

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**North 24 Parganas**

**Memo No.1920**

**Date: 02.06.2014**

**NOTICE**

In terms of the circular of the Director of Health Services & Ex. Officio Secretary, Govt. of West Bengal issued vide no. **HNG/4T-9-2013/49, dated 17.01.2014**, sealed **tenders** are invited from the reputed **Private Agencies** for **engaging Cook, Menial Workers and Security Guards** for Nursing Training School attached to District Hospital, North 24 Parganas for one year purely on contractual basis. No. of workers to be engaged are 3 (three).

The Terms & Condition (Annexure-I) & the Application Form (Annexure-II) will be available from the Office of the undersigned on any working day from 09.06.14 to 17.06.2014.

Last date of submission of Bid: 17.06.2014 upto 2.00 p.m.

Opening of Tender: 17.06.2014 at 3.00 p.m. at the chamber of the undersigned.

*[Handwritten Signature]*  
02/06/14.  
**Chief Medical Officer of Health**  
**North 24 Parganas.**

**Memo. No.1920/1(10)**

**Date:02.06.2014**

Copy forwarded for information and taking necessary action to:

1. The Director of Health Services, West Bengal
2. The Sabhadhipati, North 24 Pgs Zilla Parishad, Barasat
3. The District Magistrate, North 24 Pgs.
4. The Dy. CMOH-I/ II/ III/ DMCHO/ ZLO/ DTO, North 24 Pgs.
5. The Supdt., District Hospital, North 24 Parganas.
6. The Principal, Nursing Training School, Barasat, North 24 Parganas.
7. The Accounts Officer, O/o. the CMOH North 24 Pgs.
8. The Administrative Officer, O/o. the CMOH North 24 Pgs.
9. The D.I.O, North 24 Parganas with the request to publish the matter in the official website of North 24 Parganas.
10. Guard File.

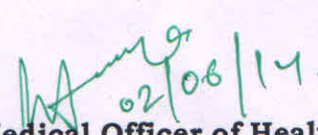
*[Handwritten Signature]*  
02/06/14.  
**Chief Medical Officer of Health**  
**North 24 Parganas**

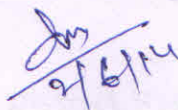
## Terms & Conditions

- 1) The bid documents will be received **by dropping in the Tender Box**, addressed to the **Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124**.
- 2) The bid documents to be submitted under sealed cover and to be superscribed on the envelope as **"Tender for engaging Cook, Menial Workers and Security Guards"** for Nursing Training School attached to District Hospital, North 24 Parganas.
- 3) The bidder must have a valid Trade License, PAN, Up-to-date IT clearance certificate. Copy of License, VAT, PAN, upto date IT returns, Service Tax Registration & Returns should be enclosed.
- 4) Agencies who have 3(three) years experience are eligible to submit bids in the said tender.
- 5) Use of eraser (white ink) should be avoided and any overwriting should be signed (full signature) by the bidder.
- 6) Application must be submitted by the interested bidders in the prescribed Application Form as per **Annexure-II**. No application will be accepted without prescribed application form.
- 7) Incomplete application will be strictly rejected.
- 8) The Selection Committee has every right to accept or reject any tender without showing any cause thereof.
- 9) The Bidder on behalf of the Agency should sign on every page of the bid documents.
- 10) The Technical Bid & the Financial Bid should be submitted separately and duly superscribed. Earnest money should be submitted along with the Technical Bid.

### Processing Fee & Earnest Money

- i) **Rs.500.00** (Rupees five hundred) only to be submitted along with the bid documents as Processing Fees (Non refundable) to be deposited in favour of the **"District Health and Family Welfare Samiti, North 24 Parganas**, at the **Account No. 0127010348597**, UBI, Barasat Branch, IFSC-**UTBIOBST242** at the time of issue the Tender paper.
- ii) **Rs.5000.00** ( Rupees five thousand ) only to be submitted along with the bid documents as Earnest Money to be deposited in favour of the **"District Health and Family welfare Samiti, North 24 Parganas**, at the **Account No. 0127010348597**, UBI, Barasat Branch, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

  
21/06/14.  
Chief Medical Officer of Health  
North 24 Parganas

  
21/6/14