

**OFFICE OF THE PROJECT DIRECTOR**  
**DISTRICT RURAL DEVELOPMENT CELL**  
**NORTH 24-PARGANAS ZILLA PARISHAD**  
**(UNDER THE ADMINISTRATIVE CONTROL OF PANCHAYAT & RURAL DEV. DEPTT)**  
**K.N.C ROAD, BARASAT, (ANGANA BUILDING, 2<sup>ND</sup> FLOOR), KOLKATA-124**  
**PHONE NO: 2552-3037, FAX NO: 2562-5373**

NO . 1323/DRDC

Dated: 04/ 01/13

**NOTICE INVITING TENDER FOR INFRASTRUCTURE ARRANGEMENT**

Sealed tenders are hereby invited for infrastructure works in connection to the KOLKATA SARAS Mela, 2012-2013 to be held at Bidhannagar Mela Ground, Saltlake from 14<sup>th</sup> February to 25<sup>th</sup> February, 2013. Approximate numbers of stalls to be erected in the fair is 190 nos. having 100 sq ft in each stall, 10 ( Ten ) nos. food stall for 100 sq ft and other infrastructures arrangement such as pavilion, office room & VIP room with toilet facilities, Samiana in front of stage with sitting arrangement of visitors covering around 29000 sft. of area. The pavilion consists of glass window facilities & front gates to be decorated as per direction of the tender inviting authority. Description of items required for the fair is mentioned below. Quotationers are requested to submit the rate of each item per day/ total amount required which ever is applicable as per the prescribed format mentioned below:

| Sl no. | Name of the item(Broad category) | Description of the items in details   | Unit rate | Amount required for 12 days |
|--------|----------------------------------|---|-----------|-----------------------------|
| 1      | Infrastructure Accessories       | 190 nos of plywood stalls ( 10ft x 10 ft ) with ply wood platform and coloured walls and having 2 nos. of chairs, ply wood counter ( 5ft x 3ft ) and 1 no of rack ( 3 layers) in each stall as per direction of Tender inviting Authority.                    |           |                             |
|        |                                  | Office made with plywood structure, ply wood platform & coloured walls having toilet facility, required nos of office chairs, front desk table with drawer, almirah, computer and other necessary arrangements as per direction of Tender inviting Authority. |           |                             |
|        |                                  | VIP room, made with plywood structure, Ply wood Platform, with coloured walls, sofa sets, tea table with sophisticated toilet facility and other required arrangements as per direction of Tender inviting Authority.   |           |                             |
|        |                                  | Stage with wings, sky and drop screen green room and other decorative items for inauguration and cultural programme as per direction of Tender inviting Authority.  |           |                             |
|        |                                  | Shamiana in front of stage  |           |                             |

|  |  |   |  |  |
|--|--|---|--|--|
|  |  | Collapsible gate.   |  |  |
|  |  | 10 nos. food stalls ( 10ft x 10ft ) with kitchen shed ( 25ft x 25ft ) and other necessary arrangement for completion the shed as per direction of Tender inviting Authority.  |  |  |
|  |  | Pavilion made of plywood structure and plywood platform with fitted single glass window and other necy. arrangements such as required nos chairs, plywood counter & rack with 3 layers for completion the pavilion as per direction of Tender inviting Authority. |  |  |
|  |  | Medical room made of plywood structure and plywood platform with required nos of chairs and plywood counter as per direction of Tender inviting Authority.  |  |  |
|  |  | VIP chair per day   |  |  |
|  |  | Tea table per day   |  |  |
|  |  | Podium per day  |  |  |
|  |  | Lamp for inauguration per day   |  |  |
|  |  | Plain plastic chair per day   |  |  |
|  |  | Sofa ( 3 Seated) per day  |  |  |
|  |  | Plastic dining table with decorative umbrella per day   |  |  |

Terms and conditions:-

1. Quotationers having experience of work in National/ State level fairs organized by any Government Department may only quote rates for this tender.
2. Quotationers who have credential certificate of single contract for R.16,32,058/- (Sixteen lakh thirty two thousand fifty-eight) for conducting the same nature of work may only quote rate along with valued ST/VAT, PAN, PTC, Credential Certificate.
3. Actual requirement of each item will be mentioned in the work order.
4. No carrying /Loading /Unloading Charges will be paid extra.
5. Rate should be quoted inclusive of all taxes neatly in figure and words and should be dropped in the tender box kept in the office of the Project Director, D.R.D.C., North 24 Parganas Zilla Parishad , Angana Building, Barasat on any working day till 21/1/13 between 11.00 am to 2.00 pm.
6. The tender will be opened on 21/1/13 at 3.30 pm in the office of the Project Director, DRDC, North 24 Parganas. All tenderers may remain present during opening of the tenders.
7. Work of poor quality will not be accepted.
8. Earnest Money to be deposited in the form of Demand draft of Rs.97,924/- (Ninety seven thousand nine hundred twenty four ) in favour of the Project Director, DRDC, North 24 Parganas Zilla Parishad shall have to be submitted along with the rate.
9. If any discrepancy arises in respect of installation, the same have to be changed or replaced forthwith without any charge, on failure of which penal action will be taken.
10. No advance payment will be made from this end.
11. Payment will be made after satisfactory completion of the requisite works and on the basis of actual work done and actual measurement.
12. The envelope should be sealed properly and KOLKATA SARAS MELA 2012-2013 (Infrastructure Arrangement) should be written in bold letters on the envelope.

13. The undersigned has right to accept and or reject the rates so offered without showing any cause.  
The undersigned is not bound to accept the lowest rates offered.

Sd/-  
Project Director, DRDC  
North 24 Parganas Zilla Parishad  
Nodal Officer of SARAS Mela,2012- 2013

Memo NO . 1323/DRDC

Dated: 04/01/2013

Copy forwarded for information to:-

1. The District Magistrate, North 24 Parganas.
2. The Addl. Executive Officer, North 24 Parganas Zilla Parishad.
3. The Superintendent of Police, North 24 Parganas.
4. The Sub-Divisional Officer, Bidhannagar , North 24 Parganas.
5. The District Informatics Officer, NIC, North 24 Parganas with the request to upload the notice in to the District Website.
6. The District Information and Cultural Officer, North 24 Parganas.
7. Notice Board of D.R.D.C.

Sd/-  
Project Director, DRDC  
North 24 Parganas Zilla Parishad  
Nodal Officer of SARAS Mela, 2012-2013