



Government of West Bengal  
Office of the District Magistrate  
North 24-Parganas, Barasat  
(Nazareth Section)

Memo.No. 798 /NZ(D)

Dated, 15/07/2013

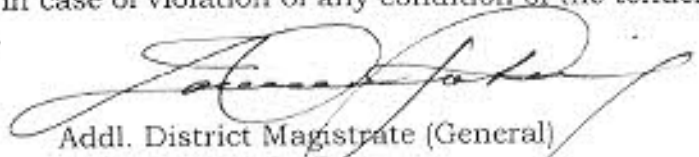
**NOTICE FOR INVITING QUOTATION**

Quotations are invited from the registered /bonafied registered and experienced concern /firm/agency and owners having adequate experience in the supply of stationery articles business.

The last date of submission of Tender Form is on **02.8.2013** within **2 p.m.** and the Tender will be opened on the **same day** at **3 p.m.** in the Office Chamber of the Nazareth Deputy Collector.

**Terms and Conditions.**

- 1) The rate should be mentioned in English & Bengali figure with words.
- 2) The Tenderers should submit copy of certificate like IT, ST & VAT. Copy of PAN
- 3) Credentials if any, shall be submitted with the Tender form.
- 4) The Tender is strictly valid for one year from the date of accepting his/her tender.
- 5) Tenderers must deposit **Rs.5,000/-** (Rupees five thousand) only as Security deposit through Bank Draft in favour of " District Magistrate, North 24-Parganas, Barasat" on any Nationalised Bank payable at Kolkata region.
- 6) Rate offered by any tenderer without "Security deposit" will not accepted.
- 7) Collect the tender form @Rs.100/- from Nazareth Section by depositing said money through DCR in Cash section and submit the Xerox copy of DCR with tender form, otherwise the tender form will be treated as cancelled.
- 8) Tender for minimum 10 items may be submitted at a time.
- 9) Quality of articles must be maintained.
- 10) Supply of articles as requisitioned must be made within 3(three) days maximum from the date of Supply-order.
- 11) The District Magistrate, North 24-Parganas reserves all the rights not to accept Lowest rate or any other rate quoted without assigning the reason. The District Magistrate, North 24-Parganas also reserve the right to cancel the process of tender at any point of time.
- 12) The tender shall be terminated in case of violation of any condition of the tender at any point of time of the year.

  
Addl. District Magistrate (General)  
North 24-Parganas  
Barasat

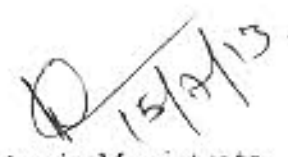
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Memo.No. 798/1111 NZ (D)

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Copy of Notice for Inviting Quotation forwarded for information with a request to hang the notice in your Notice Board please.

- 1) The ADM & DL&LRO, North 24-Parganas, Barasat.
- 2) The Sub-Divisional Officer, Barrackpore,
- 3) The Sub-Divisional Officer, Bidhannagar
- 4) The Sub-Divisional Officer, Basirhat
- 5) The Sub-Divisional Officer, Bongaon
- 6) The Sub-Divisional Officer Barasat(Sadar).
- 7) The Secretary, Zilla Parishad, North 24-Parganas.
- 8) The District Informetic officer with a request to circulate through Net.
- 9) The Chairman, Barasat Municipality
- 10) The Chairman, Madhyamgram Municipality.
- 11) The Office Notice Board.

  
For District Magistrate  
North 24-Parganas  
Barasat