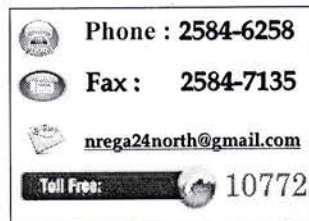


GOVERNMENT OF WEST BENGAL
Office of the District Magistrate & Collector
&
District Programme Coordinator,
North 24 Parganas, Barasat



No. R-22011(14)/1/2011-MGNREGA/125012

Date: 26/11/2015

NOTICE INVITING QUOTATION

Sealed offers are invited only from printing presses for the items required by this office as noted in the enclosed in Annexure-I.

Terms and Conditions for Applying

The printing presses having experience of printing such type of materials before to any Government Organization may only quote rate with valued ST/VAT certificate.

Rate is to be quoted for the item including all the cost. No extra cost will be paid beyond the quoted rate. Rate should be quoted inclusive of all taxes neatly in both figure and words and should be dropped in the tender box in the office chamber of the undersigned.

If any discrepancy arises in respect of the printing matters as per work order that has to be replaced or changed without any charge, failure of which will invite penal action from this end.

The agency selected as an agency for the printing jobs, must comply with the same rates offered in his quotation for all articles, for supply of any volume up to **1 (One)** year from the date of acceptance of the rate(s).

The sealed quotation should be dropped along with a forwarding letter addressed to the undersigned in the Letter Head of the AOR in tender box kept in District MGNREGS Cell during office hours on working dates. Notice Inviting Quotation (NIQ) number & date must be written in bold letters on the sealed envelope and to be dropped in tender box only on or before **4th December'2015 up to **2.00P.M.****

No advance payment will be made from this end. Payment will be made after satisfactory completion of the requisite works.

The undersigned reserves the right to reject any or all of the tenders without assigning any reasons whatsoever.

The sealed quotations will be opened on **4th December'2015** at **3.00 P.M.** in the office chamber of the undersigned in presence of the participants.

District Nodal Officer
MGNREGA, North 24 Parganas

Forwarded for information and necessary action to the:-

- 1) Secretary, Zilla Parishad North 24 Parganas with a request to arrange for putting up the notice in the Office Notice Board of Zilla Parishad, North 24 Parganas.
- 2-5) Sub-Divisional Officers, North 24 Parganas, all (Except Bhidhannagar Sub-Division), with a request to arrange for putting up the notice in the Office Notice Board of your office.
- 6) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the notice in the Office Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- 7) DIO, NIC, with a request to upload this notice along with the annexure at the district website.
- 8) District information & Cultural Officer, North 24 Parganas with a request to circulate copy of tender notice to all concerned.
- 9) CA to Sabhadhipati, Zilla Parishad, North 24 Parganas for kind information of the Sabhadhipati, Zilla Parishad, North 24 Pargnas.
- 10) CA to DM & DPC, MGNREGS, North 24 Parganas for kind information of DM & DPC, MGNREGS, North 24 Parganas.
- 11) CA to ADM (G) & ADPC, MGNREGS, North 24 Parganas for kind information of ADM (G) & ADPC, MGNREGS, North 24 Parganas.
- 12) Programme Coordinator (Trg. & IEC), MGNREGS, North 24 Parganas with a request to monitor the process & put up the same in the Office Notice Board.



**District Nodal Officer,
MGNREGA Cell, North 24 Parganas.**

ANNEXURE - I

Financial Bid in connection with

Notice inviting quotation number R-22011(14)/1/2011-MGNREGA/125012 dated 26/11/2015

Towards Printing Job

Item	Specification	No. of Pages	No. of Sheets	Rate per Item (In Rs.)
MGNREGS News Letter	Paper Size:1/2 Demy Quantity: 130 gsm Art Paper Matter: Text & Graphics-multi colour	4	2	

Text and graphics will be supplied by the office.



District Nodal Officer
MGNREGA, North 24 Pargana