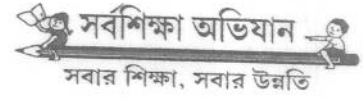




Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
District Project Office  
North 24 Parganas



NIT No.: 2084/S - 12014/1/2011 - SSM

Date: 21/07/2011

**NOTICE INVITING TENDER**

Offers are invited only from experienced, competent, reputed & eligible Agencies, for undertaking Data Entry task of "Teachers' Database", having adequate experience of similar nature in Government Offices. Details of the task is detailed below:

Scope of Work	Hardware Requirements	Application Requirements	Human Resource	Remarks
Title: Teachers' Database Volume: 34,000 Teachers' data (Approximate figure) Data Capture Format: 1 page Detail: Character Field - 5 & Numeric Field - 18	1 Server 20 Client	Licensed Oracle 9i & Developer 2000	Minimum 20 Data Entry Operators with Typing Speed - 800 characters per minute	Physical Form to be obtained from DPC (P) Application Format to be viewed from MIS - in - Charge Merged Data (.dmp file) to be delivered via 1 copy Optical Disc within 15 days from issuance of Work Order Place of Work: Offshore (Vendor's End)

The Tender Papers (comprising of Notice Inviting Tender alongwith Scope of Work at Annexure - I, Technical Bid Form & Financial Bid Form) is to be obtained from [www.north24parganas.gov.in](http://www.north24parganas.gov.in) till 29.07.2011 upto 12.00 noon.

Offers will be received till 29.07.2011 upto 2.00 p.m.

All Agencies Offering Rates (AOR) should submit the following documents (duly self attested only) in the name of the Agency:

- 1) Current Trade License for 2011 - 2012.
- 2) Value Added Tax (VAT) / Service Tax Registration Certificate.
- 3) Income Tax Return for the Assessment Year 2010 - 2011.
- 4) Current up-to-date Professional Tax Challan.
- 5) Documents showing detail of existing Hardware Setup (comprising of Server & Client).
- 6) Detail of Licensed Applications viz. Oracle 9i & Developer 2000 to be used.
- 7) Documents showing detail of present Employment Strength (Salary Statement of all On-Roll & Off-Roll Employees for June 2011, indicating Name & Designation).
- 8) Credential (Successful Completion) Certificate for order values exceeding ₹ 50,000.00 (Rupees Fifty Thousand), in a Single Order in the last Financial Year (2010 - 2011) from any Government Department only.

The AOR should quote rates inclusive of all taxes for carrying out any volume, also must include cost of Hardware, Software, Human Resource & incidental charges (if any).

Offers are to be submitted physically in the Tender Box retained with the department. The AOR must submit the Technical Bid & Financial Bid in two different sealed envelopes & the said two envelopes must again be inserted into another sealed envelope.

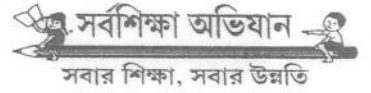
All AOR must enclose Demand Draft for a sum of ₹ 2,000.00 (Rupees Two Thousand) only, as Earnest Money along with the Technical Bid, in favour of "Sarva Siksha Mission, North 24 Parganas" as per detail mentioned above. The Earnest Money will be refunded back on final completion of the Tender process, only on proper claim by the quotationer. Non submission of Earnest Money will summarily lead to rejection of the Bid. Also, proper documents are to be furnished in case of claiming exemption from the same.

Upon receiving the sealed quotations the Technical Bid only will be examined on 29.07.2011 at 03.00 p.m. in presence of intending quotationers or their representatives. If any AOR fails to fulfill the criteria set forth for Technical Bid, then the Financial Bid will not be accepted for consideration into the Tender process.

The Financial Bid for the selected AOR only, will be opened on 29.07.2011 at 04.00 p.m.



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Further more the selected Vendor will require to submit a Security Deposit immediately on receiving the Agreement of Enlistment from this end, vide Demand Draft for a sum of ₹ 5,000.00 (Rupees Five Thousand) only, to be retained with this office until completion of the entire task, by a Demand Draft in favour of "Sarva Siksha Mission, North 24 Parganas". The contract will be terminated if the selected Vendor fails to submit the Security Deposit.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.

District Project Officer  
Paschim Banga Sarva Siksha Mission  
North 24 Parganas

Date: 21/07/2011

NIT No.: 2084/1 (20)/S - 12014/1/2011 - SSM

Copy forwarded for information to the:

- 1) Chairman, District Primary School Council, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 2) Secretary, Zilla Parishad, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Zilla Parishad, North 24 Parganas.
- 3 - 7) Sub-Divisional Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 8) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 9) District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of Tender Notice to all concerned.
- 10) District Informatics Officer, National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website ([www.north24parganas.gov.in](http://www.north24parganas.gov.in)) of this district.
- 11) District Inspector of Schools (Secondary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 12) District Inspector of Schools (Secondary Education), Barrackpore with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 13) District Inspector of Schools (Primary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 14) MIS - in - Charge, Paschim Banga Sarva Siksha Mission, District Project Office, North 24 Parganas.
- 15) FAO, Paschim Banga Sarva Siksha Mission, District Project Office, North 24 Parganas.
- 16) DPC (P), Paschim Banga Sarva Siksha Mission, District Project Office, North 24 Parganas.
- 17) Stock - in - Charge, Paschim Banga Sarva Siksha Mission, District Project Office, North 24 Parganas with a request to monitor the process & put up the same in the Office Notice Board.
- 18) CA to Sabhadhipati, Zilla Parishad, North 24 Parganas for information of the Sabhadhipati, Zilla Parishad, North 24 Parganas.
- 19) CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- 20) CA to Additional District Magistrate (General), North 24 Parganas for information of the Additional District Magistrate (General), North 24 Parganas.

District Project Officer  
Paschim Banga Sarva Siksha Mission  
North 24 Parganas