

**Government of West Bengal  
Office of the District Magistrate  
North 24-Parganas, Barasat  
(District Disaster Management Section)**

Memo No. 115 /Dist.(D.M.)

Date: 14-3-2012

**NOTICE INVITING TENDER**

Offers are invited only from competent, reputed & eligible Agencies / Farms having adequate experience in supplying Microphone sets to Government Offices. Detail of items is furnished below.

Sl. No.	Item	Specification	Quantity required
01.	<b>Mobile PA Amplifier</b>	i) Model – PA-400SM ii) 40 Watts iii) Make - AHUJA	32 nos.
02.	<b>Mobile Hand Held Microphone</b>	i) Model – MM60 ii) Make - AHUJA	32 nos.
03.	<b>Low impedance PA Horn Speaker</b>	Make - AHUJA	32 nos.

**Technical Evaluation / Inspection**

The technical parameters specified above shall be checked at the time of inspection. The supplier at his own cost shall provide all tools / equipments / materials and facilities required for testing inspection.

All items will be covered by 3 (three) years onsite Service Warranty.

The Tender Papers (comprising of Notice Inviting Tender along with Technical Bid Form & Financial Bid Form) is to be obtained from [www.north24parganas.gov.in](http://www.north24parganas.gov.in) till 20-03-2012 up to 4:00 p.m. on payment of Rs. 200.00 (Rupees Two hundred) only in favour of "D.M. North 24 Parganas" by Demand Draft.

Others will be received till 21-03-2012 up to 4:00 p.m.

All Agencies Offering Rates (AOR) should submit the following documents (duly self attested) in the name of the Agency.

- 1) Price of Tender Form duly paid in favour of "D.M. North 24 Parganas".
- 2) Current Trade License for 2011-2012
- 3) Value Added Tax (VAT) Registration Certificate
- 4) Income Tax Return for the Assessment Year 2010-2011
- 5) Permanent Account Number (PAN) Card.
- 6) Professional Tax Registration Certificate.
- 7) Professional Tax Challan with current validity
- 8) Pollution Certificate

- 9) Credential (Successful Completion Certificate for order values exceeding Rs. 2.00 lakhs (Rupees two lakhs) in a single order during the last three Financial Year (i.e. 2008-2009, 2009-2010 & 2010-2011) from any Government Department only for supplying items of similar nature.

The AOR should quote rates inclusive of all taxes for any volume and also must include cost of delivery charges to any offices within this district and incidental charges, if any.

Tender is to be physically submitted in the Tender Box retained at the chamber of the Additional District Magistrate, Disaster Management, North 24-Parganas. The AOR must submit the Technical Bid & Financial Bid in two different sealed envelopes and the said two envelopes must again be inserted into another sealed envelope.

All AORs must enclose Demand Draft for a sum of Rs. 10,000.00 (Rupees Ten thousand) only as earnest money along with the Technical Bid in favour of "D.M., North 24-Parganas". The earnest money will be refunded back on final completion of the Tender process after receipt of proper claim by the tenderer. Non-submission of earnest money will summarily lead to rejection of the Bid. Also proper documents are to be furnished in case of claiming exemption from the same.

Upon receiving the sealed quotations up to 21-03-2012 4:00 p.m. the Technical Bid only will be examined on 22-03-2012 at 12:00 noon in presence of intending quotationers or their authorised representatives. If any AOR fails to fulfil the criteria set forth for Technical Bid then the Financial Bid will not be accepted for consideration into the Tender process.

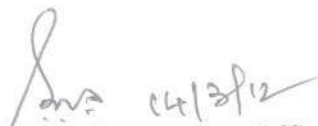
The financial Bid for the selected AOR only, will be opened on 22-03-2012 at 4:00 p.m.

The tendered items submitted by the AOR will be tallied with the rates quoted against each for comparison of the same with that of the others.

The intending AOR if selected as a supplier must comply exactly with the same rate quoted for all articles, for supply of any volume up to 1 (one) year from the date of acceptance of the rate(s).

Furthermore, the selected supplier will be required to submit a Security Deposit immediately on receiving the Agreement of Enlistment from this end, vide Demand Draft for a sum of Rs. 20,000.00 (Rupees Twenty thousand) only to be retained with the office for three years (until completion of three years onsite Service Warranty) by a Demand Draft in favour of "D.M. North 24-Parganas". The contract will be terminated if the selected supplier fails to submit the Security Deposit.

The undersigned reserves the right to reject any or all of the offers without assigning any reasons whatsoever.

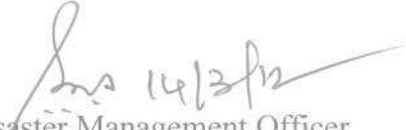
  
District Disaster Management Officer  
Barasat, North 24-Parganas

Memo No. 115/1(6) /Dist.(D.M.)

Date: 14-3-2012

Copy forwarded for information and necessary action to:

1. The Addl. Secretary to the Government of West Bengal, Department of Disaster Management, Writers' Building, Kolkata with a request for making necessary arrangement for putting up the same at the Office Notice Board.
2. The Commandant, NDRF, 2<sup>nd</sup> Battalion, Badu Road, North 24-Parganas with a request for making necessary arrangement for putting up the same at the Office Notice Board.
3. The Sub-Divisional Officer, Barasat / Barrackpore / Basirhat / Bongaon with a request for making necessary arrangement for putting up the same at the Office Notice Board.
4. The Nazareth Dy. Collector, North 24 Parganas with a request for making necessary arrangement for putting up the same at the Office Notice Board.
5. The District Informatics Officer, National Informatics Centre, Barasat, North 24-Parganas with a request for hosting the same in the District Web Site.
6. The Block Development Officer (All), North 24-Parganas with a request for making necessary arrangement for putting up the same at the Office Notice Board.

  
District Disaster Management Officer  
Barasat, North 24-Parganas

## TECHNICAL BID FORM

In response to the NIT No.: \_\_\_\_\_/Dist.(D.M.) dated \_\_\_\_/03/2012 of  
District Disaster Management Section, North 24-Parganas

Name of the Firm : \_\_\_\_\_

Address : \_\_\_\_\_

Name of the Contact Person : \_\_\_\_\_

Contact No. : \_\_\_\_\_

Attached along with this paper attested photocopy of following documents (declares  
in yes / no where applicable)

- 1) Detail regarding Price of Tender Form paid :
- 2) Current Trade License renewed for 2011-2012 :
- 3) Value Added tax (VAT) Registration Certificate :
- 4) Income Tax Return for the Assessment Year 2010-2011 :
- 5) Permanent Account Number (PAN) Card :
- 6) Professional Tax Registration Certificate :
- 7) Professional Tax Challan with current validity :
- 8) Pollution Certificate :
- 9) Credential (Successful Completion) Certificate  
for order values exceeding Rs. 2.00 (Two) lakhs  
in a single order within any of the last three  
Financial Year from any Government Department  
only for supplying items of similar nature :

Details of Earnest Money deposited for an amount of Rs. 20,000.00 (Rupees twenty  
thousand) only

Drawee Bank : \_\_\_\_\_

Drawee Branch : \_\_\_\_\_

Draft Number : \_\_\_\_\_ Date : \_\_\_\_\_

Place :

Date :

Signature of the Authorised Representative with Seal

## FINANCIAL BID FORM

i.c.w. Notice Inviting Tender No. \_\_\_\_\_/Dist.(D.M.) dt. \_\_\_\_/03/2012

Name of the Firm :

Sl. No.	Name of the Item	Quantity required	Rate offered per unit as per specification mentioned (in Rs.)
01.	Generator 10 KVA		
02.	Bullet Chain Saw		
03.	Safety Goggles		
04.	Dust Mask		
05.	Ear Plug		
06.	Life Jacket		
07.	Life Bouys		
08.	Hand Saw		
09.	Safety Helmet		

Place :

Date :

Signature of the Authorised Representative with Seal