

**District Health & Family Welfare Samiti and
Office of the Chief Medical Officer of Health,
North 24 Parganas, Barasat.**

No. DH&FWS/2015/

Dated: 02-01-2015

Notice for Quotation

Sealed quotation are invited from the bonafide Agencies/ Firms/ individuals for Hoarding, Printing of Colour Poster-1, Colour Poster-2, Colour Poster for SC(Inside Wall), Colour Poster for Sub centre and ICDS(out side wall) to the office of the undersigned for one year. The bidder should have at least two years experience in the same field. Proof, like **Trade License must in Printing items, P.Tax** of current validity, **PAN**, and up-to-date **IT returns** and credential should be annexed with bid document. List of Printing items in Annexure-A and terms & conditions in Annexure-B, are enclosed.

The applications to be submitted in the letter-head of the Agency/ Firm/ Individuals, to the "**Chief Medical Officer of Health, North 24 Parganas** and to be dropped in the **Tender Box** within the office hours.

Last date of receiving quotation: unto 2 PM on 09.01.2015

Opening of quotation: at 3 PM on the same day.

An amount of **Rs.100/-** (One hundred) only (Non-refundable) as **processing fee** and an amount of **Rs.1000/-**(One thousand) only as **Earnest Money**, to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 parganas, A/c **No.424210100036711, BANK OF INDIA Barasat Branch IFSC BKID0004242** and deposited slip duly received by bank are to be submitted with bid document in original.

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Secretary

District Health & Family Welfare Samiti &
Chief Medical Officer of Health,
North 24 Parganas, Barasat.

No. *DH&FWS/2015/5/1*

Dated 02-01-2015

Copy forwarded for information to the **DIO, NIC, North 24 Parganas**, with the request to please arrange for publication the tender notice in the official website of this district

MA
Secretary

District Health & Family Welfare Samiti &
Chief Medical Officer of Health,
North 24 Parganas, Barasat.

No.

Dated 02-01-2015

Copy forwarded for information to :-

- 1) Director of Health Services, Govt of West Bengal
- 2) Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
- 3) Jt. Director of Health Services (P & D), West Bengal
- 4-6) Dy. CMOH-I / II / III, North 24 Pgs.
- 7) DMCHO, North 24 Pgs.
- 8-9) ZLO / DTO, North 24 Pgs
- 10) Accounts Officer of this office.
- 11) Office Notice Board

Secretary

District Health & Family Welfare Samiti &
Chief Medical Officer of Health

ANNEXURE-B

: Terms & Conditions :

- 1) The bid documents will be received, addressed to the **Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124.**
- 2) The bid documents to be submitted under sealed cover and to be super scribed on the envelope, as quotation for " Hoarding, printing of Colour Poster-1, Colour Poster-2, Colour Poster for SC(Inside Wall) ,Colour Poster for Sub centre and ICDS(out side wall).The bidder must have a valid Trade License, PAN and at least two years experience in this field. Copy of License, PAN, upto date IT returns should be enclosed.
- 3) Samples should be submitted alongwith bid documents for the (*) marked Items.
- 4) The rates should be written clearly on the attached list (Annexure-A). Use of eraser (white ink) should be avoided and any overwriting should be signed (full signature) by the bidder.
- 5) The price will be inclusive of all taxes and all other charges, like loading-unloading charges, freight etc.
- 6) The Selection Committee has every right to accept or reject any tender/quotation without showing any cause thereof.
- 7) The selected bidder(s) will have to sign an agreement and the earnest money may be kept in this office as a part of Security Deposits.
- 8) The articles should be supplied as per specifications within three days from issue of the Order, failing which the order should be treated as cancelled and the 2nd lowest bidder may be asked to supply those articles.
- 9) The Proprietor of the firm should sign on every page of the bid documents.

Processing Fee & Earnest Money

- i) **Rs.100.00** (Rupees One hundred) only to be submitted along with the bid documents as **Processing Fees (Non refundable)** , to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 parganas, A/c No.424210100036711, **BANK OF INDIA Barasat Branch IFSC BKID0004242** in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**".
- ii) **Rs.1000.00** (Rupees One thousand) **only** to be submitted along with the bid documents as Earnest Money to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 Parganas, A/c No.424210100036711, **BANK OF INDIA Barasat Branch(Nabapally),IFSC BKID0004242** in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**", which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

M. Sanyal
02/11/15
Secretary

Chief Medical Officer of Health,
North 24 Parganas, Barasat.

**ANNEXURE-A
APPLICATION FORMS**

Application for tender for "Hoarding , Printing of Colour Poster-1, Colour Poster-2, Colour Poster for SC(Inside Wall) , Colour Poster for Sub centre and ICDS(out for Office of The Chief Medical Officer of Health North 24 Parganas.

1. Name of the Bidder:
2. Office address :
3. Contact Number :
4. Rate is given for printing of the following items: (*)

Sl No	Items	Size	Paper size	Maximum Rate per Hoarding Rs.	Rate Per Hoarding Rs.
01	Hoarding (3"x2" Hollow Casting Pipe structure) to be installed at 13 DH,SDH and SGH of North 24 Pgs	20 ft X10ft	340 GSM Flex	5000=00	
				Maximum Rate per Piece Rs.	Rate per Piece Rs.
02	Printing of four Colour Poster for Govt Building-1	19"x29"	130 GSM Art paper	8=00	
03	Printing of four Colour Poster for Govt Building-2	19"x29"	130 GSM Art paper	8=00	
04	Printing of four Colour Poster for Sub Centre (Inside wall)	18"x23"	130 GSM Art paper	8=00	
05	Printing of four Colour Poster for Sub Centre and ICDS(outside wall)	20"x30"	130 GSM Art paper	8=00	

5. Documents to be submitted:

P. Tax up to date payment Challan, P. Tax certificates, PAN, up to date Trade License for Printing items, Credential at least 2 years, ITR with Balance Sheet for the AY 2014-15.

Signature of the Proprietor/Partner/Director