

Office of the District Health & Family Welfare Samiti
North 24 Parganas, Barasat

No. DH&FWS/2014/NIT/262

Date: 27.02.14

NOTICE INVITING TENDER FOR PROCUREMENT OF IT EQUIPMENT

Sealed tenders are invited from the bonafide Agencies/ Firms/ individuals, for supply of **IT Equipment (As per Annexure-I attached herewith)** to the office of the undersigned for the year 2014-2015.

The applications may be received in the letter-head of the Agency/ Firm/ Individuals, addressed to the "**Secretary, District Health & Family Welfare Samiti & Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124**" **Through by dropping in the Tender Box.** The last date of submission of tender is 13.03.14 upto 2.00 p.m. and it be opened on the same day at 4.00 p.m.

The rates should be quoted including VAT, Sales Tax and Warranty Period etc. The contract period is for one year from the date of selection.

Terms & Conditions (Annexure-II) and Application Form (Annexure-IIA) will be available at www.north24parganas.gov.in / www.wbhealth.gov.in on and from **27.02.14.**

The selection committee reserves the right to cancel or accept any tender or a part of the tender without assigning any reason thereof.

M. Anurag
27/02/14

Secretary

District Health & Family Welfare Samiti
North 24 Parganas

No. DH&FWS/2014/NIT/262/1(11)

Date: 27.02.14

Copy forwarded for information to:-

1. The Hon'ble Sabhadhipati, North 24 Parganas.
2. The District Magistrate, North 24 Parganas.
3. The Addl. District Magistrate (Health), North 24 Parganas.
4. The District Informatics Officer, NIC, Office of the DM, North 24 Parganas with the request to upload this NIT in the official website of North 24 Parganas District.
5. The Dy. CMOH-I, North 24 Parganas.
6. The Dy. CMOH-III, North 24 Parganas
7. The Accounts Officer, CMOH Office, North 24 Parganas.
8. The System Coordinator, IT Cell, Swasthya Bhawan with the request to upload this NIT in the official website of Department.
9. The District Statistical Manager, North 24 Parganas
10. Notice Board, CMOH office, North 24 Parganas
11. Guard File.

M. Anurag
27/02/14

Secretary

District Health & Family Welfare Samiti
North 24 Parganas

List of IT Equipment to be procured for the year 2014-15

| Sl. No. | Name IT Equipment | Configuration | Maximum Quantity Required | Maximum Rate @ Rs. (Not to exceed as mentioned) |
|---------|-----------------------|---|---------------------------|---|
| 1. | Advance Laser Printer | As per Annexure-III | 22 Pcs | Rs. 24,926/- per pc. |
| 2. | Laptop | Intel Core i3 (3 rd Gen), DDR3 2GB RAM, 500GB HDD, 15.6" HD Display, Windows 8.1 Compatible. | 2 Pcs | Rs. 41,000/- per pc. |
| 3. | Desktop PC | Intel Core i3 (3 rd Gen), DDR3 2GB RAM, 500GB HDD, 18.5" TFT Monitor | 4 Pcs | Rs. 22,000/- per pc. |
| 4. | Laser Printer | As per Annexure-III-A | 2 Pcs. | Rs. 7500/- per pc. |
| 5. | External HDD | 1 TB (USB 3.0) | 1 Pc. | Rs. 5200/- per pc. |
| 6. | Pen Drive | 16 GB | 8 Pcs | Rs. 550/- per pc. |

Manu
29/02/14

Secretary

District Health & Family Welfare Samiti
North 24 Parganas

: Terms & Conditions :

- 1) The bid documents will be received by dropping in the Tender Box, addressed to the **Secretary, District Health & Family Welfare Samiti & Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124.**
- 2) The bid documents to be submitted under sealed cover and to be superscribed on the envelope as **"Tender for IT Equipment 2014-15"**.
- 3) The bidder must have a valid Trade License, PAN, Up-to-date ST & IT clearance certificate. Copy of License, PAN, upto date IT returns should be enclosed.
- 4) Maximum rate is written clearly on the attached list (Annexure-I). Bidder's rate should not exceed from the maximum rate as noted in Annexure-I.
- 5) Use of eraser (white ink) should be avoided and any overwriting should be signed (full signature) by the bidder.
- 6) The price will be inclusive of all taxes and all other charges etc.
- 7) Application must be submitted by the interested bidders in the prescribed application form as per Annexure-II-A. No application will be accepted without prescribed application form.
- 8) Incomplete application will be strictly rejected.
- 9) The Authority will not be responsible for payment of any delivery charges, installation charges etc.
- 10) The Tender will be finalized by the following members of the Selection Committee for procurement of IT Equipment on behalf of DH&FWS, North 24 Parganas.
 - I. The Chief Medical Officer of Health, North 24 Parganas.
 - II. The Dy. CMOH-I & Nodal officer of Procurement, North 24 Parganas.
 - III. The Dy. CMOH-III, North 24 Parganas
 - IV. The Accounts Officer, CMOH Office, North 24 Parganas.
 - V. The Admn. Officer, North 24 Parganas
 - VI. The District Statistical Manager, North 24 Parganas.
- 11) The Selection Committee has every right to accept or reject any tender without showing any cause thereof.
- 12) The selected bidder(s) will be responsible for rendering the services during the warranty period of each IT Equipment and the earnest money may be kept in this office as a part of Security Deposits.
- 13) The IT Equipment should be supplied as per configurations within three days from issue of the work order, failing which the order should be treated as cancelled and the 2nd lowest bidder may be asked to supply of these equipment.
- 14) The Proprietor of the firm should sign on every page of the bid documents.

Processing Fee & Earnest Money

- i) **Rs.500.00** (Rupees five hundred) only to be submitted along with the bid documents as Processing Fees (Non refundable) to be deposited in favour of the **"District Health and Family welfare Samiti, North 24 Parganas**, at the **Account No. 0127010348597**, UBI, Barasat Branch, IFSC-**UTBIOBST242** at the time of issue the Tender paper.
- ii) **Rs.5000.00** (Rupees five thousand) only to be submitted along with the bid documents as Earnest Money to be deposited in favour of the **"District Health and Family welfare Samiti, North 24 Parganas**, at the **Account No. 0127010348597**, UBI, Barasat Branch, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

Handwritten signature and date: 27/02/14.
Secretary

**District Health & Family Welfare Samiti
North 24 Parganas**

Application Form
No.....
(For office use only)

Annexure-II-A

Application Form for procurement of IT Equipment-2014-15

- 1) Name of the Bidder.....
- 2) Trade License Number.....
- 3) PAN Number.....
- 4) Whether ST & IT Clearance Certificate has up-to-date (Yes/No).....
(If yes document to be attached)
- 5) Whether Processing Fee (Rs. 500/-) deposited in mentioned Bank-(Yes / No).....
(If yes submit the copy of deposit slip)
- 6) Whether Earnest Money (Rs. 5000/-) deposited in mentioned Bank-(Yes / No).....
(If yes submit the copy of deposit slip)
- 7) IT Equipment details-(The bidder will furnish the information in the blank space of the following prescribed format).

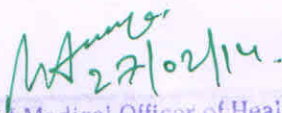
| Sl. No. | Name IT Equipment | Configuration | Name of Brand | Model Number | Rate per piece in INR. (Not to exceed as mentioned in Annexure-I) |
|---------|-----------------------|---|---------------|--------------|--|
| 1. | Advance Laser Printer | As per Annexure-III | | | |
| 2. | Laptop | Intel Core i3 (3 rd Gen), DDR3 2GB RAM, 500GB HDD, 15.6" HD Display, Windows 8.1 Compatible. | | | |
| 3. | Desktop PC | Intel Core i3 (3 rd Gen), DDR3 2GB RAM, 500GB HDD, 18.5" LED Monitor | | | |
| 4. | Laser Printer | As per Annexure-III-A | | | |
| 5. | External HDD | 1 TB (USB 3.0) | | | |
| 6. | Pen Drive | 16 GB | | | |

Full Signature of the bidder

Date :

Annexure-III

| Specifications | |
|----------------------------------|---|
| Print speed black (normal, A4) | More than 25 ppm |
| First page out black (A4, ready) | As fast as 7 sec |
| Print quality black (best) | Up to 600 x 600 x 2 dpi (1200 dpi effective output) |
| Print technology | Laser |
| Duty cycle (monthly, A4) | More than 7000 pages |
| Recommended monthly page volume | 250 to 2000 |
| Memory, standard | Equal or more than 32 MB |
| Processor speed | Above 300 MHz |
| Paper handling | |
| Duplex printing | Automatic (standard) |
| Media sizes supported | A4; A5; A6; B5; postcards, envelopes (C5, DL, B5) |
| Media sizes, custom | At least 250-sheet input tray: |
| Media types | Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, transparencies, postcards |
| Connectivity | |
| Network Printing capability | Yes |
| Connectivity, standard | Hi-Speed USB 2.0 port, 10/100 Ethernet networking |
| Power and operating requirements | |
| Compatible operating systems | Microsoft® Windows® 7 (32-bit/64-bit), Windows Vista® (32-bit/64-bit), Windows® XP (32-bit/64-bit), Windows® Server 2008 (32-bit/64-bit), Windows® Server 2003 (32-bit/64-bit), Mac OS X v 10.4, v 10.5, v 10.6, Linux (see http://www.hp.com/go/support for current), Unix (ready later and downloadable, see http://www.hp.com/go/support) |
| Mac compatible | Yes |
| Power | 110-volt input voltage: 110 to 127 VAC (+/- 10%), 60 Hz (+/- 2 Hz), 7 A; 220-volt input voltage: 220 to 240 VAC (+/- 10%), 50 Hz (+/- 2 Hz), 4 A |
| Power consumption | 440 watts (printing), 2.2 watts (ready), 1.6 watts (auto-off), 0.4 watts (manual-off) |
| Power consumption footnote | Values subject to change. See http://www.hp.com/go/ljp1600_regulatory for current information. Power numbers are the highest values measured using all standard voltages. |
| What's included | |
| Warranty | One-year on site |
| Cable included | Yes, 1 USB cable. |
| What's will be in the box | Introductory LaserJet Black print cartridge, power cord, paper tray cover, CD(s) with printer software and documentation, Getting Started Guide, support flyer, Smart Install Flyer, USB cable. |


 Chief Medical Officer of Health
 North 24 Parganas



Technical Specifications of Laser Printer

SPECIFICATIONS

| | |
|--------------------|-----------------|
| Printing Method: | Laser |
| Type: | Single Function |
| Printing Output: | Monochrome |
| Printer Languages: | Host Based |
| Functions: | Print |
| Internal Memory: | 2 MB |

PRINT

| | |
|------------------------------|---------------|
| Max Print Resolution (Mono): | 600 x 600 dpi |
| Duty cycle (monthly, A4): | 5000 pages |
| First Print Out Time (Mono): | 10 sec |
| Print Speed Mono: | 14 ppm |
| Duplex Print: | Manual |

PAPER HANDLING

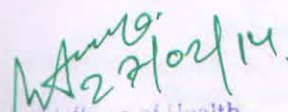
| | |
|------------------------|--|
| Media types supported: | Paper, Envelopes, Labels, Cardstock, Transparencies, Postcards |
| Output tray capacity: | 100 sheets |
| Output tray type: | Face-Down |
| Input tray capacity: | 150 pages |
| Media size supported: | A4, A5, A6, B5, C5, DL |

POWER AND OPERATING REQUIREMENTS

| | |
|---------------------------------|------------------------|
| Power consumption (manual-off): | 0 W |
| Operating Temperature range: | 10DegC - 32.5DegC |
| Power consumption (standby): | 2 W |
| Operating Humidity range: | 20 % - 80 % |
| Power requirements: | 110 to 240 V, 50/60 Hz |
| Power consumption (active): | 250 W |

DIMENSIONS AND WEIGHT

| | |
|---------|--------|
| Height: | 209 mm |
| Width: | 370 mm |
| Depth: | 242 mm |
| Weight: | 5 kg |


 Chief Medical Officer of Health
 North 24 Parganas