



Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
District Project Office  
North 24 Parganas



No.: S – 11033 (14) / 1 / 2011 – SSM / 17888

Date: 05 / 06 / 2012

## NOTICE INVITING TENDER

Sealed offers are invited only from competent, reputed & eligible willing Authorised Dealers / Wholesalers / Reputed Firms / Agencies, having adequate experience in Supply of Stationery Articles / Consumables to Government Offices, for the items required by this office as denoted in the enclosed Annexure – I.

The **authenticated Tender Papers** (comprising of Notice Inviting Tender alongwith Item Detail at Annexure – I, Technical Bid Form & Financial Bid Form) is to be **obtained from Paschim Banga Sarva Siksha Mission, District Project Office, North 24 Parganas till 06.07.2012 (Friday) upto 4.00 p.m.** on payment of ` 2,000.00 (Two Thousand) only in favour of “Sarva Siksha Mission, North 24 Parganas” by Demand Draft or may be directly electronically transferred / remitted to the said Account maintained with **Bank of Baroda, Barasat Branch** bearing **Account Number 27400100007968**; the IFSC Code being BARB0BARASA & MICR Code is 700012054.

Offers will be received till **09.07.2012 (Monday) upto 4.00 p.m.**

All **Agencies Offering Rates (AOR)** should submit the following documents (duly self attested only) in the name of the Agency:

- 1) Instrument / Document showing detail of the price of Tender Form duly paid in favour of “Sarva Siksha Mission, North 24 Parganas”
- 2) **Current Trade License for 2012 – 2013.**
- 3) **Value Added Tax (VAT) Registration Certificate.**
- 4) **Income Tax Return for the Assessment Year 2011 – 2012.**
- 5) **Permanent Account Number (PAN) Card.**
- 6) **Professional Tax Registration Certificate.**
- 7) **Professional Tax Challan with current validity.**
- 8) **Audit Report for the last three Financial Years i.e. 2009 – 2010, 2010 – 2011 & 2011 – 2012, showing turnover not less than ` 20,00,000.00 (Rupees Twenty Lakhs).**
- 9) Document showing proof of atleast one **Annual Contract carried out successfully during the Financial Year 2011 – 2012** in any Government Department.
- 10) **Credential (Successful Completion) Certificate** for supplying similar items, wherein order values exceed ` 2.00 (Two) Lakhs, in a **Single Order during last three Financial Years i.e. 2009 – 2010, 2010 – 2011 & 2011 – 2012** from any Government Department only.
- 11) **Solvency Certificate** from any Scheduled Commercial Bank for an amount not less than ` 5,00,000.00 (Rupees Five Lakhs).

The rates offered should be final, including all taxes, also must include cost of delivery charges to any District & Sub – District level offices within the district & incidental charges (if any).

All AOR must enclose along with the offer, **Demand Draft** in favour of “Sarva Siksha Mission, North 24 Parganas” for an amount of ` 20,000.00 (Rupees Twenty Thousand) only, as **Earnest Money**. The Earnest Money will be refunded back on final completion of the tender process, only on proper claim by the AOR. Non submission of Earnest Money will summarily lead to rejection of the Bid, whereas AOR claiming exemption from the same should submit proper document (s).

The AOR if selected as a supplier, must comply exactly with the same rate offered for all articles, for supply of any volume to any offices within the district upto 1 (one) year from the date of acceptance

**Sarva Siksha Abhiyan - Not Just A Programme, But A Commitment Towards - Education For All**

Office of the District Magistrate, Administrative Building, Ground Floor, Barasat, North 24 Parganas, West Bengal, PIN: 700 124  
Telephone Number 2584 6263 / Fax Number +91 33 2562 8190 / E-mail: [ssan24@gmail.com](mailto:ssan24@gmail.com)



**Government of West Bengal  
Paschim Banga Sarva Siksha Mission  
District Project Office  
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of the rate (s), with a further scope of two successive extension of 3 (three) months each i.e. maximum upto 6 (six) months beyond the one year time frame.

Further more the **enlisted Supplier** will require to **submit a Security Deposit** immediately **on receiving the 'Agreement of Enlistment'** from this end, for an amount of ` **50,000.00 (Rupees Fifty Thousand)** only, to be retained with this office until completion of the contract period, by a **Demand Draft** in favour of "**Sarva Siksha Mission, North 24 Parganas**". The contract will be terminated if the selected supplier fails to submit the Security Deposit.

The **sealed offers should only be submitted alongwith a forwarding letter addressed to the undersigned** in the own **Letter Head of the AOR** in the **duly authenticated Tender Paper to be issued by this office**. Notice Inviting Tender Number & Date must be written in bold on the sealed envelope. AOR should submit the **Technical Bid & Financial Bid in two different sealed envelopes & the said two envelopes must again be inserted into another sealed envelope.**

Upon receiving the sealed quotations upto 09.07.2012, the **Technical Bid** only will be taken out & examined on **10.07.2012 (Tuesday) at 12.00 noon** in presence of intending quotationers or their representatives. If any AOR **fails to fulfill the criteria set forth for Technical Bid**, then the **Financial Bid will not be accepted** for consideration into the Tender process.

The **Financial Bid** for the selected AOR only, will be **opened on 10.07.2012. at 04.00 p.m.**

Details of the Tender will be also available on [www.north24parganas.gov.in](http://www.north24parganas.gov.in)

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.

**District Project Officer  
Paschim Banga Sarva Siksha Mission  
North 24 Parganas**



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North 24 Parganas**



No.: S – 11033 (14) / 1 / 2011 – SSM / 17888 / 1 (69)

Date: 05 / 06 / 2012

Copy forwarded for information to the:

- 1) State Project Director, PBSSM with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 2) Chairman, DPSC with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 3) Karmadhyaksha, Siksha Sthayee Samity, Zilla Parishad, North 24 Parganas.
- 4) Secretary, Zilla Parishad, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Zilla Parishad, North 24 Parganas.
- 5 – 9) Sub-Divisional Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 10) Nazareth Deputy Collector, North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of Nazareth Section of District Collectorate, North 24 Parganas.
- 11) District Inspector of School (Secondary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 12) District Inspector of School (Secondary Education), Barrackpore with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 13) District Inspector of School (Primary Education), North 24 Parganas with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 14) District Information & Cultural Officer, North 24 Parganas with a request to circulate copy of Tender Notice to all concerned.
- 15) District Informatics Officer, National Informatics Centre, North 24 Parganas with a request to host the Notice Inviting Tender in the Official Website ([www.north24parganas.gov.in](http://www.north24parganas.gov.in)) of this district.
- 16 – 42) Chairman ALL Municipalities, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 43) Chief Executive Officer, Barrackpore Cantonment Board; with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 44– 65) The Block Development Officer ALL, with a request to arrange for putting up the Notice in the Office Notice Board of your office.
- 66) Stock – in – Charge, District Project Office, Sarva Siksha Mission, North 24 Parganas with a request to monitor the process & put up the same in the Office Notice Board.
- 67) CA to Sabhadhipati, Zilla Parishad, North 24 Parganas for information of the Sabhadhipati, Zilla Parishad, North 24 Parganas.
- 68) CA to District Magistrate, North 24 Parganas for information of the District Magistrate, North 24 Parganas.
- 69) CA to Additional District Magistrate (PBSSM), North 24 Parganas for information of the Additional District Magistrate (PBSSM), North 24 Parganas.

**District Project Officer  
Paschim Banga Sarva Siksha Mission  
North 24 Parganas**

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**List of Aricles i.c.w.**  
**NIT No.: S – 11033 (14) / 1 / 2011 – SSM / 17888 dated 05 / 06 / 2012**  
**For Stationery and Consumable Items**

Sl. No.	Item	Specification	Brand	Unit	Remarks
1	Attendance Register	a) Paper Quality: 95 gsm Ledger Paper b) Board Quality: 18 ounce Board c) Page Size: 18" X 12" d) No. of Folio: 40 e) Binding: Hard Board bound with Leather & Rexine cover, paper stitched within f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
2	Binder Clip	32 mm size, PVC material, Head with metallic binder clip	Eagle, Product Code Number: TY 144	no.	Standard Specification
3	Black Board	a) Material: Prelaminated 12 mm thick Swate finish Gypsum Board, both side usable b) Size: 4' X 3' c) Framing: Anodised Aluminium framing on four sides with four Plastic joints at corners & concealed hook for hanging	To be prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
4	Board Pin	1/2" needle headed metallic pin with 1/2" push plastic head, each box containing 50 pins	Corporate	box	Standard Specification
5	Bodkin	Wooden / Plastic grip with metal needle headed perforator	Any	no.	Sample to be viewed from Stock - in - Charge
6	Calculator	12 Digit	Citizen, Model Number: CT - 333	no.	Standard Specification
7	Carbon Paper	Pigmented Wax backed Carbon Papers, Silvaback, Carboplane, 503 Black, each packet consisting of 100 sheets	Kores	packet	Standard Specification
8	Carry Bag	Size - 24" X 30", 20 Micron, 50 HM HDPE, Colour - Black, each packet consisting of 50 such	Jupiter	packet	Standard Specification
9	Cash Book Type 1	a) Paper Quality: 95 gsm Ledger Paper b) Board Quality: 23 ounce Board c) Page Size: 16 1/2" X 13" d) No. of Folio: 250 e) Binding: Hard Board bound with Leather & Rexine cover, paper stitched within f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
10	Cash Book Type 2	a) Paper Quality: 95 gsm Ledger Paper b) Board Quality: 18 ounce Board c) Page Size: 16 1/2" X 13" d) No. of Folio: 100 e) Binding: Hard Board bound with Cloth & Marble Paper cover, paper stitched within f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
11	Cello Tape	1/2" width, white colour, transparent	Miracle	no.	Standard Specification
12	Chalk	White Colour, 50 pieces in a box	Any	box	Sample to be viewed from Stock - in - Charge
13	Channel File (Plastic)	File: A4 size both side cover Channel: 11.69" X 1/2"	Eagle	no.	Sample to be viewed from Stock - in - Charge
14	Clip Board (PVC)	33.4 cm X 24.4 cm, polystyrene material	Omega, Deluxe Clip Board, Code - 1710	no.	Standard Specification
15	Clip File	a) Board Quality: 18 ounce b) Size: 10" X 14" c) Clip within with two holes & stack guard d) Colour: Pink e) Printed on cover	To be prepared & printed by the supplier	no.	Sample to be viewed from Stock - in - Charge
16	Coaster	Round Shaped, 4" diameter, Colour - Cream, PVC material	Any	no.	Sample to be viewed from Stock - in - Charge
17	Colour Paper	a) Size - 210 mm X 297 mm, 100 sheets X 5 packets b) Paper Quality - 80 GSM with Micro Pigment Coating c) Colour - Fluorescent Chrome, Fluorescent Green & Fluorescent Yellow	Kores	ream	Standard Specification
18	Computer File Type 1	Width 10", Length 15"	Nepro	no.	Sample to be viewed from Stock - in - Charge



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Sl. No.	Item	Specification	Brand	Unit	Remarks
19	Computer File Type 2	Width 12", Length 15"	Nepro	no.	Sample to be viewed from Stock - in - Charge
20	Cup	Bone China Material, 6 numbers in a set	Any	no.	Sample to be viewed from Stock - in - Charge
21	Cup & Plate	Bone China Material, 6 pairs in a set	Any	set	Sample to be viewed from Stock - in - Charge
22	Drawing Pencil	0.5 mm, Mechanical pencil with rubberised barrel & big eraser	Staedtler, Model Number - Mars 777 05	no.	Standard Specification
23	Drum Unit for Photocopier	NPG - 28 Drum Unit for Canon Photocopier, Model Number - IR 2020	Canon	no.	Standard Specification
24	Drum Unit for Photocopier	Part Code - 0D 4530, Drum Unit for Toshiba Photocopier, Model Number - e Studio 305	Toshiba	no.	Standard Specification
25	Duster	6" Wooden base fitted with 12 mm felt	To be prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
26	Duster (Cloth)	As per Office Sample	Any	no.	Sample to be viewed from Stock - in - Charge
27	Electronic Measuring Device	Measuring capacity atleast 2 - 45 ft. (0.6 m - 13 m)	Accutape S <sup>TM</sup>	no.	Standard Specification
28	Envelope Big	a) Paper Quality: 80 gsm, white b) Size: 10" X 14" c) Print type: Bengali / English d) Pre Adhesive in the Flap for sticking e) To be supplied in a packet containing 50 Envelopes	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
29	Envelope Small	a) Paper Quality: 80 gsm, white b) Size: 9 <sup>1</sup> / <sub>2</sub> " X 4 <sup>1</sup> / <sub>2</sub> " c) Print type: Bengali / English d) Pre Adhesive in the Flap for sticking e) To be supplied in a box of 500	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
30	Envelope Window Big	a) Paper Quality: 80 gsm, white b) Size: 10" X 14" c) Print type: Bengali / English d) Pre Adhesive in the Flap for sticking e) Window size: 3" X 5", covered with cellophane paper f) To be supplied in a packet containing 50 Envelopes	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
31	EnvelopeWindow Small	a) Paper Quality: 80 gsm, white b) Size: 9 <sup>1</sup> / <sub>2</sub> " X 4 <sup>1</sup> / <sub>2</sub> " c) Print type: Bengali / English d) Pre Adhesive in the Flap for sticking e) Window size: 3" X 5", covered with cellophane paper f) To be supplied in a box of 500	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
32	Eraser	Non Toxic Plasto Erasers	Nataraj 621	no.	Standard Specification
33	Fax Roll	8 <sup>1</sup> / <sub>2</sub> " width, 30 m length	Mitsubishi	no.	Standard Specification
34	File Cover (Printed)	a) Board Quality: 18 ounce b) Size: 10" X 14" c) Colour: Sea Green d) Printed on cover	To be prepared & printed by the supplier	no.	Sample to be viewed from Stock - in - Charge
35	File Cover Flap	Cloth pasted on hard board of 120 GSM	To be prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
36	Flask	Thermo Flask of 1 Litre capacity, metallic body	Eagle	no.	Standard Specification
37	Folder (Plastic)	PVC, FS size	Eagle	no.	Sample to be viewed from Stock - in - Charge
38	Folio (Plastic)	PVC, FS size	Eagle	no.	Sample to be viewed from Stock - in - Charge
39	Four Folder (Printed)	a) Board Quality: 18 ounce b) Size: 10" X 14" c) Style: Uppermost left flap full covered d) Colour: Pink e) Printed on cover	To be prepared & printed by the supplier	no.	Sample to be viewed from Stock - in - Charge
40	Glass	6" hieght, Barrel shaped with atleast 300 ml capacity	Yera	no.	Sample to be viewed from Stock - in - Charge



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Sl. No.	Item	Specification	Brand	Unit	Remarks
41	Glossy Paper	A4 photo glossy paper, 5760 DPI compatible, each box containing 50 such sheets	Oddy	box	Standard Specification
42	Glue Stick	20gm adhesive stick	Fevi Stik	no.	Standard Specification
43	Highlighter Pen	Text liner, 48 refill, paper - copy - fax, Colour - Green, Orange & Yellow	Faber Castell	no.	Standard Specification
44	Insecticide	500 ml Sprayer	Hit	no.	Standard Specification
45	Insecticide	Mosquito Destroyer Liquid (60 nights)	All Out	no.	Standard Specification
46	Insecticide	Plug-in Apparatus (220V-5W)	All Out	no.	Standard Specification
47	James Clip	Size 28 - 33 mm, plastic coated paper clips of different colours, each Packet containing 100 clips	Zen	packet	Standard Specification
48	Jug	PVC material	Cello	no.	Sample to be viewed from Stock - in - Charge
49	Keyboard	107 keys, Serial Port, Colour - Black	TVS Champ	no.	Standard Specification
50	Knife	Snap Off Cutter (Big), Blade Size 100 X 18 mm	Omega, Product Code Number: 1793	no.	Sample to be viewed from Stock - in - Charge
51	Letter Head	a) Paper Quality: Executive Bond b) Page Size: A4, 297mm X 210 mm c) To be supplied in a packet containing 50 sheets d) Print Type: Bengali & english	To be printed & prepared by the supplier	sheet	Sample to be viewed from Stock - in - Charge
52	Lever Arch File	Size 13 <sup>1</sup> / <sub>2</sub> " X 11", hard board	To be prepared & printed by the supplier	no.	Sample to be viewed from Stock - in - Charge
53	Measuring Steel Tape	13mm X 3 Mt length, Carbon Steel Blade, Plastic Case with Spring Winding	Freemans	no.	Standard Specification
54	Measuring Tape	13mm X 30 Mt length, Cloth Tape, Heavy Duty Plastic Case with Winding Handle	Freemans	no.	Standard Specification
55	Mouse	Optical scroll, Colour - Black	IBM	no.	Standard Specification
56	Note Sheet Pad	a) Paper Quality: 95 gsm Ledger Paper b) Page Size: 13" X 8" c) No. of Pages: 100 d) Binding: Left & top pad binding, sheets gummed inside e) Cover page on top f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
57	Nylon Bag	Height - 24" X Width - 16" with zip & handle	Any	no.	Sample to be viewed from Stock - in - Charge
58	Optical Disc	CD - R 80 / 700 MB / 52X (With Box)	Moser Baer	no.	Standard Specification
59	Optical Disc	CD - R 80 / 700 MB / 52X (Without Box in pouch)	Moser Baer	no.	Standard Specification
60	Optical Disc	CD - RW / 700 MB / 16X (With Box)	Moser Baer	no.	Standard Specification
61	Optical Disc	CD - RW / 700 MB / 16X (Without Box in pouch)	Moser Baer	no.	Standard Specification
62	Optical Disc	DVD - R / 4.7 GB / 16X (With Box)	Moser Baer	no.	Standard Specification
63	Optical Disc	DVD - R / 4.7 GB / 16X (Without Box in pouch)	Moser Baer	no.	Standard Specification
64	Optical Disc	DVD - R / 8.5 GB / Dual Layer / 2X (With Box)	Moser Baer	no.	Standard Specification
65	Optical Disc	DVD - RW / 4.7 GB / 16X (With Box)	Moser Baer	no.	Standard Specification
66	Optical Disc	DVD - RW / 8.5 GB / Dual Layer / 2X (With Box)	Moser Baer	no.	Standard Specification
67	Paper A4	Size A4, 297 mm X 210 mm, 80 GSM, white paper	Copy Power	ream	Standard Specification
68	Paper Clip (Plastic)	Rounded large size - 57 mm X 37 mm, Colour - Red, PVC material	Omega, Product Code Number: 1779	no.	Standard Specification
69	Paper Fools' Cap	a) Paper Quality: 70 gsm White Paper b) Page Size: 13 <sup>1</sup> / <sub>2</sub> " X 8 <sup>1</sup> / <sub>2</sub> "	Any	dista	Sample to be viewed from Stock - in - Charge
70	Paper Legal	Size 8 <sup>1</sup> / <sub>2</sub> " X 14", 80 GSM white paper	Copy Power	ream	Standard Specification
71	Paper Tape	2" wide, 10 m long	Wonder - 555 Tape / Lion	no.	Sample to be viewed from Stock - in - Charge
72	Paper Weight	Round Shaped, Crystal, Transparent	Any	no.	Sample to be viewed from Stock - in - Charge
73	Pen (Black)	Non - reusable Gel / Ball point Pen	Linc Ocean Gel / Win - Nano	no.	Standard Specification
74	Pen (Blue)	Non - reusable Gel / Ball point Pen	Linc Ocean Gel / Win - Nano	no.	Standard Specification
75	Pen (Green)	Non - reusable Gel / Ball point Pen	Linc Ocean Gel / Win - Nano	no.	Standard Specification



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Sl. No.	Item	Specification	Brand	Unit	Remarks
76	Pen (Red)	Non - reusable Gel / Ball point Pen	Linc Ocean Gel / Win - Nano	no.	Standard Specification
77	Pen Drive	8GB, Colour - Black	Transcend	no.	Standard Specification
78	Pen Holder / Pen Stand	Dimension: 170 mm X 70 mm, Colour - Smoke Brown	Omega, Product Code Number: 1727	no.	Sample to be viewed from Stock - in - Charge
79	Pencil	Bonded Lead HB	Nataraj 621	no.	Standard Specification
80	Pencil Box	Made of Plastic Dimension: 8" X 2 <sup>1</sup> / <sub>2</sub> " X 1"	Any	no.	Sample to be viewed from Stock - in - Charge
81	Permanent Marker	CD - OHP Marker, Colour - Black, Blue, Green, & Red	Camlin	no.	Standard Specification
82	Pin	Silver Plated, Needle Point, 100 gms. Box	King	box	Standard Specification
83	Pin Box	Transparent fibre body, Magnetic Pin / Clip Dispenser	Omega	no.	Sample to be viewed from Stock - in - Charge
84	Pin File (Paper Stacker)	8" metal stand with round wooden block base	Any	no.	Sample to be viewed from Stock - in - Charge
85	Printer Label	Continuous Length Electronic Printer Label, DK - 22205, 62 mm X 30.48 m	Brother	packet	Standard Specification
86	Punching Machine (Single Hole)	4.5 mm hole	Kangaro	no.	Standard Specification
87	Punching Machine (Two Hole)	8 cm width	Kangaro DP 500	no.	Standard Specification
88	Register (No. 4)	a) Paper Quality: 95 gsm Ledger Paper b) Board Quality: 18 ounce Board c) Page Size: 13" X 8" d) No. of Pages: 96 e) Binding: Hard Board bound with cloth & Marbel paper cover, paper stitched within f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
89	Register Type 1	a) Paper Quality: 95 gsm Ledger Paper b) Board Quality: 18 ounce Board c) Page Size: 13" X 8" d) No. of Sheet / Folio: 100 e) Binding: Hard Board bound with cloth & Marbel paper cover, paper stitched within f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
90	Register Type 1	a) Paper Quality: 95 gsm Ledger Paper b) Board Quality: 18 ounce Board c) Page Size: 13" X 8" d) No. of Sheet / Folio: 200 e) Binding: Hard Board bound with cloth & Marbel paper cover, paper stitched within f) Digitally printed Sticker on cover	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
91	Ring Binder File	PVC, full plastic, FS 52 mm size with ring mechanism with interchangeable spine lable.	Nepro	no.	Sample to be viewed from Stock - in - Charge
92	Roller Board	a) Size: 16" X 36" b) Material: Made of Black PVC sheet with two roller fixed on top & bottom for hanging	To be prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
93	Room Freshener	150 gm. Sprayer, Fragrance - Sandalwood	Premium	no.	Standard Specification
94	Rubber Band (Big)	3" size	Saajan	kg.	Sample to be viewed from Stock - in - Charge
95	Rubber Band (Small)	1" size	Saajan	kg.	Sample to be viewed from Stock - in - Charge
96	Scale / Ruler	30 cm / 12" ruler	Omega, Product Code Number: 1921 / 30	no.	Standard Specification
97	School Bag	a) Size: 14" X 12" b) Material: Water proof cloth with zipped single pocket c) Attachments: Side Handle with Belt for shoulder hanging and separate pocket for Tiffin Box	To be prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
98	Scientific Calculator	Comprising of Arithmetic, Trigonometric & Logarithmic functions	Casio, Model Number: fx - 100w	no.	Standard Specification



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Sl. No.	Item	Specification	Brand	Unit	Remarks
99	Scissor	Size 210 mm / 8.5", Stainless Steel Plate & PVC Grip	Eagle	no.	Sample to be viewed from Stock - in - Charge
100	Sharpener	Press fit cutter	Nataraj	no.	Standard Specification
101	Sketch Pen	12 colours felt pen	Luxor	packet	Standard Specification
102	Slate	Size: 9.5 " X 8 " Black colour, Plastic Slate	To be prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge
103	Slate Pencil	White Colour, 50 pieces in a box	Any	box	Sample to be viewed from Stock - in - Charge
104	Spiral Pad	a) Paper Quality: 80 gsm Paper, ruled b) Cover: PVC c) Page Size: 9" X 7" d) No. of Pages: 160	Times	no.	Sample to be viewed from Stock - in - Charge
105	Sponge Cup	Fibre cup with 1" thick sponge within	Gripex	no.	Sample to be viewed from Stock - in - Charge
106	Stamp Pad (Black)	Size 110 mm X 69 mm	Faber Castell	no.	Standard Specification
107	Stamp Pad (Red)	Size 110 mm X 69 mm	Faber Castell	no.	Standard Specification
108	Stamp Pad (Violet)	Size 110 mm X 69 mm	Faber Castell	no.	Standard Specification
109	Stapler (Big)	Size: 24/6	Kangaro, Model Number: HS 45P	no.	Standard Specification
110	Stapler (Small)	Size: 10	Kangaro, Model Number: HS 10H	no.	Standard Specification
111	Staples (Big)	Number: 24/6	Kangaro	box	Standard Specification
112	Staples (Small)	Number: 10 - 1M	Kangaro	box	Standard Specification
113	Stick - it - Notes Type 1	2" X 3" Indicator Tags, Yellow colour, each bunch containing 100 such tags	Eagle, Product Code Number: 659 - 5B / Other	bunch	Sample to be viewed from Stock - in - Charge
114	Stick - it - Notes Type 2	1" X 2" Indicator Tags, Yellow colour, each bunch containing 100 such tags	Eagle, Product Code Number: 656 / Other	bunch	Sample to be viewed from Stock - in - Charge
115	Stick - it - Notes Type 3	1/2" X 2" Indicator Tags, 4 strips in each bunch, Multi - Colour, each strip containing 100 such tags	Corporate	bunch	Sample to be viewed from Stock - in - Charge
116	Tag (Long)	12" length, white string with metal heads on both end	Any	bunch	Sample to be viewed from Stock - in - Charge
117	Tag (Short)	7" length, red & white string with metal heads on both end	Any	bunch	Sample to be viewed from Stock - in - Charge
118	Thread Ball	Double String, Blue & White	Any	kg.	Sample to be viewed from Stock - in - Charge
119	Toner for Photocopier	NPG - 28 Toner for Canon Photocopier, Model Number - IR 2020	Canon	no.	Standard Specification
120	Toner for Photocopier	Part Code - PS2T 4530D, Toner for Toshiba Photocopier, Model Number - e Studio 305	Toshiba	no.	Standard Specification
121	Toner for Printer Model No. HP Laserjet 1008 Print Black	Toner Cartridge, Colour Black, Number - 88A	HP	no.	Standard Specification
122	Toner for Printer Model No. HP Laserjet 1020 Print Black	Toner Cartridge, Colour Black, Number - 12A	HP	no.	Standard Specification
123	Toner for Printer Model No. HP Laserjet 1200 Print Black	Toner Cartridge, Colour Black, Number - 15A	HP	no.	Standard Specification
124	Toner for Printer Model No. HP Laserjet 2600 Print Black	Toner Cartridge, Colour Black, Number - Q6000A	HP	no.	Standard Specification
125	Toner for Printer Model No. HP Laserjet 2600 Print Cyan	Toner Cartridge, Colour Cyan, Number - Q6001A	HP	no.	Standard Specification
126	Toner for Printer Model No. HP Laserjet 2600 Print Magenta	Toner Cartridge, Colour Magenta, Number - Q6003A	HP	no.	Standard Specification
127	Toner for Printer Model No. HP Laserjet 2600 Print Yellow	Toner Cartridge, Colour Yellow, Number - Q6002A	HP	no.	Standard Specification
128	Toner for Printer Model No. HP LaserJet CP3505n Print Black	Toner Cartridge, Colour Black, Number - 70A, Q6470A	HP	no.	Standard Specification



**District Project Officer**  
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**North 24 Parganas**



**List of Aricles i.c.w.**  
**NIT No.: S – 11033 (14) / 1 / 2011 – SSM / 17888 dated 05 / 06 / 2012**  
**For Stationery and Consumable Items**

Sl. No.	Item	Specification	Brand	Unit	Remarks
129	Toner for Printer Model No. HP LaserJet CP3505n Print Cyan	Toner Cartridge, Colour Cyan, Number – 81A, Q7581A	HP	no.	Standard Specification
130	Toner for Printer Model No. HP LaserJet CP3505n Print Magenta	Toner Cartridge, Colour Magenta, Number – 83A, Q7583A	HP	no.	Standard Specification
131	Toner for Printer Model No. HP LaserJet CP3505n Print Yellow	Toner Cartridge, Colour Yellow, Number – 82A, Q7582A	HP	no.	Standard Specification
132	Toner for Printer Model No. HP LaserJet P3005dn Print Black	Toner Cartridge, Colour Black, Number – 51A, Q7551A	HP	no.	Standard Specification
133	Torch	3 Cell of 3 Volt each	Eveready	no.	Sample to be viewed from Stock - in - Charge
134	Towel	4' X 2 <sup>1</sup> / <sub>2</sub> ', Multi Colour	Vimal	no.	Sample to be viewed from Stock - in - Charge
135	Towel	6' X 3', White Colour	Vimal	no.	Sample to be viewed from Stock - in - Charge
136	Transparent Sheet	Polyester Film, 100 microns, A4 size, each box containing 100 such sheets	De'smat	box	Standard Specification
137	Tray	Size - 12" X 16", Colour - Black, capacity to hold 6 cup with plate	Cello	no.	Sample to be viewed from Stock - in - Charge
138	Tray	Size - 12" X 16", Colour - Cream / Silver, Single Rack Paper / File holder	Eagle	no.	Sample to be viewed from Stock - in - Charge
139	Umbrella	4' height, polyester material, manual opening	K.C. Pal	no.	Sample to be viewed from Stock - in - Charge
140	USB Extention Cable	3meter	Any	no.	Sample to be viewed from Stock - in - Charge
141	Voucher Type 1	a) Paper Quality: 80 gsm WhitePaper b) Page Size: 210 mm x 297 mm c) No. of Sheet in a Pad: 100 d) Solid colour print on both sides. Printing matter to be supplied from this end e) Binding: Pad Binding with a top sheet cover & digitally printed Sticker	To be printed & prepared by the supplier	pad	Sample to be viewed from Stock - in - Charge
142	Voucher Type 2	a) Paper Quality: 80 gsm WhitePaper b) Page Size: 210 mm x 148.5 mm c) No. of Sheet in a Pad: 50 d) Solid colour print on both sides. Printing matter to be supplied from this end e) Binding: Pad Binding with a top sheet cover & digitally printed Sticker	To be printed & prepared by the supplier	pad	Sample to be viewed from Stock - in - Charge
143	Waste Paper Busket / Dustbin	PVC material, with lid attached to foot press opener	Cello	no.	Sample to be viewed from Stock - in - Charge
144	White Board Marker	Colour - Black, Blue, Green & Red	Reynolds	no.	Sample to be viewed from Stock - in - Charge
145	White Ink / Correction Pen	1.00 mm metal tip	Oval	no.	Standard Specification
146	Writing Pad	a) Paper Quality: 80 gsm WhitePaper b) Page Size: 8 <sup>1</sup> / <sub>2</sub> " X 5 <sup>1</sup> / <sub>2</sub> " c) No. of Pages: 50 d) Binding: Perforated & Pad Binding with a top sheet cover, with digitally printed Sticker e) Water mark print of logo on both side of the page	To be printed & prepared by the supplier	no.	Sample to be viewed from Stock - in - Charge



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