



Government of West Bengal
Office of the District Magistrate & Collector
North 24-Parganas, Barasat
(District Kanyasree Cell)

NOTICE INVITING QUOTATION.

Memo No: W-16011(17)/11/2013-ICDS-Part(1)/ 119005/134/Kanya/N 24 P

Date : 22/6/15

Sealed quotations are invited by the District Magistrate, North 24-parganas on urgent basis for supply of items as mentioned below for Kanyashree Prakash for the period of one year from reputed agencies whose annual turnover in the last three years is not less than 10 (Ten) lakhs in the field of supply of various IEC printed materials like Festoon, Banner, Flex, hoarding etc. The agency should not have been black listed by any Central Government/State Govt. /PSU. The method of submission of quotations and the work is to be performed strictly as per Parameters/technical specifications given in below.

| SI No | Item | Size (In Cm) | Specification |
|-------|------------------------------------|--------------|---|
| 1 | Identity Card for Kanyashree Girls | (10 X 7) Cm | Multicolour Digital Printing with lamination (300 microne) with printed ribbon & hanging system |

General Terms and Conditions and Date, time and venue for submission of Quotation:

1. Bonafide Contractors having upto date clearance certificate of Professional Tax and VAT Tax (valid up to the date of opening).
2. PAN Card and Income Tax Return / Clearance (Assessment year 2014-2015)
3. Current VAT Registration Certificate.
4. Intending Co-Operative Societies should submit N.O.C. and other documents from the appropriate authority.
5. **They will have to submit current credential certificate for last three consecutive years that will be valued at not less than Rs.10,00,000 (Ten lakhs only) for each year. (Credential shall include works executed through a compact contract for Govt. works)**
6. Date and time for Submission of Quotation : 08/07/15 upto 1.30 pm
7. Date and time for opening of Quotation : 08/07/15 at 3.00 pm
8. The quotation along with terms and conditions can be seen in this office Notice Board on any working day (Monday to Friday) from 10.00 am to 5.00 pm. Quotation notice can also be seen and downloaded from the website of the District i.e.

www.north24parganas.gov.in

9. The quotation completed in all respect must be submitted in this office before date and time indicated in the Schedule of Quotation in para 2 above. The Quotation received after the scheduled date and time will be rejected outright. The Quotation can be put in box kept for this purpose in the chamber of the A.D.M.(T), on all working days till the last date of submission. All outstation Quotation should be sent by Registered post and only one Quotation should be kept in one cover.

10. **The quotations will have to be submitted as per Annexure-I as enclosed herewith. No other format will be accepted.**

Encl- Copy of Annexure-I

Additional District Magistrate (T)
North 24-Parganas

Memo No: W-16011(17)/11/2013-ICDS-Part(1)/ 119005/134(33)/1/Kanya/N 24 P

Date :

22/6/15

Copy forwarded for information and taking necessary action with a request to publish the matter to his/her Office Notice Board for wide publicity:

1. The Additional Executive Officer, Zilla Parishad, North 24-Pgs.
2. The Chief Medical Officer of Health, North 24-Pgs.
3. The Project Director, District Rural Development Cell, North 24-Pgs.
- (4- 8) The Sub-divisional Officer, Bongaon/ Basirhat/ Barrackpore/Barasat(Sadar)/Bidhan Nagar,North 24-Pgs.
9. The District Informatics Officer, NIC, North 24 Parganas with request to upload this quotation notice with Annexure-I in District Website for wide publicity.
- (10-31) The Block Development Officer (All).....North 24-Pgs.
32. The District Information & Cultural Officer, North 24-Pgs with request to display this quotation notice in his/her Office Board.
33. This office Notice Board.

Additional District Magistrate (T)
North 24-Parganas

Quotation Schedule

Sub.- NOTICE INVITING QUOTATION FOR SUPPLY OF IDENTITY CARDS FOR KANYASHREE GIRLS

1. Name of the Quotation Bidder / Concern _____
2. Nature of the Concern: _____ (i.e., sole proprietor or Partnership firm or a Company or a Government Department or a Public Sector Organization).
3. Details of PAN with photocopy of PAN Card.
4. Attested copy of the Certificate of Registration of firm.
5. Attested copy of VAT No. allotted.
6. Attested copy of up to date VAT return.
7. Attested copies of receipt copies of I.T. returns of the Individual/Firm/Co-operative Societies for the last 3 (three) years to be submitted.
8. Period of validity of offer _____
9. Details such as equipment, machinery, infrastructure etc.
10. Any other information.

Quoted Rates

| SI No | Item | Size (In Cm) | Specification | Rate/Pc (Rs) |
|-------|------------------------------------|--------------|--|--------------|
| 1 | Identity Card for Kanyashree Girls | (10 X 7) Cm | Multicolour Digital Printing with lamination (300 microne) with printed ribbon with hanging system | |

Dated _____ at _____

(Dated Signature of Quotation Bidder with Stamp of the firm)

UNDERTAKING

1. I / We undertake that I / we have carefully studied all the terms and conditions and understood the parameters of the proposed work of the Department and shall abide by them.
2. I / we also undertake that I / we have understood "Parameters and Technical specifications for conducting the work" mentioned in the Quotation No. _____ dated _____ and shall conduct the work strictly as per these "Parameters and Technical Specifications for conducting the work"
3. I / we further undertake that the information given in this tender are true and correct in all respect and we hold the responsibility for the same.

(Dated signature of Quotation Bidder With stamp of the firm)