

**Govt. Of West Bengal  
Office of The Secretary, DH&FWS  
& Chief Medical Officer of Health  
Barasat, North 24 Parganas.**

**SHORT NOTICE INVITING TENDER**

Memo No: DH&FWS/NHM/2014/849

Dated: 30.07.2014

**NIT No -01 of 2014-2015**

Sealed tenders are hereby invited by the Secretary, District Health & Family Welfare Samiti & C.M.O.H, Barasat, North 24 Parganas from bonafide, experienced, resourceful and responsible contractors / agencies for the Construction, Repairing and Renovation (including Electrical) work for the below mentioned work in the tender box kept at the office chamber up to date mentioned below.

Name of Work	Estimated amount put to tender	Earnest money	Tender Processing fees	Time for completion from the date of issuing Work Order
Repair and renovation of a existing room for setting up fair price shop at Salt Lake S.D. Hospital, North 24 Pgs.	Rs.1,99,725/-	Rs.3,995/-	Rs.300/-	30 Days

(Amount paid towards tender processing fees is Non refundable.)

Last date for sealed application with self attested all supporting documents	Time & Place
07.08.2014	10:30 AM to 05:00 PM at C.M.O.H Office, Barasat

**Date of Issue of tender forms**	**Date of dropping of Sealed Tenders **	**Date of opening of Sealed Tenders**
12/08/2014 at office hours	18/08/2014 upto 2.00PM	18/08/2014 at 3.00 PM, CMOH Office.

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**TERMS & CONDITIONS**

1. For participation in tender the Contractors/Agencies should have to copies of valid Tread license, current IT return for Assessment Year 2013-2014, VAT quarterly return certificate upto July,2014, up-to-date payment of Professional Tax challan, PAN Card and credential in form of payment or completion certificate including copy of work order of a single work (building works) executed within three years counted from the date of issue of this notice amounting of minimum Eighty Percent (50%) of the tendered amount. No applications should be received after the scheduled date and time. The following duplicate papers must be submitted with attested by a Govt. Gazetted Officer.
2. Bidders have to submit processing fee (Rs.300/-) original challan in favour of **District Health and Family Welfare Samiti, North 24 Parganas, at the account no. 0127010348597, UBI, Barasat, IFSC- UTBI0BST242** at the time of issuance of tender papers.
3. Earnest money against the work @ 2.0% of the total value of work in form of Demand Draft of a Nationalized Bank/Banker's Cheques in favor of the **District Health and Family Welfare Samiti, North 24 Parganas, payable at Barasat** will have to be deposited during submission of tender. The earnest money of tenderer will be converted in to security money after acceptance. The **security money** will be released as per norms. No interest should be given on the earnest money & security money.
4. Rate should be quoted in percentage basis, both in figures and in words. If the offered rate is less than 10 % (ten percent) of the estimated amount put to tender, authority may asked for analysis of the rate if they desires.
5. In connection with these works, no Arbitration will be allowed.
6. Incomplete tender will be rejected summarily.
7. Before submission of the tender, contractors may be visit/inspect the work site at his own cost to judge the local situation/ condition, approachable road etc. No plea/complain about the site, approach road etc. shall be entertained afterwards. It shall be presumed that the agency offered the rate after taking into account the entire position of the work site, approach road etc.
8. The offered rate should be inclusive of charges such as royalty & cess, toll charge, carriage, re-carriage, VAT etc.
9. No mobilization /secured advance will be allowed.

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10. The contractor shall have to carry out work with his own equipment and machinery.
11. After opening of tender if required the authority may invite rates as authority desire.
12. The successful tenderer shall have to start the work **within seven days** from the date of issuing of the work order and the work should be completed within the stipulated time failing which the earnest money may be forfeited and work order will be treated as cancelled.
13. Acceptance of lowest tender is not obligatory & the undersigned reserves the right to accept any tender or to reject any or all tenders without assigning any reason and to split up tender work's to more than one contractor in the interest of speedy execution of the work.
14. The undersigned reserves the right to alter the terms and condition of this notice at any time in the interest of public service.
15. Any above rate of the schedule rates will not be ordinarily entertained.
16. 10% security deposit will be deducted from bills, and same will be refunded after 6(six) months from the date of payment of final bills.
17. The item of work for which Tender is submitted should be clearly mentioned along with commensurate earnest money deposit. The Earnest money deposited will be forfeited by the Secretary, DH & FW Samiti & C.M.O.H, Barasat, North 24 Parganas in case:-
  - (i) The tenderer withdraws tender after opening or acceptance.
  - (ii) The selected tender fails to accept order, refuses either wholly or partly the offer that would be made by the undersigned.
  - (iii) The selected Tenderer fails to work or reply within the date stipulated in the work order.
18. Schedule of work /supply will be prepared and measured as per approved P.W.D (W.B) schedule of Rates, Effective from 1<sup>st</sup> August 2010.
19. The undersigned reserves the right to forfeit the Earnest money and security deposited in the event of any short of breach of contract.
20. Contractor should put their firms/organization endorsement (signature of authorized signatory with official stamp) on each page of the tender document as token of approval.
21. Contractors are note that non-compliance of any of the instruction is liable to render their tender non-bona fide.
22. All kinds of materials and labour related to the job will have to be arranged by the contractor and to be got approved by Engineer in charge or Inspector before their use. The contractors at his own cost shall remove the rejected materials/workmanship from site within 24 hours.

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23. The contractors at his cost shall store all the materials which will be used for the work.
24. The quantities mentioned in the schedule of quantities approximately indicate the total extent of work, but may vary to any extent and some items may even be omitted. No claim whatsoever shall be entertained on this account.
25. If the Engineer in charge/authorized officer of employer finds that the works Delayed by reason beyond the control of the contractor, the Engineer in Charge will make a fair and reasonable extension of time for completion of Contract with written approval.
26. The works within the premises the contractor shall obtain certificate about the satisfactory Completion of work from the Engineer in charge.
27. The work should be done with the consultation of AE, NHM, N24Pgs.
28. Contractor have taken requisite "All Risk Insurance Policies" to cover workman under Workman Compensation Act, loss / damage caused by natural calamities / accident / accidental collapse of partially completed work, materials and plant at site and for third party claims for injury / damages.
29. Before taking initiation of any extra item/excess quantity during the work, the same should be got approved by Engineer in charge or Inspector. Payment should be made as per PWD schedule of rate August, 2010.
30. Due to work at Hospital the Contractors / agencies will be responsible for work at emergency basis and urgently finishing the work.
31. All materials must be P.W.D. schedule specified, Engineer in charge may ask for test certificates for quality control. The agency/ contractor must be carrying the cost of the said test without any claim.

*M. A. Sen*  
30/07/14.  
Secretary

**District Health & Family Welfare Samiti &**  
**Chief Medical Officer of Health,**  
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*30.07.14*