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**NORTH 24-PARGANAS ZILLA PARISHAD**  
**RISHI BANKIM SARANI, BARASAT**  
**KOLKATA-700 124**

Memo No 120 (N) ZP

Dated: 04/02/2015

**NOTICE INVITING QUOTATIONS**  
**(TWO COVER SYSTEM)**

NIQ No. 352 / (N) ZP

Dated: 04/02/2015

Sealed quotations in two cover system are invited from bonafide, resourceful, reliable and experienced Agencies/NGO/SHG/Individual for operation, maintenance, housekeeping, recordkeeping, booking etc. of the Hemnagar Guest House, at Hingalganj and Dhamakhali Guest House at Sandeshkhali-II of North 24-Parganas Zilla Parishad. The rate will be valid for one year from the date of agreement with the successful quotationer. The selected Agencies/NGO/SHG/Individual shall have to abide by the following Acts & Rules:-

- 1) Employess' Provident Fund Act.
- 2) Workmen's Compensation Act.
- 3) Employees State Insurance Act.
- 4) West Bengal Tax on Business & Professions.
- 5) Income Tax Act.
- 6) Service Tax Act.
- 7) Any other Act relevant to the employment of persons by the selected Agencies/NGO/SHG's/Individual on contract or otherwise.
- 8) Minimum wages Act of the Government of West Bengal regarding payment of wages to the personnel to be deployed by the Agencies/NGO/SHG/Individual.

Competent Agencies/NGO's/SHG's/Individual having a) valid Trade license/SHG registration b) i) valid Certificate of registration with the Register of Firm, Societies & Non trading Corporation, West Bengal in case of Firms Societies etc. ii) valid Certificate of registration with the Registrar of Companies in case of Public Pvt. Ltd. Companies iii) valid Certificate of registration under the Contract Labour (R & A) Act, West Bengal c) Labour Contract Certificate d) Professional Tax clearance Certificate e) PAN card f) Service Tax Registration Certificate g) E.P.F Registration h) E.S.I Registration and i) No objection certificate from W.B Police, (i) Experience in running Guest House (Govt./Govt. under taking/local bodies) for at list past 3 years may apply each separately quoting rates in their own letter lead enclosing self-attested photocopies of all the above noted documents, on yearly rates basis to the Additional Executive Officer, North 24-Parganas Zilla Parishad, Rishi Bankim Sarani, Barasat, Kolkata -700124. Earnest money amounting to Rs. 1000/- (Rupees One Thousand) only should be submitted in the form of Bank Draft (Kolkata clearance) drawn in favour of North 24-Pargans Zilla Parishad.



Application in sealed cover (two cover system) shall have to be dropped in the sealed box which will be kept in the office chamber of the Secretary, North 24-Parganas Zilla Parishad, between 05/02/15 to 26/02/15 during the office hours up to .3 p.m.. Cover 1 will contain all the documents/experience/E.M sought for as above. Cover-2 well contain financial bid in the form of amount to be paid to North 24- Parganas Zilla Parishad authority.

The financial offer/bid should be more than base price which is fixed by North 24-Pargnas Zilla Parishad as noted below:

1. For Hemnagar Guest House = Rs. 2,03,000.00/-
2. For Dhamakhali Guest House = Rs. 5,52,000.00/-

The quotationer should note that the N-24ZP may, during requirement for any Govt. Programme, take over the Guest House, party or fully.

The sealed cover will be opened in presence of the intending questioners, if any, on 26/02/15 at 4.00 p.m. N-24ZP reserves the right to reject any or all offers/bid(s), without assigning any reason thereof.

Additional Executive Officer  
North 24-Parganas Zilla Parishad  
Dated: 04/02/2015

Memo No. 120/1(7) /1(13)/NZP

**Copy forwarded for wide publication and taking necessary action:-**

- 1) Nezarath Deputy Collector, North 24-Parganas.
- 2) Sub Divisional Officer, Basirhat, North 24-Parganas.
- 3) District Information and Cultural Officer, North 24-Parganas.
- 4) District Informatice Officer, NIC 24-Parganas District unit, Barasat with the request to upload this Notice in the official website.
- 5) -6) BDO Hingalganj/BDO Sandeshkhali-II, North 24-Parganas.
- 7) Office Notice board.

Additional Executive Officer  
North 24-Parganas Zilla Parishad  
Dated: \_\_\_\_\_/2015

Memo No. 120/1(7) (6) /NZP

**Copy forwarded for information to:-**

- 1) Secretary, North 24-Parganas Zilla Parishad.
- 2) District Engineer, North 24-Parganas Zilla Parishad.
- 3) Financial Controller & Chief Accounts Officer, North 24-Parganas Zilla Parishad.
- 4) CA to Sabhadhipati, North 24-Parganas Zilla Parishad.
- 5) CA to District Magistrate, North 24-Parganas.
- 6) Sri/Smt. \_\_\_\_\_ Member, Tender Committee,  
North 24-Parganas Zilla Parishad.

Additional Executive Officer  
North 24-Parganas Zilla Parishad