

Office of the District Health & Family Welfare Samiti
North 24 Parganas

NOTICE INVITING TENDER

1. Name of the Tender issuing Authority

District Health & Family Welfare Samiti, North 24 Parganas

2. Tender No. & Date DH&FWS/ IPPI/223-2011/149 dated 23.02.2011.

Details of Articles to be procured as stated below:-

Item Quantity Specification:

Sl. No.	Name of the items/articles with specification
1	Chalk pencil (White; 50 Pcs /Box)
2	Saw (Small sized; 10 Pcs /box)
3	Polythn bag/pack- Small(15cm.X 16 cm.) 100 Pcs / Pkt
4	Polythn bag/pack- Large(24 cm. X 30 cm) 50 Pcs / Pkt
5	Badges - 250 Pcs / Bunch
6	Safety Pin – 1000 Pcs / Box
7	Form No. 7/A (one side – foolscap)
8	Form No. 7/B (one side – foolscap)
9	Form No. 8/A (one side – foolscap)
8	Form No. 8/B (both sides- I & II : foolscap)
9	Form No. 9/A (one side- foolscap)
10	Form No. 9/B (one side- foolscap)

Tender Document:

Sealed tenders are invited from actual manufacturers or their authorized agents or bonafied suppliers having past experience in the similar nature of supply by the Government Offices for supply of the above articles as per details specifications and quantity given above. Sample / Specimen of articles may be seen at the office of the CMOH or Health Section of District Magistrate Office, North 24 Parganas.

Price Bid as given at "Annexure A" is to be submitted along with the following documents:

1. Photocopy of the Trade License/ Enlistment certificate under section 118 of WB Municipal Act 1993
2. Photocopy of Pan Card in the name of the tenderar.
3. Photocopy of VAT registration certificate.
4. Photocopy of Credential Certificates.
5. Photocopy of Professional Tax Enrolment Certificate
6. Self attested P. Tax clearance certificate

However, authority reserves the right to call for original documents failing which the offer is liable for rejection.

Price Basis: Price should be quoted all inclusive and includes delivery charges also. If there is a discrepancy between words and figures in the price quoted by the bidder, the amount shown in words will prevail.

Time of completion of delivery: Within 7 days from the date of issue of Purchase Order.

Earnest Money: Each tender must accompanied by Earnest Money deposit of Rs. 1000 /- (not bearing any interest) in the form of Pay Order / Demand Draft in favour of "District Health & Family Welfare Samiti, North 24 Parganas" from any Nationalized Bank / Schedule Bank. Earnest money of unsuccessful bidder will be refunded within one month from the date of opening of the bid or on finalization of tender process whichever is earlier.

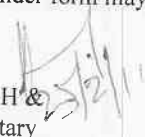
As a processing Fee Rs. 100/- (One hundred only) to be deposited through non-refundable demand-draft / banker's cheque in favour of "District Health & Family Welfare Samiti, North 24 Parganas".

However, the firms registered with SSI units of the state need not to deposit EMD against certified copy of registration certificate from appropriate Govt. authority giving details such as validity, stores etc. Tenderar claiming exemption from depositing earnest money should furnish self attested documents issued by the appropriate authority for availing of exemption benefit.

Liquidated Damage Clause: Authority reserves the right to recover from the Vendor a sum equivalent to 0.5% of the value of the delayed items for each week of delay and part thereof subject to maximum of five (5) percent of the total value of the order as Liquidated Damage (LD). However Authority reserves the right not to accept the delayed items and cancel the order depending upon the discretion of purchasing authority.

Other Conditions:

- a.) Unsigned offer submitted by any Bidder will not be considered valid.
- b.) The bidder should duly sign all the pages of the Bidding documents with seal.
- c.) Authorities reserve the right not to accept the lowest rate quoted by a Tenderer and reject any or all the Tenders and to split up and award the order to more than one (1) Tenderer without assigning any reason thereof.
- d.) Authorities reserve the right to place reduce quantity other than quantity mentioned in the scope of supply, without assigning any reason.
- e.) All suits arising out of the Tenderer / Enquiry and subsequent Purchase Order / Letter of Acceptance if any are subject to the Jurisdiction in the city of Kolkata only.
- f.) Payments will be made after deducting T.D.S as applicable under rules.
- g.) Supplies of the above items have to be made to the office of the undersigned.
- h.) Last date of submission of bid documents :- 21.03.2011 upto 2 PM.
Date of opening of Tender is 22.03.2011 at 3 PM.
- i.) Tender form may be obtained / download from the official website – www.north24parganas.gov.in


CMOH &
Secretary
District Health & Family Welfare Samiti
North 24 Parganas