

Election Urgent



**Government of West Bengal
Office of the District Magistrate
North 24-Parganas, Barasat
(Infrastructure Cell)**

NOTICE INVITING QUOTATION NO.:- 214/NZ(D)

Expression of Interest for Fixation of Rates for Civil Works

1. Sealed quotations offers are hereby invited from bonafide registered, reliable and experienced decorators (contractors) for the Civil works mentioned in the Schedule attached with this Notice in item rate basis for **FIXATION OF RATES** for preparation of D.C., R.C. & Counting venue, EVM Commissioning Venue, Training Venue, Strong Room etc. at different Sub-Divisions & Blocks of North 24-Parganas District for **16th. Parliamentary General Election of India "2014"**.
2. Last date of receiving of quotations on **03.03.2014 upto 3.00 P.M.** in the Office Chamber of the Nezarath Deputy Collector & O.C., District Infrastructure Cell, Office of the District Magistrate, North 24-Parganas (Ground Floor), Barasat for following Sub-Divisions:-
 - a. **Barasat, North 24-Parganas.**
 - b. **Barrackpore, North 24-Parganas.**
 - c. **Bongaon, North 24-Parganas.**
 - d. **Basirhat, North 24-Parganas.**
 - e. **Bidhannagar, North 24-Parganas.**

Rates are to be quoted Sub-Division wise in the given proforma.


All Tenders should be in sealed envelope with Superscription "Installation of Pandals, Sheds, Counters, Barricades, Partitions etc and Supply of items to be required for EVM Commissioning Works, D.C., R.C., EVM Strong Room and Counting Venue Works etc. in connection with the **16th. Parliamentary General Election of India "2014"**. It can be dropped either at the Nezarath Deputy Collector, North 24-Parganas or in any SDO Office mentioned above except SDO Sadar, Barasat.

3. The Schedule in this respect may be obtained from the Office of the District Infrastructure Cell as well as from the Office of Sub-Divisional Officer, **Barasat/Bongaon/Barrackpore/Basirhat/Bidhannagar** if required by the quotationer(s) or downloaded from www.north24parganas.gov.in.
4. The quotation will be opened on **05/03/2014 at 2.00 P.M.** in the **Old DRDC Building Meeting Hall** under North 24-parganas Zilla Paishad, Barasat. The negotiation regarding the rates if any will be held on **07/03/2014 at 2.00 P.M.** at **Old DRDC Building Meeting Hall** under North 24-Parganas Zilla Parishad, Barasat at **2.00 P.M.**
5. Quotationer(s) should enclose the following documents (attested photocopies):-
 - a) Credential Certificate showing past experience in doing such types of works/supply.
 - b) Upto date VAT, IT, ST & PT clearance Certificate.
 - c) Copy of Trade License.
 - d) Earnest Money (**Refundable/Adjustable**) of Rs 10,000.00 (Rupees Ten Thousand Only) for **Each Venue** in the form of **Bank Draft** in favour of "District Magistrate, North 24-Parganas" payable at Barasat.

6. Quotatio is acceptable, if attested copies of Certificates of Credentials(Payment Certificates) are enclosed.
7. SDOs are requested to keep sealed tender box for dropping of filled in quotations. The sealed box should be sent to the Additional District Magistrate(Development), Office of the District Magistrate,North 24-Parganas by evening of **03/03/2014**.
8. The contractors may quote their rates for **one or more or all venues**.He should however quote rates for only as many venues as he can work simultaneously.He should keep in mind that he had to work at any where in the Sub-Division.
9. Rates shall be quoted for the complete work carrying the entire period in all cases. Railing of the counters are part of the pandels and sheds and are not treated as barricades. All these shades shall be rain proof .Rates also include supplying, fitting , fixing,placing,installation in proper position as per direction and removing the same after duration period is over.


Rates shall be quoted on the basis of per unit against each item of work as per enclosed schedule.

10. The Pandels etc. should be ready for the use in the morning of the day before duration period.
11. The accepting authority reserves the right to reject any or all the quotations without assigning any reason and he will not bound to accept the lowest quotatiner or any of the quotatiners.
12. Bidder must be in readiness with some additional materials and labours/employee/technicians in the site in order to meet sudden emergent requirements.
13. Bidder will have to make their own arrangements for security of their materials or supplied items as responsibility lies with the bidder against any theft /damage before handing over the structures/installation to the concerned venue in charge.
14. No quotation will be deemed to be fit for consideration unless the quotation documents are completely filled in.All information that may be asked from a quotatiner must be unequivocally furnished.Any Quotation which is incomplete or do not comply with prescribed conditions of stipulations laid down herein is liable for rejection at the of opening or during scrutiny.
15. The bidder should keep in mind that election works are urgent in nature and therefore need sufficient Unskilled,Semi-Skilled or Skilled Manpower to carry out the work at emergency situation.
16. The bidder should be prepared to carry out any supplementary work not covered in this quotation/bid during election process as per decission of the Authority.
17. The envolve should the name(s) Sub-Division of Sub-Division for which the rates are quoted.
18. The rate quotated should be inclusive of all incidental charges.No separate cost for Vat,Cess,Transportation or any other cost will be allowed.


Additional District Magistrate(Dev.)
North 24-Parganas, Barasat

Copy forwarded for information & display ta Notice board for wide circulation to:-

- 01) The Additional District Magistrate (General), North 24 Parganas.
- 02) The Superintendent of Police, North 24-Parganas.
- 03) The Additional District Magistrate(Tresure), North 24-Parganas.
- 04) The Additional District Magistrate(L & LRO), North 24-Parganas.
- 05-09) The Sub-Divisional Officer, Barasat/Barrackpore/Bongaon/Basirhat/Bidhannagar Sub-Division. He is requested to supply the Schedule attached with the notice to the intending quotationer(s).
- 10) The District Engineer, North 24-Parganas Zilla parishad, Barasat.
- 11) The Executive Engineer-I, PWD, North 24-Parganas, Barasat.
- 12) The Executive Engineer-II, PWD, North 24-Parganas, Barasat.
- 13) The Executive Engineer(Electrical), PWD, New Administrative Building, Kalyani, Nadia.
- 14) The Executive Engineer, PWD(Construction Board), North 24-Parganas, Barasat.
- 15) The Executive Engineer, PHE, North 24-Parganas, Barasat.
- 16) The Divisional Engineer, WBSEDCL, Barasat Division, North 24-Parganas, Barasat.
- 17) The Officer-in-Charge, District Election Cell, North 24-Parganas, Barasat.
- 18) The Officer-in-Charge, District Infrastructure Cell, North 24-parganas, Barasat.
- 19) The Officer-in-Charge, Sub-Divisional Infrastructure Cell, Barasat(Sadar).
- 20) The District Information & Cultural Officer, North 24-Parganas.
- 21-42) The Block Development Officer.....Dev. Block, North 24-Parganas.
- 43) The Chairman, Barasat Municipality, Barasat, North 24-Parganas.
- 44) CA to District Magistrate, North 24-Parganas, Barasat.
- 45) Notice Board of Nezarath Section.
- 46) Election Notice Board.


Additional District Magistrate(Dev.)
North 24-Parganas, Barasat

Schedule Of Work for R.C. and D.C. Temporary Structure for 16th Parliamentary General Election, 2014. IN NORTH 24 PARGANAS

Rate In Rs for Various Sub- Divisions in North 24 Parganas

Serial No.	Description Of items	Duration in days	Quantity	Unit	Barasat	Bongaon	Basirhat	Barrackpur	Bidhan Nagar
1	Single slope strong bamboo(3"to 4" dia) frame work shed with Tarpaulin cover, height8'-6" to 9'-0" at the end and the post of strong bamboo(4" dia) @ 6'-0" C/C and embedded sufficiently in the ground, supplied fitted fixed with Coir rope with refits runners, ties, stiffeners and crossing etc. of full bamboos runner to be fixed with pillar or posts as protection of work. Nylon / Coir rope and half-split or full bamboo to be fixed on the roof of the shed to avoid the wind blow. The covering must sum/rain water tight, leakage of rain water will not be allowed in any circumstances. The ground to be labeled and dressed before starting of the work and to be completed as per direction of authority.- Three (3) Sides Covering								
	(a) DIFFERENT LOCATION - for DC & RC Operations including enquiry counters etc.- for 3 days including Police Tagging (Inside) & DE tagging (Outside Campus)	3		SQFT					
	(b) DIFFERENT LOCATION- Interim RC For RC Operation Only- For 2 day	3		SQFT					
2	Double slope strong bamboo(3" to 4") dia frame work shead with Tarpaulin cover hight center 18'-0" and end 12'-0" and embedded sufficiently in the ground supplied fitted fixed with coir rope with nefits corners. Ties, stiffening and crossing etc., of full bamboo. A full bamboo nunnery/Bracing,tie, to be fixed with pillar or post as protection of work Nitam/Coir rope and full bamboo to be fixed on the roof of the shead to avoid the wind blow. The covering must sun/rain water tight, leakage of rain water will no be allowed in any circumstance. The ground to be earced and dresnd before starting the work. Without side covering a celing including all labour and other incidental charges. All complete asper direction of Engineer/Officer inchange. Removal of the same after completion of Election p.rocess and the fill up the all Dig Hole of bamboo filling by earth and clearing the all respect complete. (Payment wil;l be madce on the basis of finished.Area.(Sq.ft./Sqm.) of the structure.								
	(a) for 3 days during DC & RC Operations Including shed for Fire Services-without side covering	3		SQFT					
	(b) for 3 days during DC & RC Operations for Veihcle Movement Purpose- Two side coverings	3		SQFT					
	(c) for 1 day during Counting Operations- Including shed for Fire Services--without side covering	3		SQFT					
	(d) For 1 day during RC Operations- Including shed for Fire Services--without side covering	3		SQFT					
3	Bamboo Fencing 1'-0" apart vertically in rows supplied and fixed with bamoo post (4") dia @ 6'-0" apart and strongly embeded into the ground and to construct where necessary as per direction of authority.-								
	(a) In DC & RC counters & Other Mis Strs.In -For 3 days	3		SQFT					
	(b) In DC & RC counters & Other Mis Strs.In Rakhal Vidyapith Sorroundings-For 2 days	3		SQFT					
4	Cloth partition strongly fixed on the bamboo frame completed as per direction of the authority . Removal of the same after completion of dthe Electison process/. (Payment will be made on the basis of finished area(sqm.)								
	(a) Item as above for 3 days duration =	3		SQFT					
	(b) Item as above for 2 days duration =	3		SQFT					
5	Hire change of (Polythene) carpet (Sitting arrangement) by high dessity poly thene sheet paper(Black) of Poling/Police (good quality) and other personnel haying at Ground under Rest shed. Portion. Removal of the same after completion of the Election procesas. Asper direction of officer/Authority etc. complete all report . Payment will be made .	3		SQFT					
6	Trench latrine 3'-6" x3'-0" size (Trench 3'-0" depdth and 1'-6" width) with full Bamboo plat form 1'-3" width and foot rest by wooden plank 1 1/2" thick cover 4 side. And Hessian partitions on the three sided and a Hessian screen at the front side. Height of latrine 4'-6" posts a runner of full bamboo 3" to 4" dia. After completer of the Election process that trenches to be filled with earth and rammed of ther the lection complete. Location of pit asper direction by officer/Autghority. In allid respect complete.	14		Nos					
7	Trenches urinal 3'-0" x 2'-0" size (1'-6" depth x 1'-0" width) with foot a kancha drain 1'-6" x 1'0" and sockpit 3'-0" dia exeareted earth after completion of Election p.rocess. it will be filled with earth and rammed. Location of pit asper direction by officer/Authority incharge, in all respect complete.	14		Nos					
8	Supplying and placing cartoon for dust Bins including time to time clearing of the outside and re-placing some as portion as per direction by Authority/Officer in all respect complete.	14		Nos					

9	Supplying fitting fixing of iron doorr rings etc. complete asper direction of authority Door Ring 75 mm dia (3")			Nos				
10	Hire charges of water drom (200 liter) water should be fill up drum upto completion of Election process.-For Latrine & Urinal (3 DAYS DUIRNG DC/RC + 2 DAYS DOURING COUNTING= 5 DAYS)	5		Nos				
11	Hire Charges of PVC MUGS- For Use In Latrine /Urinal Etc (3 DAYS DUIRNG DC/RC + 2 DAYS DOURING COUNTING= 5 DAYS).	5		Nos				
12	Hire charges of water drum (150 liter) water should be fill up drum upto completion of Election process.-For Drinking Water Purpose(3 DAYS DUIRNG DC/RC + 2 DAYS DOURING COUNTING= 5 DAYS)	5		Nos				
13	Hire Charges of PVC MUGS- For Drinking Water Distribution (3 DAYS DUIRNG DC/RC + 2 DAYS DOURING COUNTING= 5 DAYS)	5		Nos				
14	Hire charges of (500 liter) capacity PVC water stroge tanks Including fiittings & fixing of 1/2" PVC Bib cocks & 1/2" PVC pipe line etc all complete as per direction of authority- For drinking water Purpose-(3 DAYS DUIRNG DC/RC + 2 DAYS DOURING COUNTING= 5 DAYS)	5		Nos				
15	Cleaning the all debris,waste materials, chillcheling, dressing where necessary before and after election as per direction of authority.							
For Counting Hall Structures								
16	Bamboo 4" dia frame work inside the room for making partition with strong bamboo posts (4" dia) @ 6' c/c and strongly on the floor with runner etc. complete as per direction of authority with fittings same as item no.1 of RC/DC structure.	2		SQFT				
17	Cloth partition strongly fixed on the bamboo frame completed as per direction of the authority . Removal of the same after completion of the Election process/. (Payment will be made on the basis of finished area(sqft.)	2		SQFT				
18	Iron Netting / Chicken Mess Work in-side of the room including frame work, supplying fitting and fixing all materials completed and remove the same after completion of the election work	2		SQFT				
For Strong Room Structures								
19	Hire charges for wooden rack prepared with Bamboo, wooden plank, batters etc. having multiple self on wooden plank base and two sides covered with wooden p.lank with sites follows – (Height of total rack – 7'-6" Height of each shed of – 1"-8" No. of shed of = 4 Nos. width of Rack – 2'-6" Wooden plank thick nos. =1" (minimum)).The rack structure should have sufficient ties, bracing etc. so as to make it strong enough to with -stand the load of EVMs stored on it in the required space. The rate should be qouated considering all the material fitting & fixing all fixture, labour and removal of the same after the election process and as per direction of authority . The payment will be made on the basis of length of the structure in running ft	14		Rft				
20	Floor & rack Marking for storing of EVMs etc. in strong room with Ordinary paint (White) with 2" strit in grid pattern asper drawing attached with schedule and direction of authority (Payment will be made on the basis of finished area of painting in sqft)	14		SQFT				
21	Painting black letters or digits with ordinary white paint of size 2"x2" on the floor and self at strong room asper drawing & direction of authority .Payment will be made on the no. of letter/digits written.			NOS				
22	Hire charges for erection of Temporary Battern with 3 mm. th ply wood width of 100 mm.wide at fixing in the front of each self for writting polling st. no. with all fitting fixing material (Nail) etc. as per direction of the authority (Payment will be made on the base of finished length (Running feet.)	14		Rft				
Strong Room Sealing								
23	1" hard wood plank work to doors and windows with 2"X2" batten and fitted with J or U hook to seal the shutter from inside and outside (no gap between woods will be allowed) complete and remove the same after completion of the election work and as per direction of authority.	14		SQFT				
24	Hard wood Z batten work with 2" X 2" battens to doors and windows with necessary nails to seal the shutter complete and remove the same after completion of election work (Materials are reuturnable after the work) For Interim RC .	3		SQFT				
25	Temporary Bamboo structure for watch tower at desired location. Hight 20ft to 25ft with 4"to 6" bamboo strongly embedded into ground with bracing ties etc including all anxiliary materials -- all complete	3		Nos				
TRAFFIC CONTROL ARRANGEMENT								

26	Construction of drop gates with bamboo(4" dia) fitting fixing complete and removal of the same after completion of the election work- For 3 days				5		Nos				
TABLE & CHAIR FOR SITTING ARRANGEMENTS FOR ALL EVENTS											
27	Hire charges of P.V.C. Table, chairs, (without arms & witharms) to the supplied as per direction of authority in all respect complete.										
	A	For 3 days For DC/RC Operation (From 10 am. -----to 10am -----= Toal 3 days)									
		(I)	TOTAL	TABLES	3		Nos				
		(II)	TOTAL	CHAIRS WITHOUT ARMS	3		Nos				
	B	For 1 day DC/RC Operation									
		(I)	TOTAL	TABLES	1		Nos				
		(II)	TOTAL	CHAIRS WITHOUT ARMS	1		Nos				
	C	For 7 Days During Whole Elec. Process (From 10 am. -----to 10am -----= Toal 14 days)									
		(I)	TOTAL	TABLES	7		Nos				
		(II)	TOTAL	CHAIRS WITH ARMS	7		Nos				
28	Table cloth (Good quality) white colour etc. Table size 3'-6"x2'-6" and cloth size 6'x4'-0' in all respect complete, s per direction of authority										
		A	For 3 days		3		Nos				
		B	For7 days		7		Nos				
29	Hire charges of Room Papoochs Coir /Cotton/ (P.V.,C.) size 5'-0"x2'-6"				3		Nos				
30	Hire Charges For Good Quality Curtain For Doors & Widows as per size of the door & window										
		A	Door		3		Nos				
		B	Window		3		Nos				
31	Hire Charges of Good Quality Sofa Sets with centre table for election work.				3		Nos				

Signature of Bidder with necessary seal