

NORTH 24 PARGANAS ZILLA PARISHAD

RISHI BANKIM SARANI, BARASAT

NOTICE INVITING QUOTATIONS

NIQ No:18/NZP/Engg

Dated 14/02/2014 (3rd Call)

Sealed quotations are invited from bona-fide, resourceful, reliable and experienced Labour Contractors/Agencies for providing different kind of Skilled /Semiskilled / Unskilled labourers on daily wage basis(as per existing Govt. rate) as well as Part time workers on monthly remuneration basis(as per existing Govt.rate) for maintenance work of different establishments/buildings of North 24 Parganas Zilla Parishad namely Key-holding(1 semi skilled) /Housekeeping(caretaker)(1 semiskilled) / Electrical maintenance(6 skilled) / Lift operating (2 semi skilled)/ Gardening(1 semi skilled) / Sweeping & Scavenging(11 unskilled)/ Attendant-cum-cook(1 semi skilled) /Computer Data Entry (1 skilled)/Jeep driving(1 skilled). The rate will be valid for one year from the date of agreement with the successful quotationer. The requirement of unskilled/semi skilled/skilled personnel is provisional and subject to modification in future if required so. The selected Labour Contractor / Agency shall have to abide by the following Acts & Rules(as applicable):-

- 1) Employees' Provident Fund act.
- 2) Workmen's Compensation Act
- 3) Employees State Insurance Act.
- 4) West Bengal Tax on Business & Professions
- 5) Income Tax Act.
- 6) Service Tax Act.
- 7) Any other Act relevant to the employment of persons by the selected Contractor Agencies.
- 8) Minimum wages Act of the Government of West Bengal regarding payment of wages to the personnel to be deployed by the Contractor/Agency.

Competent Labour Contractor / Agencies having a) valid Trade license b) i) valid Certificate of registration with the Registrar of Firm, Societies & Non trading Corporation, West Bengal in case of firms Societies etc. ii) valid Certificate of registration with the Registrar of Companies in case of Public Pvt. Ltd. Companies iii) valid Certificate of registration under the Contract Labour (R &A) Act, West Bengal c) Labour contract certificate d) Professional Tax clearance Certificate e) PAN card f) Service Tax Registration Certificate g) Driving license copy of the proposed Jeep driver h)computer proficiency certificate of the proposed computer operator i) proficiency certificate of the electrician , may apply, quoting rates in their own letter head enclosing attested photocopies of all the above noted documents. **The rate is to be quoted per worker per day basis/monthly basis (for part-time workers) and gross service charge is to be quoted separately. Quotation to be submitted to the Additional Executive Officer, North 24 Parganas Zilla Parishad, Rishi Bankim Sarani, Barasat, and Kolkata – 700124 . Earnest money amounting to Rs.1000/- (Rupees One Thousand) only should be submitted in the form of Bank Draft drawn in favour of North 24 Parganas Zilla Parishad.**

Application in sealed cover shall have to be dropped in the sealed box which will be kept in the office chamber of the District Engineer, North 24 Parganas Zilla Parishad, between 14/02/14 to 20/02/2014 during the office hours up to 3 p.m.

The sealed covers will be opened in presence of the intending questioners, if any, on 20/02/2014 at 4.00 p.m. If the date of dropping/opening happens to be the holiday the activities relating to dropping/opening will be held on the next working day at the same scheduled time.

Thu
14/2/2014

Secretary

North 24 Parganas Zilla Parishad

Memo No : 417 /1(8)/N/ZP/Engg

Dated : 14/02/2014

Copy forwarded for wide publication and taking necessary action:-

- 1) Addl. District Magistrate, North 24 Parganas (General).
- 2) Addl. District Magistrate, North 24 Parganas (Treasury).
- 3) ADM and DL&LRO, North 24 Parganas
- 4) Nezarath Deputy Collector, North 24 Parganas, Barasat
- 5) Sub Divisional Officer Barasat / Bongaon/ Basirhat / Barrackpore/ Bidhannagar
- 6) District Information and Cultural Officer, North 24 Parganas
- 7) District Informatics Officer, NIC 24 Parganas District unit, Barasat with the request to upload this Notice in the official website.
- 8) Dy. Labour Commissioner, North 24 Parganas Barasat

Self
Secretary

North 24 Parganas Zilla Parishad

Memo No: 417 / 2(19) /N/ZP /Engg

Dated 14/02/2014

Copy forwarded for information to:-

- 1) Additional Executive Officer, North 24 Parganas Zilla Parishad.
- 2-10) Karmadhakshya..... Sthayee Samitiy North 24 Parganas Zilla Parishad.
- 11) Adhakshya & Chairman District Council, North 24 Parganas Zilla Parishad.
- ✓ 12-13) District Engineer/ Executive Engineer Barasat Divn/ Executive Engineer Basirhat Divn, North 24 Parganas Zilla Parishad
- 14) Financial Controller & Chief Accounts Officer, North 24 Parganas Zilla Parishad
- 15) Deputy Secretary/ North 24 Parganas Zilla Parishad
- 16-17) Additional Deputy Secretary, North 24 Parganas Zilla Parishad
- 18) CA to Sabhadhipati, North 24 Parganas Zilla Parishad
- 19) CA to District Magistrate, North 24 Parganas ✓
- 20-21) Samir Dey, DA, North 24 Parganas Zilla Parishad/ Asish Mondal, DA, North 24 Parganas Zilla Parishad.
- 22) Office Notice Board.

Pl. keep it in file

Self
20/2/14

Thu
14/2/2014

Secretary

North 24 Parganas Zilla Parishad