipulated time as mentioned in the work / supply order.
 26. Financial Bids will be opened only for those bidders who are successfully qualified in the technical Bid.
 27. The bids are to be submitted in the ORIGINAL TENDER FORMAT issued from this office. No other formats will be considered.
 28. Tender with overwriting condition will be summarily rejected.
 29. The rates so quoted must be inclusive of all taxes and all charges i.e cost of Plates & Glasses and charges for supplying at Block HQ level and onsite warranty (3[Three] years) other incidental charges, if any and delivery charges upto the point of delivery at the Block HQ level or whatever in the district of and as per instruction in the work / supply order. No extra charges will be entertained.



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30. The applying firm must be registered with the Sales Tax/ Value Added Tax, Income Tax & Professional Tax.
31. The firm shall not assign the work or any part of it to any other person or party without having first obtain permission in writing of the authority.
32. In the event of the awardee agency being adjudged insolvent or having a receiver appointed for it by a court or any other order under the insolvency Act made against them or in the case of a company, the passing any resolution or making of any other for winding up, whether voluntary or otherwise, or in the event of the firm failing of company with of the conditions herein specified, the Department shall have the power to terminate the contract without previous notice.
33. The last date of physically submission of original Demand Draft against earnest money in the tender box kept in the District Mid Day Meal Section, North 24 Pagnanas, Barasat on 03/02/2016 up to 1:00 PM. The filling and Signed Tender Form must be uploaded in Technical Bid of e-Tender otherwise participants will be rejected.
34. Details of the Tender will be available in www.wbtender.gov.in and it will be also available on www.north24parganas.gov.in
35. Technical Bids will be evaluated first. Financial Bids will be evaluated only for those Agencies which will be found eligible in Technical Bids.

Declaration

We/I agree all the terms and conditions mention above and all the information supplied by us / me are true our/my knowledge.

Signature of the Tenderer



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SCHEDULE-B

General Information:

1.Name of the Bidder	
2.Full Address of Office	
3.Phone No. & Fax No.	
4.e-mail ID	
5. Year of Starting of Business	

Similar nature of job under taken in the past, give details:

SL	Name of the Organization	Year	Order No.	Value of Job

At the following document (photo copy) duly self attested must be submitted:

- a) Current Trade License for 2015-16.
- b) Value added Tax (VAT) Registration Certificate.
- c) Last VAT Return Copy.
- d) Income Tax Return for the assessment Year 2015-2016.
- e) Permanent Account Number (PAN) Card.
- f) Professional Tax Challan with current validity.
- g) Last 3 Years Audited Balance Sheet.
- h) SSI/NSIC/ CE Certificate for manufacturer.
- i) Credential(Successful with payment completion) Certificate of supplying Plates & Glasses , wherein order value is equal or exceed Rs.65,00,000.00 (Rupees Sixty Five Lakhs), in Two work Orders during any single financial year during last 2 years or a single work order during last 3 years of the last Three Financial Years i.e 2012-13,2013-14, 2014-15, or1(one) Credential (Successful with payment Completion) Certificate of Plates & Glasses, wherein order values exceed Rs. 65,00,000(Rupees Sixty Five Lakhs) of the last 3 financial year from any Government/State or Central Govt. Department.
- j) Annual Turnover of Rs. 2,00,00,000/- or more in last Financial Year 2014-15.
- k) Any other Information.



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SCHEDULE-C

SL NO.	ITEM	SPECIFICATION UNIT	RATE PER UNIT (one glass + plate)
1.	Plate & Glass [ISI/ BIS MARKED] 187781 nos	For each Plate: <ul style="list-style-type: none">• Must be made of pure stainless steel.• Gaze : minimum 28• Weight : 220 gram For each Glass: <ul style="list-style-type: none">• Must be made of pure stainless steel.• Height : 4.25 inch.• Weight : Minimum 75 gram	One plate and glass

(ALL ITEMS WILL BE COVERED BY ATLEAST 3(THREE) YEARS WARRANTY.)

SL NO.	PARTICULARS	DATE & TIME
01.	Date of Uploading of NIT and other documents(s)	13/01/2016, 5:00 P.M
02.	Date of starting of download the documents.	13/01/2016, 6:00 P.M
03.	Date of starting of submission of Technical Bid & Financial Bid	13/01/2016, 6:30 P.M
04.	Date of closing of submission of Technical Bid & Financial Bid documents.	03/02/2016, 1.00 P.M
05.	The last date of physically submission of original Demand Draft against earnest money in the tender box kept in the District Mid Day Meal Section, North 24 Pagnanas, Barasat	03/02/2016, 1.00 P.M
06.	Date of Opening of Technical Bid at office chamber of the Officer in Charge, Mid Day Meal, North 24 Parganas.	05/02/2016, 1.00 P.M
07.	Opening of Financial Bid at office chamber of the Officer in Charge, Mid Day Meal, North 24 Parganas.	09/02/2016, 3.00 P.M


ADDITIONAL DISTRICT MAGISTRATE(GENERAL)
NORTH 24 PARGANAS



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Copy forwarded for information to the:

- 1) Project Director, CMDMP, School Education Department, Govt of West Bengal Acharya Prafulla Bhawan, Sec.-II, Karunamoyee, Salt Lake, Kolkata – 700091 with a request to arrange for putting up the Notice Board of your office.
- 2) Superintendent of Police, North 24 Parganas with a request to arrange for putting up the Notice Board of your office.
- 3) Chairman, District Primary School Council with a request to arrange for putting up the Notice Board of your office.
- 4) Karmadyaksha, Siksha Sthayee Samity, Zila Parisad, North 24 Parganas.
- 5) Secretary, Zila Parisad, North 24 Parganas with a request to arrange for putting up the Notice Board of Zila Parisad, North 24 Parganas.
- 6-10) Sub-Divisional Officer, Barasat (Sadar)/Basirhat/Bongaon/Barrackpore/Bidhannagar Sub Division, with a request to arrange for putting up the Notice Board of your office.
- 11) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- 12) District Inspector of school (Secondary Education), Barrackpore Council with a request to arrange for putting up the Notice Board of your office.
- 13) District Inspector of school (Primary Education), with a request to arrange for putting up the Notice Board of your office.
- 14) District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of tender Notice to all concerned.
- 15) District Informatics Officer, National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website (www.north24pargans.gov.in) of this district.
- 16-42) Chairman ALL Municipalities, with a request to arrange for putting up the Notice Board of your office.
- 43) Chief Executive Officer, Barrackpore Cantonment Board; with a request to arrange for putting up the Notice Board of your office.
- 44-65) The Block Development Officer ALL, with a request to arrange for putting up the Notice Board of your office.
- 66) CA to Sabhadhipati, Zila Parisad, North 24 Parganas for information of the Sabhadhipati, Zila Parisad, North 24 Parganas.
- 67) CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- 68) CA to Additional District Magistrate, North 24 Parganas for information of the Additional District Magistrate, North 24 Parganas.


ADDITIONAL DISTRICT MAGISTRATE (GENERAL)
NORTH 24 PARGANAS