

**GOVERNMENT OF WEST BENGAL**  
**Office of the Chief Medical Officer of Health**  
**North 24 Parganas**

No. 4653

Date 22.11.13

**TENDER NOTICE**

In terms of G.O.No.HF/N/MS/248/W-134/04 dated 02.09.2004 of the Jt. Secretary, Deptt. of Health & Family Welfare (MS Branch) and Notification No.3564-WT/3M-81/98 dated 24.11.2008 of the Transport Deptt., Govt of West Bengal, **sealed tenders** are invited from the bonafied agencies/owners, for **hiring Staff Cars** ( with driver ) for the health institutions (Annexure-I) in the district of North 24 Parganas, for the year **2013-14**.

**Last date of receipt of the bid documents: 06.12.2013 upto 2 P.M.**(through speed post /dropping in the Tender Box)

**Date of opening : Same day at 2.30 P.M.**

The list of the health units for which the vehicles are required (**Annexure-I**), Form of Application (**Annexure-II**) and Terms & Conditions (**Annexure-III**) will be available from the Accounts Section of this office w.e.f **25.11.2013 on all working days between 11.00 a.m. to 4.00 p.m.**

*Signature*  
**Chief Medical Officer of Health**  
**North 24-Parganas.**  
*22/11/13*

No. 4653(1)

Date 22.11.13

Copy forwarded for information to the DIO, NIC, and North 24 Parganas with the request to please arrange for publication the tender notice in the official website of this district.

*Signature*  
**Chief Medical Officer of Health**  
**North 24-Parganas**  
*22/11/13*

No. 4653/1(13)

Date 22.11.13

Copy forwarded for information and necessary action to :-

- 1) Director of Health Services, West Bengal
- 2) Jt. Secretary to the Govt. of West Bengal, Deptt. of H & FW (MS Branch)
- 3) Jt. Director of Health Services (P & D), West Bengal
- 4) Jt. Director of Health Services (Transport), West Bengal
- 5-7) Dy. CMOH-I / II / III, North 24 Pgs.
- 8) DMCHO, North 24 Pgs.
- 9) ZLO / DTO, North 24 Pgs.
- 10) RHFO, North 24 Pgs.
- 11) Superintendent, Dist. Hosp
- 12) Accounts Officer of this office
- 13) Office Notice Board.

*Signature*  
**Chief Medical Officer of Health**  
**North 24-Parganas**  
*22/11/13*

*g.c.*

**Annexure-I**

**A. Staff Car (Small Utility Vehicle, Non Air Conditioned) One for each.**

1. **CMOH, North 24 Parganas (HIMS).**
2. **District Health & Family Welfare Samiti, North 24 Parganas.**
3. **DPMU Section, North 24 Parganas.**
4. **Engineering Section of the office of the undersigned.**
5. **ACMOH, Saltlake Sub-Division, North 24 Parganas.**
6. **District Hospital, North 24 Parganas.**
7. **Dr. J.R.Dhar SD Hospital, Bongaon, North 24 Parganas.**
8. **Saltlake SD Hospital (Bidhannagar), North 24 Parganas.**
9. **Ashoknagar SG Hospital, North 24 Parganas.**
10. **Habra SG Hospital, North 24 Parganas.**
11. **Baranagar SG Hospital, North 24 Parganas.**
12. **Bhatpara SG Hospital, North 24 Parganas.**
13. **Naihati SG Hospital, North 24 Parganas.**

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22/11/13  
**Chief Medical Officer of Health  
North 24-Parganas**

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22/11/13

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22/11/13

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Annexure-II

(Application for tender for hiring Staff Car for .....  
Hospital / office of the CMOH, North 24 Pgs. vide NIT-\_\_\_\_\_ dated  
\_\_\_\_\_)

1. Name of the bidder :
2. Car / Vehicle Registration No.& date :
3. Chassis No. :
4. Engine No. :
5. Category of vehicle :  
( in terms of Mass Emission standard )
6. Brand , Model, year of manufacture :
7. Documents enclosed :-
  - i)
  - ii)
  - iii)
  - iv)
  - v)
  - vi)
- 8) Rate for hiring charges tendered ( for Staff Car )
  - a) For first 10 hours, per day Rs. \_\_\_\_\_  
(Rupees .....)
  - b) For every hour exceeding 10 hours Rs. \_\_\_\_\_  
(Rupees.....)

Signature of the owner (s).....

Name of the owner(s) .....

Address of the owner(s) .....

Contact No. : Land line..... Mobile .....

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### Annexure-III

#### Terms & Conditions

- 1) The bid documents will be received, addressed to the Chief Medical Officer of Health, North 24 Parganas, Kolkata-700124.
- 2) The bid documents to be submitted under sealed cover and to be super scribed on the envelope, as "**Tender for Staff Car for Health Institutions in the district of North 24 Parganas / CMOH office**".
- 3) The vehicle must be **diesel operated** and **commercially registered**.
- 4) No price preference should be given to any organization / Society
- 5) The bidder must have PAN, Service Tax Registration and Commercial Tax Registration of current validity
- 6) The vehicle, for which the rate quoted, must **not be more than five years old** from the date of opening of the tender. Supporting document has to be submitted.
- 7) The vehicle will be hired on monthly basis, including driver and the proportionate daily rate should be quoted.
- 8) The bidder must have at least two years experience in any Govt. Hospital (s) or Private Hospital (s). Experience Certificate (s) to be submitted.
- 9) In case of breakdown of the vehicle, replacement has to be provided by the bidder.
- 10) All the charges and fees for License, duties, taxes and levies have to be borne by the owner of the vehicle.
- 11) The Driver must have a valid license. A log-book should be maintained by the driver, format of which will be provided by the office of the CMOH/ Superintendent
- 10) The minimum mileage to be offered **12 k.m/litre**.
- 11) In case of any absence/ leave of the driver, a suitable replacement should be provided by the bidder with intimation in writing to the authority.
- 12) The Selection committee has the right to accept/ cancel any tender without showing any cause thereof.

#### Processing Fee & Earnest Money

- i) **Rs.500.00** (Rupees five hundred) only to be submitted along with the bid documents as **Processing Fees (Non refundable)** through Bank Draft, drawn in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**".
- ii) **Rs.5000.00** ( Rupees five thousand ) **only** to be submitted along with the bid documents as Earnest Money through Bank Draft, drawn in favour of the "**District Health & Family Welfare Samiti, North 24 Parganas**", which will be refunded to the unsuccessful bidder (s) soon after the completion of the tender process.
- iii) The Earnest Money will be kept in custody of the authority as a part of Security Deposit for the successful bidder (s).

*22/11/13*  
Chief Medical Officer of Health  
North 24 Parganas

*24/11/13*

*22/11/13*

*9/11*