

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**North 24 Parganas**

Memo No. 505

17-2-2014 Dated:

**TENDER NOTICE**

- 1) Sealed tenders are invited from the bonafide Agencies/ Firms/ individuals for supply of "**Pedestal Fan**" for **reputed manufacturer** to the office of the undersigned for one year. The bidder should have at least two years experience in the same field. Proof, like **Trade License, P.Tax** of current validity, **PAN**, and up-to-date **IT returns** and credential should be annexed with bid document..

The applications to be submitted in the letter-head of the Agency/ Firm/ Individuals, to the "**Chief Medical Officer of Health, North 24 Parganas** and to be dropped in the **Tender Box** within the office hours.

**Last date of receiving tenders : upto 2 PM on 26.02.2014**  
**Opening of tenders : at 4 PM on the same day.**

An amount of **Rs.100/-** (One hundred) only (Non-refundable) as **processing fee** and an amount of **Rs.1000/-** (One thousand) only as **Earnest Money**, to be deposited favour of "**District Health & Family Welfare Samiti**" North 24 parganas, A/c **No.0127010348597 UBI Barasat Branch** and deposited slip duly received by bank are to be submitted with bid document in original.

Sd/-

**Chief Medical Officer of Health**  
**North 24 Parganas**

No. 505/1

Dated 17-02-2014

✓ Copy forwarded for information to the **DIO, NIC, North 24 Parganas**, with the request to please arrange for publication the tender notice in the official website of this district

17/2/14  
**Chief Medical Officer of Health**  
**North 24 Parganas**

No. : 505/1(11)

Dated 17/02/14

Copy forwarded for information to :-

- 1) Director of Health Services, Govt of West Bengal
- 2) Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
- 3) Jt. Director of Health Services (P & D), West Bengal
- 4-6) Dy. CMOH-I / II / III, North 24 Pgs.
- 7) DMCHO, North 24 Pgs.
- 8-9) ZLO / DTO, North 24 Pgs
- 10) AO & Treasurer DH & FWS (N).
- 11) Office Notice Board

**Chief Medical Officer of Health**  
**North 24 Parganas**

## ANNEXURE-B

### **: Terms & Conditions :**

- 2) The bid documents will be received, addressed to the **Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124.**
- 3) The bid documents to be submitted under sealed cover and to be super scribed on the envelope, as **Tender for Supply of "Pedestal Fan" for reputed manufacturer** The bidder must have a valid Trade License, PAN and at least two years experience in this field. Copy of License, PAN, upto date IT returns should be enclosed.
- 4) The rates should be written clearly on the attached list (Annexure-A). Use of eraser (white ink) should be avoided and any overwriting should be signed (full signature) by the bidder.
- 5) The price will be inclusive of all taxes and all other charges, like loading-unloading charges, freight etc.
- 6) The Selection Committee has every right to accept or reject any tender without showing any cause thereof.
- 7) The selected bidder(s) will have to sign an agreement and the earnest money may be kept in this office as a part of Security Deposits.
- 8) The articles should be supplied as per specifications within three days from issue of the Order, failing which the order should be treated as cancelled and the 2<sup>nd</sup> lowest bidder may be asked to supply those articles.
- 9) The Proprietor of the firm should sign on every page of the bid documents.

### **Processing Fee & Earnest Money**

- i) **Rs.100.00** (Rupees One hundred) only to be submitted along with the bid documents as **Processing Fees (Non refundable)** , to be deposited favour of **"District Health & Family Welfare Samiti" North 24 parganas, A/c No.0127010348597 UBI Barasat Branch** in favour of the **"District Health & Family Welfare Samiti, North 24 Parganas"**.
- ii) **Rs.1000.00** ( Rupees One thousand ) only to be submitted along with the bid documents as Earnest Money to be deposited favour of **"District Health & Family Welfare Samiti" North 24 Parganas, A/c No.0127010348597 UBI Barasat Branch** in favour of the **"District Health & Family Welfare Samiti, North 24 Parganas"**, which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

**Chief Medical Officer of Health  
North 24 Parganas**

**ANNEXURE-A**  
**APPLICATION FORMS**

Application for tender for purchase of **Tender for Supply of "Pedestal Fan" for Reputed manufacturer** in the Office of The Chief Medical Officer of Health North 24 Parganas.

1. Name of the Bidder:
2. Office address :
3. Contact Number :
4. Rate is given for printing of the following items: (\*)

Sl No	Items	Rate per Pc	Rs.
01	<b>"Pedestal Fan" for reputed manufacturer</b>		

5. Documents to be submitted:

P. Tax up to date payment Challan, P. Tax certificates, PAN, Trade License, Credential, ITR AY 2013-14 with Balance Sheet for the AY 2013-14

Signature of the Proprietor/Partner/Director