

# **NORTH 24 PARGANAS ZILLA PARISHAD**

**RISHI BANKIM SARANI, BARASAT.**

## **NOTICE INVITING QUOTATION.**

NIQ No: 20 /NZP

Date : 29-01-2014

In view of the fact that in response to NIQ No. 19/NZP dated 30-12-2013, the Tender Committee of this Zilla Parishad did not find any eligible & qualified quotationers in it's meeting on 17-01-2014, the Tender Committee had resolved that sealed quotations are to be invited afresh from bonafide, resourceful, reliable and experienced Graded Self-Help Groups ( SHG) or Agencies for operation & maintainance of the Rabindra Bhavan, Barasat for the following works, in pursuance to Order No 5400-F(Y), dated 25-06-2012, of the Department of Finance, Government of West Bengal. The rate will be valid for one year from the date of agreement with the successful quotationer. The selected SHG/Agency shall have to abide by the following Acts & Rules:-

1. Employees' Provident Fund Act
2. Workmen's Compensation Act
3. Employees State Insurance Act
4. West Bengal Tax on Business & Profession
5. Income Tax Act
6. Service Tax Act
7. Any other Act relevent to the employment of persons by selected agency or contract or otherwise.
8. Minimum Wages Act of the Government of West Bengal regarding payment of wages to the personnel to be deployed by the agency.

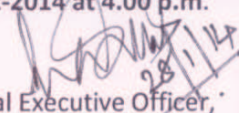
### **Details of work at Rabindra Bhavan, Barasat.**

1. Control of Sound System at the auditorium
2. Control of Light at the auditorium
3. Operation of Air-Conditioning Machines & Genarators
4. Providing 24 x 7 security of the auditorium & Bhavan Complex
5. Supervision of all operations on daily basis including maintainance of meeting halls & garden in the Bhavan Complex & maintaining liason with the parties holding programmes at the Bhavan Complex.

Competant SHG/Agencies having a) Valid Trade License/SHG registration b) i) Valid Certificate of Registration with the Registration of Firms, Societies & Non-Trading Corporation, West Bengal in case of Firms/Societies etc. ii) Valid Certificate of registration with Registrar of Companies in case of Public/Pvt Companies iii) Valid Certificate of registration under Contract Labour ( R & A) Act, West Bengal c) Labour Contract Certificate d) Professional Tax Clearance Certificate e) PAN Card f) Service Tax registration Certificate g) E.P.P registration h) E.S.I Registration i) No objection Certificate from West Bengal Police, may apply, quoting rates in their own letter heads enclosing attested photocopies of all the above noted documents, on monthly rate basis for each category of workers to the **Additional Executive Officer, North 24 Parganas Zilla Parishad, Rishi Bamkim Sarani, Barasat, Kolkata – 700 124. Earnest Money amounting to Rs. 1000/- ( Rupees One Thousand only) should be submitted in the form of Bank Draft drawn in favour of North 24 Parganas Zilla Parishad.** The rate is to be quoted per worker per mopnth basis including wages, EPF etc. and service charges, if any, should be indicated seperately.

Quotations in sealed covers have to be dropped in sealed box which will be kept in the office chamber of the Secretary, North 24 Parganas Zilla Parishad, between 30-01-2014 to 13-02-2014 during office hours up to 3 p.m.

The Sealed covers will be opened in the presence of intending quotationers, if any, **on 13-02-2014 at 4.00 p.m.**

  
Additional Executive Officer,  
North 24 Parganas Zilla Parishad.

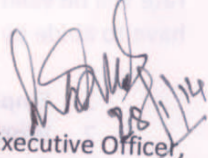
Memo No : 381(9)/NZP(Eng.)

Date : 29-01-2014

Copy forwarded for wide publication & taking necessary action to :-


1. Additional District Magistrate ( Gen.), North 24 Parganas.
2. Additional District Magistrate ( Try.), North 24 Parganas.
3. Additional District Magistrate ( L & LR.) & DL & LRO North 24 Parganas.
4. Nezarath Deputy Collector, North 24 Parganas.
5. Sub-Divisional Officer, Barasat/ Bongaon/ Bashirhat/ Barrackpore/ Bidhannagar
6. District Information & Cultural Officer, North 24 Parganas.
7. District Informatics Officer, NIC North 24 Parganas District Unit, Barasat with the request to upload this Notice in the official Website of the District.
8. Chairman, Barasat Municipality.
9. Office Notice Board.

Memo No : 381(9)/1(5)/NZP(Eng.)

  
Additional Executive Officer,  
North 24 Parganas Zilla Parishad.

Date : 29-01-2014

1. Secretary, North 24 Parganas Zilla Parishad.
2. District Engineer, North 24 Parganas Zilla Parishad.
3. Financial Controller & Chief Accounts Officer, North 24 Parganas Zilla Parishad.
4. C.A to Sabhadhipati, North 24 Parganas Zilla Parishad.
5. C.A to District Magistrate, North 24 Parganas.

  
Additional Executive Officer,  
North 24 Parganas Zilla Parishad.