

Government of West Bengal
Office of the District Magistrate
North 24-Parganas, Barasat
(Nazarath Section)

Memo No. 1362/NZ(D)

Dated. 04/12/2014

TENDER NOTICE

A short tender will be made for preparation of Attendance Register, Issue Register & Receipt Register which are to be used in the Collectorate, North 24-Parganas, Barasat, the willing owner of Printing Press or any person(s) may submit tenders in sealed cover within **2 P.M. on 15th December, 2014** in the Office Chamber of Nazarath Deputy Collector in any working day.

The rate of tender will be opened on **15.12.2014 at 3 P.M.** in the Office Chamber of Nazarath Deputy Collector, North 24-Parganas, Barasat in presence of all tenderers.

The guideline will be followed as mentioned below.

1. Quantity of Registers
Attendance Register - 100 copies
Issue Register - 100 copies
Receipt Register - 100 copies
2. The tenderers will submit IT certificate, copy of PAN, Sales Tax, VAT with Tender Form.
3. The tenderers will also produce credential, if any, at the time of submission of Tender.
4. The rate of tenders will be written in English & Bengali in the Tender Form.
5. The specimen of above Register will be available at Forms & Stationery Section.

Addl. District Magistrate (General)
North 24-Parganas, Barasat

Memo No. 1362/113/NZ(D)

Dated. 04/12/2014

Copy of Tender Notice forwarded to the :

- a) The Secretary, North 24-Parganas Zilla Parishad with a request to arrange for hanging on the Office Notice Board.
- b) The Sub-Divisional Officer, (Sadar), Barasat, with a request to arrange for hanging on the Office Notice Board.
- c) D.A. of Nazarath Section for Office Notice Board.

Addl. District Magistrate (General)
North 24-Parganas, Barasat