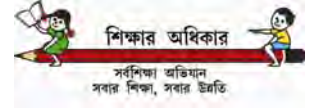




Government of West Bengal
Paschim Banga Sarva Siksha Mission
District Project Office
North 24 Parganas



No.: S – 11033 (15) / 1 / 2011 – SSM / 18857

Date: 22 / 06 / 2012

NOTICE INVITING TENDER

Sealed offers are invited for Enlistment only from competent, reputed & eligible Reputed Firms / Agencies, having adequate experience in carrying out Data Entry jobs & conducting Field Survey for Government Offices.

The authenticated Tender Papers (comprising of Notice Inviting Tender alongwith Technical Bid Form & Expression Of Interest Form) is to be obtained from Paschim Banga Sarva Siksha Mission, District Project Office, North 24 Parganas till 20.07.2012 (Friday) upto 4.00 p.m. on payment of ` 500.00 (Five Hundred) only in favour of "Sarva Siksha Mission, North 24 Parganas" by Demand Draft or may be directly electronically transferred / remitted to the said Account maintained with Bank of Baroda, Barasat Branch bearing Account Number 27400100007968; the IFSC Code being BARB0BARASA & MICR Code is 700012054.

Offers will be received till 23.07.2012 (Monday) upto 4.00 p.m.

All "Agencies Interested for Enlistment" (AIE) should enclose attested photocopies of following documents in the Name of the Agency:

- 1) Instrument / Document showing detail of the price of Tender Form duly paid in favour of "Sarva Siksha Mission, North 24 Parganas"
- 2) Current Trade License for 2012 – 2013.
- 3) Service Tax Registration Certificate / Value Added Tax (VAT) Registration Certificate.
- 4) Income Tax Return for the Assessment Year 2011 – 2012.
- 5) Permanent Account Number (PAN) Card.
- 6) Professional Tax Registration Certificate.
- 7) Professional Tax Challan with current validity.
- 8) Audit Report for the last three Financial Years i.e. 2009 – 2010, 2010 – 2011 & 2011 – 2012, showing turnover not less than ` 2,00,000.00 (Rupees Two Lakhs).
- 9) Document showing proof of atleast one Annual Contract carried out successfully during the Financial Year 2011 – 2012 in any Government Department.
- 10) Credential (Successful Completion) Certificate for carrying out similar tasks, wherein order values exceed ` 20,000.00 (Twenty Thousand), in a Single Order during last three Financial Years i.e. 2009 – 2010, 2010 – 2011 & 2011 – 2012 from any Government Department only.
- 11) Solvency Certificate from any Scheduled Commercial Bank for an amount not less than ` 50,000.00 (Rupees Fifty Thousand).

All AIE must enclose along with the offer, Demand Draft in favour of "Sarva Siksha Mission, North 24 Parganas" for an amount of ` 2,000.00 (Rupees Twenty Thousand) only, as Earnest Money. The Earnest Money will be refunded back on final completion of the tender process, only on proper claim by the AIE. Non submission of Earnest Money will summarily lead to rejection of the Bid, whereas AIE claiming exemption from the same should submit proper document (s).

The Enlisted Agency must comply with the Terms & Conditions established vide the Agreement of Enlistment with this office upto 1 (one) year from the date of acceptance of the enlistment, with a further scope of two successive extension of 3 (three) months each i.e. maximum upto 6 (six) months beyond the one year time frame.

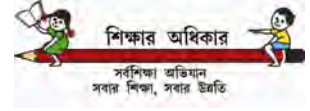
Furthermore the Enlisted Agency will require to submit a Security Deposit immediately on receiving the 'Work Order' from this end, for an amount calculated @ 10% of the defined contract

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Office of the District Magistrate, Administrative Building, Ground Floor, Barasat, North 24 Parganas, West Bengal, PIN: 700 124
Tele-Fax Number +91 33 2562 8190 / Telephone Number 2584 6260 / E-mail: ssan24@gmail.com



**Government of West Bengal
Paschim Banga Sarva Siksha Mission
District Project Office
North 24 Parganas**



amount, to be retained with this office until completion of the defined contract, by a **Demand Draft** in favour of **"Sarva Siksha Mission, North 24 Parganas"**. The contract will be terminated if the selected supplier fails to submit the Security Deposit.

The **sealed offers should only be submitted alongwith a forwarding letter addressed to the undersigned** in the own **Letter Head of the AIE** in the **duly authenticated Tender Paper to be issued by this office**. Notice Inviting Tender Number & Date must be written in bold on the sealed envelope.

Upon receiving the offers upto 23.07.2012, the same will be examined on **24.07.2012 (Tuesday) at 12.00 noon** in presence of the authorised representative (s) of AIE.

Details of the Tender will be also available on www.north24parganas.gov.in

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.

**District Project Officer
Paschim Banga Sarva Siksha Mission
North 24 Parganas**

No.: S – 11033 (15) / 1 / 2011 – SSM / 18857 / 1 (69)

Date: 22 / 06 / 2012

Copy forwarded for information to the:

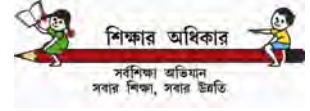
- 1) State Project Director, PBSSM with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 2) Chairman, DPSC with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 3) Karmadhyaksha, Siksha Sthayee Samity, Zilla Parishad, North 24 Parganas.
- 4) Secretary, Zilla Parishad, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Zilla Parishad, North 24 Parganas.
- 5 – 9) Sub-Divisional Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 10) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- 11) District Inspector of School (Secondary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 12) District Inspector of School (Secondary Education), Barrackpore with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 13) District Inspector of School (Primary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 14) District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of Tender Notice to all concerned.
- 15) District Informatics Officer, National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website (www.north24parganas.gov.in) of this district.
- 16 – 42) Chairman ALL Municipalities, with a request to arrange for putting up the Notice in the Office Notice Board of your office.

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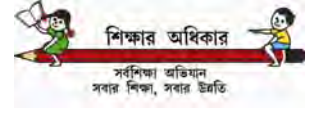


- 43) Chief Executive Officer, Barrackpore Cantonment Board; with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 44- 65) The Block Development Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 66) Stock – in – Charge, District Project Office, Sarva Siksha Mission, North 24 Parganas with a request to monitor the process & put up the same in the Office Notice Board.
- 67) CA to Sabhadhipati, Zilla Parishad, North 24 Parganas for information of the Sabhadhipati, Zilla Parishad, North 24 Parganas.
- 68) CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- 69) CA to Additional District Magistrate (PBSSM), North 24 Parganas for information of the Additional District Magistrate (PBSSM), North 24 Parganas.

**District Project Officer
Paschim Banga Sarva Siksha Mission
North 24 Parganas**



**Government of West Bengal
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