



**GOVERNMENT OF WEST BENGAL**  
Office of the District Magistrate & Collector  
&  
District Programme Coordinator,  
North 24 Parganas, Barasat



NO: R-12014/1/2011-MGNREGA/16723

Date: 14/05/2012

**Invitation of Quotation for Audit**

Rates for conducting audit are invited from registered and professional Audit Firms, who are emplannd with the CAG for conducting Statutory Audit for MGNREGA funds in all the 200 (Two Hundred) Gram Panchayat Offices, 22 (Twenty Two) offices of Block Development Officers, 22 (Twenty Two) Panchayat Samities, District MGNREGA Cell and also a few other Programme Implementing Agencies engaged in MGNREGA works at the district of North 24 Parganas subject to fulfilment of following criteria:

The interested firms should have prior experiance in conducting audit works for MGNREGS Schemes at the tune of at least 100 (Hundred) numbers of Gram Panchayats or 25 Blocks Programme unit or one District unit in a year.

Details of partners along with photo copy of certificate of Institute of Chartered Accountants of India indicating associated or fellow membership must be furnished with the application.

Number of Qualified Assistants along with the Names and membership numbers and numbers and names of semi-qualified assistants should also be enclosed with the application.

**Details of work:**

1. In case the audit at the Block and District level – the Audit team should be headed by a professional and remaining should be at least semi professional.

Details of office to be covered is also mentioned here:

Name of the office	No of PIAs
District MGNREGA Office	1
Number of Block Development offices	22
Number of Panchayat Samities	22
Number of Gram Panchayats	200
Number of other PIAs	9
Total	254

2. The report should be prepared on each offices separately as well as a general report on the entire work must be prepared.

3. Audited Statement of Accounts will include Receipts & Payments Account / Income & Expenditure Account / Balance Sheet as on 31.03.2012.

4. A report is to be included on the findings of field visit with reference to execution of schemes, entry of payments in job cards and Muster Rolls for at least 5% to 10% works on a test check basis.

Necessary logistic support will be extended as far as practicable.

Last date of submission of quotation – 28.05.2012 up to 2:00 PM

Opening date – 28.05.2012 at 3: PM.

  
Additional District Magistrate (General)

&

Additional District Programme Coordinator (MGNREGA)  
North 24 Parganas.

NO: R-12014/1/2011-MGNREGA/16723/1(4)

Dated: 14/05/2012

Copy forwarded to:

- ✓ 1. DIO, NIC, North 24-Parganas with a request to display in the district website ([www.north24parganas.gov.in](http://www.north24parganas.gov.in)).
2. NDC, North 24 Parganas with a request to display in the notice board.
3. Secretary, North 24 Parganas Zilla Parishad with a request to display in the notice board.
4. Office notice board.

  
Additional District Magistrate (General)

&

Additional District Programme Coordinator (MGNREGA)  
North 24 Parganas