

**OFFICE OF THE PROJECT DIRECTOR  
DISTRICT RURAL DEVELOPMENT CELL  
NORTH 24 PARGANAS ZILLA PARISHAD**

(Under The Administrative Control of Panchayat & Rural Development Deptt., Government of West Bengal)

K.N.C. Road, Barasat Angana Building, 2<sup>nd</sup> Floor, Kolkata-700124.

No . 110190 / K-12014/3/2014-DRDC

Date: 28.11.2014

NOTICE INVITING TENDER FOR INFRASTRUCTURE ARRANGEMENT

Sealed tenders are hereby invited for infrastructure works in connection to the 10<sup>th</sup> KOLKATA SARAS Mela to be held at Bidhannagar Mela Ground, Saltlake from 31<sup>st</sup> January, 2015 to 12<sup>th</sup> February, 2015. Approximate numbers of stalls to be erected in the fair is 230 nos. stall having 100 (10'X10') sq. ft. in each stall, 15 (Fifteen) nos. food stall for 150 (15'X10') sq. ft. each and other infrastructures arrangement such as pavilion, office room & VIP room with toilet facilities, Samiana in front of stage with sitting arrangement of visitors covering around 29000 sq. ft. of area and kitchen sheds. The pavilion consists of glass window facilities & front gates to be decorated as per direction of the tender inviting authority. Description of items required for the fair is mentioned below. Quotationers are requested to submit the rate of each item per day/ total amount required whichever is applicable as per the prescribed format mentioned below:

Sl. No.	Name of the item (Broad category)	Description of the items in details	Unit rate (Sq. ft. / No.)	Amount required for total days
1	Infrastructure Accessories	230 nos. of plywood stalls (10 ft X 10 ft) with ply wood platform and coloured walls and having 2 nos. of chairs, 2 nos. ply wood counters ( 5ft X 3ft ) and 1 no. of rack (3 layers) in each stall as per direction of Tender inviting Authority.		
		Office made with plywood structure; ply wood platform & coloured walls having toilet facility, required nos. of office chairs, front desk table with drawer, almirah, computer and other necessary arrangements as per direction of Tender inviting Authority.		
		VIP room, made with plywood structure, Ply wood Platform, with coloured walls, sofa sets, tea table with sophisticated toilet facility and other		

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		required arrangements as per direction of Tender inviting Authority.		
		Stage with wings, sky and drop screen green room and other decorative items for inauguration and cultural programme as per direction of Tender inviting Authority.		
		Shamiana in front of stage		
		Collapsible gate.		
		15 nos. food stalls (each 15ft x 10ft) with 3 kitchen sheds (each 25ft x 25ft) and other necessary arrangement for completion the shed as per direction of Tender inviting Authority.		
		Pavilion made of plywood structure and plywood platform with fitted single glass window and other necessary arrangements such as required nos. chairs, plywood counter & rack with 3 layers for completion the pavilion as per direction of Tender inviting Authority.		
		Medical room made of plywood structure and plywood platform with required nos of chairs and plywood counter as per direction of Tender inviting Authority.		
		GI Sheet Fencing - GI Sheet Fencing surrounding the fairground to be fixed bamboo framing as per direction of Tender inviting Authority.		
		3 nos. of Main Gate - 2" X 2" soft wood framing covered with com. Plywood painted by approved colour after two coats of primer. Printed flex will be fixed on the front side of main gates as per direction. Size of each Gate - Fascia on Top 55' X 6' each 4 nos. of pillar 24' X 3' X 2' X 2 nos. & 20' X 3' X 1.5 X 2 nos.		

	VIP chair per day		
	Tea table per day		
	Podium per day		
	Lamp for inauguration per day		
	Plain plastic chair per day		
	Sofa (3 Seated) per day		
	Plastic dining table with decorative umbrella per day		
	Electric Room with Platform		
	3 Kitchen Sheds (Each of 2500 sq. ft.)		
	1 gate for Food Court		
	1 ATM Counter		

## Terms and conditions:-

1. Quotationers having experience of work in National/ State level fairs organized by any Government Department may only quote rates for this tender.
2. Quotationers who have credential certificate of single contract for Rs.15,00,000/- (Fifteen lakh) for conducting the same nature of work may only quote rate along with valued ST/VAT, PAN, PTC and Credential Certificate.
3. Actual requirement of each item will be mentioned in the work order.
4. No carrying /Loading /Unloading Charges will be paid extra.
5. Rate should be quoted inclusive of all taxes neatly in figure and words and should be dropped in the tender box kept in the office of the Project Director, D.R.D.C., North 24 Parganas Zilla Parishad, Angana Building, Barasat on any working day till **18/12/14 between 11.00 am to 2.00 pm.**
6. The tender will be opened on **22/12/14 at 12.30 pm** in the office of the Project Director, DRDC, North 24 Parganas. All tenderers may remain present during opening of the tenders.
7. Work of poor quality will not be accepted.
8. Non-refundable fund amounting Rs. 5000/- (Five thousand) to be deposited for the cost of Tender Documents & Earnest Money to be deposited in the form of Demand draft of Rs.1,00,000/- (One lakh) in favour of the Project Director, DRDC, North 24 Parganas Zilla Parishad shall have to be submitted along with the rate.
9. If any discrepancy arises in respect of installation, the same have to be changed or replaced forthwith without any charge, on failure of which penal action will be taken.
10. No advance payment will be made from this end.
11. Payment will be made after satisfactory completion of the requisite works and on the basis of actual work done and actual measurement.

12. The envelope should be sealed properly and **10<sup>th</sup> KOLKATA SARAS MELA (2014-15) (Infrastructure Arrangement)** should be written in bold letters on the envelope.
13. The undersigned has right to accept and or reject the rates so offered without showing any cause. The undersigned is not bound to accept the lowest rates offered.


 28/11/14

Project Director, DRD Cell &  
Addl. District Mission Director,  
DMMU, North 24 Parganas &  
Nodal Officer of 10<sup>th</sup> Kolkata SARAS Mela.

No . 110190 / 1 (9) / K-12014/3/2014-DRDC  
Copy forwarded for information to:-

Date: 28.11.2014

1. The State Mission Director & Chief Executive Officer, WBSRLM.
2. The Joint Secretary to the Govt. of West Bengal, Panchayat & Rural Development Department & Additional Chief Executive Officer, WBSRLM.
3. The District Magistrate, North 24 Parganas & the Executive Officer, North 24 Parganas Zilla Parishad.
4. The Addl. Executive Officer, North 24 Parganas Zilla Parishad.
5. The Superintendent of Police, North 24 Parganas.
6. The District Engineer, North 24 Parganas Zilla Parishad.
7. The District Informatics Officer, NIC, North 24 Parganas with the request to upload the notice in to the District Website.
8. The District Information and Cultural Officer, North 24 Parganas.
9. Notice Board of D.R.D.C.

 28/11/14

Project Director, DRD Cell &  
Addl. District Mission Director,  
DMMU, North 24 Parganas &  
Nodal Officer of 10<sup>th</sup> Kolkata SARAS Mela.