



**Govt. of West Bengal
Office of the Superintendent
Habra State General Hospital
North 24 Parganas**

Phone: (03216) 237294, Email: habrasgh@yahoo.co.in/habrasgh@gmail.com

Memo No:- 673

Date:-31.12.2015

Sealed Quotations are hereby invited by the undersigned for supply of following hospital equipment's for the Operation Theatre and Outdoor facility.

SL NO	NAME OF ITEMS	DESCRIPTION	QUANTITY
01	SUCTION MACHINE	0.5 HP,HIGH VACCUM WITH COOLING MECHANISM,SUCTION CAPACITY NOT LESS THAN 45 LITRES PER MINUTE.	02
02	ENT DRILL MACHINE	MICROMOTOR ,CONTROL UNIT with STRAIGHT HAND PIECE	02
03	I/A Tubing Set, Autoclavable	FOR PHACO EYE SURGERY	01
04	Phaco Tip Easy Tip 2.8 mm 30 Deg	FOR PHACO EYE SURGERY	01
05	Irrigation Sleeve 2.8 mm Incision 19G	FOR PHACO EYE SURGERY	01
06	EYE TRIAL LENS BOX SET	EYE OPD POWER TESTING	01
07	OT GOGGLES	EYE OPERATION	500 PCS
08	OT SPECTACLES (as per NPCB guideline)	POST OPERATIVE EYE PATIENT	150 PCS
09	IFT machine Computerized with 35 Program	Physiotherapy unit	01

The terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 10.01.2016 within 12.00 hrs. The Envelope containing the quotation would please be sealed and super scribed as under:-

“QUOTATION FOR THE OPERATION THEATRE DUE ON 07.01.2016 WITHIN 12.00 HRS”

1. Terms & Conditions:

a) Envelope should be super-scribed **“QUOTATION FOR THE OPERATION THEATRE DUE ON 07.01.2016 WITHIN 12.00 HRS”**.. *Quotations need to be submitted by speed post/registered post or may be dropped in the tender box placed in Superintendent Office, Habra State General Hospital.*

The quotations received after this deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.

b) Unsealed quotation will be rejected.

c) Quotations must be on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.

d) Rates must be quoted as per the format specified taxes extra if any must be written separately. The rates must be quoted in figures as well as in words.

e) In general no overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected. However, except rate all cuttings and over writings must be signed by the authorized person of the firm.

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- f) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- g) Becoming L1 will not be the criteria for awarding of purchase order unless the rates L1 will be decided item wise & not for the overall value of quotations.
- h) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- i) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - Firm shall be registered with the Government of WB/ Central Government.
 - The firm shall have valid VAT/ Sales Tax No. and IT PAN.

j) The supplier may be asked to submit a sample of the product, which will be evaluated by a technical evaluation committee. Price bids of only those firms will be opened which qualifies technically as per the recommendation of the committee.

The expenditure incurred for demonstrating the items will be borne by the supplier.

k) The supplier may submit part item quotation or total items mentioned above.

l) Delivery Period – 15 days from award of work.

m) Guarantee/Warranty Terms: The equipment's/Instruments/Materials supplied by result of this Quotation/supply order shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specifications and particulars contained /mentioned against each item in this document/ supply order. The seller guarantees that the said good equipment's / Instruments would continue to confirm to the description and quality a foresaid for a period of 12 months from the date of delivery/installation of the said equipment's/Instruments/materials to the buyer.

n) Payment Terms: 100% after delivery and submission of following documents by vendors to Finance Accounts Section -

- a) Contingent Bill in triplicate along with supporting vouchers.
- b) Store Receipt Certificate issued by stores.
- c) Installation/Inspection report issued by the concerned department if applicable.
- o) For any enquiry kindly contact 9474478136 or mail on habrasgh@gmail.com

Bankar Lal Ghosh
31-12-15

Superintendent and Member Secretary, RKS
Habra State General Hospital