

GOVERNMENT OF WEST BENGAL
Office of the Chief Medical Officer of Health &
District Health & family Welfare Samiti
North 24 Parganas

Memo No.DH&FWS/2015/1440

Dated: 23-11-2015

NOTICE

Sealed Tender is invited from the bonafide Agencies/ Firms/ individuals for Printing of Flex, Leaflet to the office of the undersigned as per Memo No 2254-F(Y) issued by department of Finance Govt. of W.B dated 24-04-2014 within the tender limit Rs.500000/- valid up to 31st March 2016. Documents should be submitted for printing Trade License, P.Tax of current validity, PAN, and up-to-date IT returns and 2 years credential for execution of similar type of work order with bid document. Terms & conditions in Annexure-A, Application Form Annexure -B are enclosed.

The applications to be submitted in the letter-head of the Agency/ Firm/ Individuals, to the "**Chief Medical Officer of Health & District Health & Family Welfare Samiti North 24 Parganas**" and to be dropped in the **Tender Box** within the office hours in any working day.

Last date of receiving tender: up to 2 PM on 30-11-2015
Opening of tender: at 3 PM on the same day.

An amount of **Rs.1000/-** (One thousand) only (Non-refundable) as **processing fee** and an amount of **Rs.5000/-** (Five thousand) only as **Earnest Money**, to be deposited in favour of "**District Health & Family Welfare Samiti**" North 24 parganas, A/c **No.424210100036711 IFSC code BKID0004242 BOI Barasat Branch** (Nabapally) and deposited slip duly received by bank are to be submitted with bid document in original. ✓

M. Anwar
23/11/15
Chief Medical Officer of Health
North 24 Parganas

Memo No.DH&FWS/2015/1440 (9)

Dated: 23-11-2015

Copy forwarded for information to:-

1. Chairman DH & FWs North 24 Parganas
2. DM & Executive Vice President DH & FWS North 24 Parganas
3. **DIO, NIC, North 24 Parganas, with request to please arrange for publication the tender notice in the official website of this district**
4. Dy. CMOH-I / II / III, North 24 Pgs.
5. DMCHO, North 24 Pgs.
6. ZLO / DTO, North 24 Pgs
7. Accounts Officer & Treasurer of this office.
8. DPMU NHM North 24 Parganas
9. Office Notice Board

M. Anwar
23/11/15
Chief Medical Officer of Health
North 24 Parganas

ANNEXURE-A

: Terms & Conditions :

- 1) The bid documents will be received, addressed to the **Chief Medical Officer of Health & District Health & Family Welfare Samiti North 24 Parganas, Kolkata-700124.**
- 2) The bid documents to be submitted under sealed cover and to be super scribed on the envelope, as "**Tender for Printing of Flex and Leaflet.**"
- 3) The bidder must have a valid Printing Trade License, PAN., upto date IT returns should be enclosed.
- 4) Samples should be submitted alongwith bid documents.
- 5) The rates should be written clearly on the attached list (Annexure-A). Use of eraser (white ink) should be avoided and any overwriting should be signed (full signature) by the bidder.
- 6) The price will be inclusive of all taxes and all other charges, like loading-unloading charges, freight etc.
- 7) The Selection Committee has every right to accept or reject any tender without showing any cause thereof.
- 8) The selected bidder(s) will have to sign an agreement and the earnest money may be kept in this office as a part of Security Deposits.
- 9) The articles should be supplied as per specifications within three days from issue of the Order, failing which the order should be treated as cancelled and the 2nd lowest bidder may be asked to supply those articles.
- 10) The Proprietor of the firm should sign on every page of the bid documents.

Processing Fee & Earnest Money

- i) **Rs.1000/-** (One thousand) only to be submitted along with the bid documents as **Processing Fees (Non refundable)** , to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 parganas, A/c **No.424210100036711** , IFSC code **BKID0004242 BOI Barasat Branch** in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**".
- ii) **Rs.5000/-**(Five thousand) **only** to be submitted along with the bid documents as Earnest Money to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 Parganas, A/c **No.424210100036711** IFSC code **BKID0004242 Barasat Branch** in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**", which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

M. Anand
23/11/15
Chief Medical Officer of Health
North 24 Parganas

APPLICATION FORMS

Application for tender for printing of Flex and Leaflet for Office of The Chief Medical Officer of Health & District Health & Family Welfare Samiti North 24 Parganas.

1. Name of the Bidder:
2. Office address :
3. Contact Number :
4. Rate is given for printing of the following items: (*)

Sl No	Items	Rate per Piece including delivery charges(Excluding Vat) Rs.
1	Flex Multi Colour Rate per Square Fit.	
2	Leaflet Campaign ,Bengali (½ of A4) 80 GSM paper Multi Colour Single side printing	
3.	Leaflet Dietary Source of Vitamin A, Bengali (½ of A4) 80 GSM paper Multi Colour Single side printing.	
4.	Leaflet VAD & Vitamin A of Vitamin A Source, Bengali (½ of A4) 80 GSM paper Multi Colour Single side printing.	

VAT will be paid in addition as per VAT rules.

5. Documents to be submitted:

Up to date P. Tax payment Challan, P. Tax certificates, PAN, Printing Trade License, ITR with Balance Sheet for the AY 2015-16 relating to FY 2014-15. 2 years credential for execution of similar type of work order to be submitted with bid document.

Approved
23/10/15

Signature of the Proprietor/Partner/Director