

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PROJECT DIRECTOR, ATMA  
&  
DEPUTY DIRECTOR OF AGRICULTURE (ADMINISTRATION)  
NORTH 24 PARGANAS, BARASAT

**Invitation of Quotation for Audit.**

Quotation offering rates for conducting audit are invited from CAG empanelled Registered and Professional Audit Firms for conducting Statutory Audit for Accounts of Agricultural Technology Management Agency(ATMA) and all its subsidiaries at block level i.e. Farm Information & Advisory Centres-22 nos(twenty two) for the year 2011-12.

The interested firms should have prior experience in conducting audit works in Government Organizations.

Details of partners along with photocopy of Certificate of Institute of Chartered Accountants of India indicating associated or fellow membership must be furnished with the application.

**Details of Work:**

1. Auditing the Annual Balance Sheet and account for the year 2011-12 ending as on 31<sup>st</sup> March, 2012, Receipt and Payment and Income and Expenditure Accounts for the period ended on the same date of the stated organizations.
2. Preparing audit certificate covering all these heads.

The quotationers shall quote the rate for conducting the work separately for Agricultural Technology Management Agency (ATMA) and each FIAC in figures and in words.

- |   |                        |
|---|------------------------|
| 1. Last date of submission of quotation | :19.06.12 upto 2.00 pm |
| 2. Scrutiny will be done on             | : 20.06.12 at 2.00 pm  |
| 3. Quotation papers will be opened on   | : 20.06.12 at 4.00 pm. |

The undersigned reserved the right to accept or reject any quotations without assigning any reason.

*Booker 2/6/12*  
Project Director, ATMA

&  
Deputy Director of Agriculture (Admn)  
North 24 Parganas, Barasat

Memo No. *1288(32)*/ATMA

Dated, Barasat. *06.06.*2012.

Copy forwarded to the:

1. Director of Agriculture, Govt. of West Bengal ,Writers' Buildings.Kol-1.
2. Additional Director of Agriculture(Res) & State Nodal Officer, ATMA, Writers' Buildings ,Kol-1
3. District Magistrate & Chairman ATMA, North 24Pgs, Barasat.
4. Additional District Magistrate(Dev) & Vice Chairman, ATMA, North 24 Pgs
5. D.I.O NIC North 24 Parganas, with a request to upload the notice in the District Website([www.north24parganas.gov.in](http://www.north24parganas.gov.in))
6. Chairman, Barasat Municipality , North 24 Parganas.
7. Assistant Director of Agriculture (Admn) all Sub-division. With a request to display in the notice board.
8. Assistant Director of Agriculture, all blocks with a request to display in the notice board.
9. Notice Board of this office.

*Booker 2/6/12*  
Project Director, ATMA

&  
Deputy Director of Agriculture (Admn)  
North 24 Parganas, Barasat