

**Government of West Bengal
Office of the District Horticulture Officer &
Member Secretary, DMC, NHM
North 24 Parganas**

NIT No : 02/NHM/Bst./2012-13, Dated, Barasat : 21.12.12

TENDER DOCUMENT

**Tender for supply of Tissue Culture Banana (Var. – Grande Naine)
under National Horticultural Mission, North 24 Parganas.**

Tender Details:

On behalf of District Mission Committee (NHM) North 24 Parganas sealed tender are invited for supply of Tissue Culture Banana (Var. – Grande Naine) to National Horticulture Mission, North 24 Parganas from **bonafied Tissue Culture laboratory owner raised tissue culture saplings accredited by Department of Biotechnology, Govt. of India and having experience of similar supply to Govt./Govt. Organizations** maintaining terms and conditions specified in tender form.

Tender Paper/Form will be available on any working day from 26.12.12 to 09.01.2013 within 2.00 pm. from the Office of the District Horticulture Officer, North 24 Parganas, Zilla Parishad Bhawan (Gr. Floor), Barasat. The cost of tender form is Rs.100/- (Rupees one hundred) only to be paid in A/c payee draft payable at Barasat in favour of the District Horticulture Officer, North 24 Parganas.

Earnest money of Rs. 84,000/- (Rupees eighty four thousand) only in the form of Crossed A/c payee Bank Draft in favour of District Horticulture Officer, North 24 Parganas payable at Barasat must be enclosed along with the sealed tender at the time of submission. Last date of submission: 2.00 pm. on 09.01.2013 Opening: 4.00 pm. on the same day.

Rates to be offered should be inclusive of all charges viz. VAT, Packing, loading, unloading, transport cost upto different Panchayet Samity/Gram Panchayat level and leaflets/literature of cultural practices, including time to time visit at farmers' field of different Gram Panchayets.

Planting Materials should be free from pest and diseases, true to the type, good quality, appropriate in shape and size and as per terms and conditions.

TERMS AND CONDITIONS

- 1) The tender paper should be sealed by the bidder in separate cover duly superscribed "TECHNICAL BIDS AND FINANCIAL BIDS (Separately) FOR SUPPLY OF TISSUE CULTURE BANANA PLANTLETS UNDER N. H. M." and both the sealed covers are to be put in a bigger cover which should also be sealed and superscribed "TENDER FOR SUPPLY OF TISSUE CULTURE BANANA PLANTLETS UNDER N. H. M" are to be dropped in the tender box kept in the Office of the District Horticulture Officer, North 24 Parganas, Zilla Parishad Bhawan (Ground Floor) by 09.01.2013 within 2.00 pm and the same will be opened at 4.00 pm on the same day at office chamber of the Addl. District Magistrate (Dev.) & A.E.O., North 24 Parganas Zilla Parishad in presence of tenderers /or their authorized representative who may remain present at the time of opening of tender by the Tender/Purchase Committee. No tender forms / documents will be sent by post / any other transport services.
- 2) The tender documents /form will be available from the Office of the District Horticulture Officer, North 24 Parganas, Barasat on and from 26.12.12 to 09.01.2013 between 11.00 am and 2.00 pm on all working days. The original copy of the official receipt of tender documents/forms must be enclosed with the tender paper (Technical Bids) at the time of submission. Tender paper, which do not have the Official receipt, will be rejected.
- 3) Rates are to be quoted as per proforma (Financial Bids) in figures and words per piece including transportation, loading and unloading charges upto all Gram Panchayat / Panchayat Samity head quarters of North 24 Parganas District as per allotment of District Mission Committee, NHM, North 24 Parganas. Leaflets on T.C. Banana cultivation practices, production etc. for each farmer/beneficiary to be distributed along with the planting materials.

- 4) Planting materials (Variety – Grande Naine) to be supplied must have the following specification to which tenderer should strictly adhere to :
- Well hardened plantlets should not be less than 30 c.m. and more than 35 c.m. in height and should have a pseudo-stem circumference of at least 5 c.m.
 - Plantlets should be in poly packets of 20 c.m. X 60 c.m. dimension, three fourth of the poly packets should be filled with potting media.
 - The plantlets should have minimum of 10-15 active roots of more than 12 c.m. in length and with a good sufficient nos. of secondary roots.
 - It should be free from pest and diseases and true to the type with good quality.
- 5) District Mission Committee/Purchase Committee, Horticulture, North 24 Parganas reserves the right to issue Tender Forms/ Documents and accept or reject any or all tender thereof without assigning any reason whatsoever and will not be bound to accept the lowest tender.
- 6) Terms of Payment : -
- 10% payment of the bill will be made on receipt of bills in duplicate along with receipt challans in support of the supply of items duly signed by appropriate persons of the respective Panchayet Samity along with the counter signature of the Executive Officer, Panchayet Samity.
 - 90% payment of the bill will be made after reviewing the field performance report by the concerned authority / a joint inspection team comprised of technical experts along with representative of supplying organization.
 - Any discrepancy / shortcoming observed regarding quality of the supplied planting materials will draw penal measure as may be deemed fit.
 - No claim will be entertained regarding price afterwards as mentioned in the financial bid.
- 7) District Mission Committee, NHM, North 24 Parganas reserves the right to check the quality and quantity of the stock of the successful tenderer before delivery of the Planting Materials through officials/authorized persons specially deputed for the purpose. If found defective at any stage even after delivery and upto the time mentioned under clause 6 (b) a suitable compensation along with the cost of inputs will be recovered from the bill and/or the security deposit of the tenderer. Such liquidated damage would however, be limited to the price of Planting Materials supplied.
- 8) Tenderer shall submit their tender as follows :
- A) Technical Bid**
- Certification of registration under seed control order 1983 / Seed Silenced issued by the competent authority.
 - Trade license issued by the competent authority.
 - Copy of PAN card.
 - Copy of VAT registration certificate.
 - Certification for tissue culture raised plant by Dept. of Bio-Technology, Govt. of India.
 - Past experience in supply of tissue culture banana plantlets to various Govt. or Govt. organizations.
 - Bank Draft for earnest money.
 - P. Tax Certificate.
 - Official receipt of Tender Form.
 - Agreement as per Para – 17.
- B) Financial Bid**
- Financial bid should consist of rate offered by the agency with seal and signature with date.
Both the bids to be submitted as per Para – 1 of Terms & Conditions.
- 9) Earnest money of Rs. 84,000/- (Rupees eighty four thousand) only in the form of Crossed A/c payee Bank Draft in favour of District Horticulture Officer, North 24 Parganas payable at Barasat must be enclosed along with the sealed tender (Technical Bids) at the time of submission. Earnest money so deposited will be adjusted against security deposit to be paid by the successful tenderer. Any Tender that does not fulfill the requirements laid down above, or is incomplete in any respect will stand to be rejected. Earnest money deposited by an unsuccessful tenderer will be refunded without interest within 30 days after completion of the tender process.

- 10) The successful tenderer shall produce original copies of all relevant documents to the Tender Committee or any other authority as may be decided by the District Mission Committee, NHM as and when required.
- 11) The supply must be started within 10 days and completed within 20 days from the date of issue of the supply order or terms and conditions mentioned in the supply order. In case of failure without sufficient and reasonable ground, the supply order may be cancelled and the earnest money may be forfeited. The successful Tenderer shall execute an agreement on non-judicial stamp paper of Rs. 100/- (Rupees one hundred) only as per proforma given herewith relating to the fulfillment of contract within the specified date and time and undertake the supply of items according to the specification/standard specified in the supply order.
- 12) The Tenderer/Supplier should supply of the Planting Materials along with the leaflets/literature of cultural practices etc. and conduct farmers' field visit from time to time (at least once in a month) to guide the farmers properly.
- 13) Rates to be offered should be inclusive of all charges viz. VAT, Packing, loading, unloading, transport cost etc. upto different Panchayet Samity / Gram Panchayat level and leaflets/literature of cultural practices, including time to time visit at farmers' field in different Panchayets Samities.
- 14) All corrections are to be attested with initial and date of the tenderer.
- 15) No alteration in figure is allowed in financial bid.
- 16) All necessary papers and documents submitted should be clear, vivid and in English or Hindi Languages.
- 17) An agreement in the following format to be furnished in a Non-judicial stamp paper of Rs. 100/-

AGREEMENT

- i) I/We _____ on behalf of the Farm /viz. _____ hereby declare that the Tissue Culture Banana Plantlets (Var. – G-9) to be supplied to North 24 Parganas District Mission Committee, Zilla Parishad Bhavan, Rishi Bankim Sarani, P.O. -Barasat, North 24 Parganas with reference to the supply order of the North 24 Parganas District Mission Committee shall be certified by the competent authority to be of good quality and true to the type as mentioned in supply order.
- ii) I/We hereby guarantee that the items would conform to specifications and quality as stated in the supply order /terms and conditions mentioned in tender document and if any sample drawn from the consignment is found defective/substandard on checking/testing of quality by the Officials authorized by the District Horticulture Mission Committee (NHM), North 24 Parganas, then DMC-NHM shall be at liberty to reject the entire consignment of items or such portions thereof, as may be decided by the North 24 Parganas District Mission Committee, Horticulture, NHM.
- iii) In case I/We, on behalf of the Farm/Organization without good and sufficient reasons fail to replace the entire consignment of items or such portion thereof, the North 24 Parganas District Mission Committee shall be at liberty to refuse to pay for the entire consignment or such portion thereof and my/our Farm/ Organization shall be liable to pay such penalty/liquidated damage to the North 24 Parganas District Mission Committee as may be decided by the D.M.C, NHM for the breach of the terms and conditions contained in the Tender Documents.
- iv) Nothing therein contained shall prejudice any other right of the North 24 Parganas District Mission Committee to impose penalty including forfeiture of security deposit on my/our Farm/Organisation for failure/default in making complete delivery of entire consignment within stipulated date mentioned in the supply order.

Signature of Tenderer with
Office seal of Organization/Farm

Place:
Date:

Complete address with phone no. and E-mail ID of the Tenderer:

District Horticulture Officer &
Member Secretary, DMC, NHM
North 24 Parganas.