

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health &**  
**District Health & family Welfare Samiti**  
**North 24 Parganas**

Memo No.DH&FWS/2015/953

Dated: 15-07-2015

**NOTICE**

Sealed Tender is invited from the bonafide Agencies/ Firms/ individuals for Printing of different items sample of which is available to the office of the undersigned which are related with different health related Programme as per Memo No 2254-F(Y) issued by department of Finance Govt. of W.B dated 24-04-2014 within the tender limit valid up to 31<sup>st</sup> March 2016. Documents should be submitted for printing Trade License, P.Tax of current validity, PAN, and up-to-date IT returns and 2 years credential for execution of similar type of work ~~order~~ with bid document. Terms & conditions in Annexure-A, Application Form Annexure -B are enclosed.

The applications to be submitted in the letter-head of the Agency/ Firm/ Individuals, to the **“Chief Medical Officer of Health & District Health & Family Welfare Samiti North 24 Parganas** and to be dropped in the **Tender Box** within the office hours in any working day.

**Last date of receiving tender: up to 2 PM on 22-07-2015**

**Opening of tender: at 4 PM on the same day.**

An amount of **Rs.100/-** (One hundred) only (Non-refundable) as **processing fee** and an amount of **Rs.1000/-**(One thousand) only as **Earnest Money**, to be deposited in favour of **“District Health & Family Welfare Samiti” North 24 parganas, A/c No.424210100036711 IFSC code BKID0004242 BOI Barasat Branch** ( Nabapally) and deposited slip duly received by bank are to be submitted with bid document in original.


  
Chief Medical Officer of Health  
North 24 Parganas

Memo No.DH&FWS/2015/953/ (9)

Dated: 15-07-2015

Copy forwarded for information to :-

1. Chairman DH & FWS North 24 Parganas
2. DM & Executive Vice President DH & FWS North 24 Parganas
3. **DIO, NIC, North 24 Parganas, with request to please arrange for publication the tender notice in the official website of this district**
4. Dy. CMOH-I / II / III, North 24 Pgs.
5. DMCHO, North 24 Pgs.
6. ZLO / DTO, North 24 Pgs
7. Accounts Officer & Treasurer of this office.
8. DPMU NHM North 24 Parganas
9. Office Notice Board

  
Chief Medical Officer of Health  
North 24 Parganas

## ANNEXURE-A

### : Terms & Conditions :

- 1) The bid documents will be received, addressed to the **Chief Medical Officer of Health & District Health & Family Welfare Samiti North 24 Parganas, Kolkata-700124.**
- 2) The bid documents to be submitted under sealed cover and to be super scribed on the envelope, as "**Tender for Printing** of different items."
- 3) The bidder must have a valid Trade License, PAN. Copy of License, PAN, upto date IT returns should be enclosed. *trade license*
- 4) Samples should be submitted alongwith bid documents.
- 5) The rates should be written clearly on the attached list (Annexure-A). Use of eraser (white ink) should be avoided and any overwriting should be signed (full signature) by the bidder.
- 6) The price will be inclusive of all taxes and all other charges, like loading-unloading charges, freight etc.
- 7) The Selection Committee has every right to accept or reject any tender without showing any cause thereof.
- 8) The selected bidder(s) will have to sign an agreement and the earnest money may be kept in this office as a part of Security Deposits.
- 9) The articles should be supplied as per specifications within Seven (7) days from issue of the Order, failing which the order should be treated as cancelled and the 2<sup>nd</sup> lowest bidder may be asked to supply those articles.
- 10) The Proprietor of the firm should sign on every page of the bid documents.

### **Processing Fee & Earnest Money**

- i) **Rs.100.00** (Rupees One hundred) only to be submitted along with the bid documents as **Processing Fees (Non refundable)** , to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 parganas, A/c **No.424210100036711** , IFSC code **BKID0004242 BOI Barasat Branch** in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**".
- ii) **Rs.1000.00** ( Rupees One thousand ) **only** to be submitted along with the bid documents as Earnest Money to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 Parganas, A/c **No.424210100036711** IFSC code **BKID0004242 Barasat Branch** IFC code in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**", which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

*15/07/15*  
**Chief Medical Officer of Health**  
**North 24 Parganas**  
*20/07/15*

**ANNEXURE-B**  
**APPLICATION FORMS**

Application for tender for printing of different items for Office of The Chief Medical Officer of Health & District Health & Family Welfare Samiti North 24 Parganas.

1. Name of the Bidder:
2. Office address :
3. Contact Number :
4. Rate is given for printing of the following items: (\*)

Sl No	Items	Specification	Rate per Piece including delivery charges (Excluding Vat) Vat will be paid separately as per norms Rs.
1	Nischay Yan Voucher for pregnant women	One Voucher for ANM;s copy one Voucher no.1 ,one Voucher no.2 and one voucher no. 3 plus one front Cover page	
2	Nischay Yan Voucher for Neonates (One Booklet 3 copies of Voucher I and 3 copes of Voucher II)	Containing 6 pages each booklet plus one front Cover page	
3	Nischay Yan Voucher for Neonates (One Booklet containing 100 copies of Voucher II)	Voucher-3 each booklet Containing 100 vouchers with Serial in number	
4	JSY card	As per specification to be collected fro DFWB Store North 24 Pgs	
5	JSY Posters	½ of A4 size paper B/W	
6	ASHAreportForm-1 (4 pages single side printing	9"x11.5"and 80GSM paper	
7	ASHAreportForm-2 (2 pages single side printing	9"x11.5"and 80GSM paper	
8	ASHA report Form-3 ( Referral Form)-one page Single side printing	9"x11.5"and 80GSM paper	
9	ASHAreportForm-4 accompanying P.W for Inst. Delivery one page single side printing	9"x11.5"and 80GSM paper	
10	ASHA reportForm-5 Maternal Death information Form one page single side printing	9"x11.5"and 80GSM paper	
11	PPIUCD Form one page single side printing	9"x11.5"and 80GSM paper	
12	ASHA report Form-6 HBPNC Form, 5 pages in Register binding	8.5"x13.5"and 300GSM paper hard board with one side single Colour print for front & 300 GSM hard board blank for back.	

5. Documents to be submitted:

up to date P. Tax payment Challan/P. Tax certificates, PAN, Trade License, ITR with Balance Sheet for the AY 2014-15 relating to FY 2013-14. 2 years credential for execution of similar type of work order to be submitted with bid document.

Signature of the Proprietor/Partner/Director